

# Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

## Board Meeting Agenda | June 6, 2022 | 2:00-4:30pm | Webinar: [Registration Link](#)

### CoC Board Norms:

- Start and end on time.
- Come prepared.
- Focus on strategy and high-level goals.
- Be aware of different roles you're playing.
- Be solutions oriented.
- Avoid rabbit holes & use the parking lot.

### CoC Board Draft Values:

- Homelessness should be rare, brief and non-recurring.
- Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects.
- Racial equity as demonstrated through equitable outcomes
- Transparent decision that makes the greatest possible use of data.
- Collaboration and a cross-systems approach

Time	Agenda Item	Presenter	Committee <i>(see acronym list below)</i>	Attachment	Priority Assignments
<b>Housekeeping &amp; Agenda Setting</b>					
2:00 PM	Welcome and Introductions	Celia Thomas	EC	--	<b>Priority Code:</b> T1- must discuss; T2- can discuss in email; T3- can move to future meeting
2:05 PM	Announcements - YHDP Update - DAG and CoC Board Collaboration Meeting	Celia Thomas	EC	--	
2:10 PM	Consent Agenda - May Board Meeting Minutes <b>(Action Item- VOTE)</b>	Celia Thomas	EC	# 1	
<a href="#">Additional Information (No Immediate Action)!<sup>1</sup></a>				<b># 2 – 4</b>	
<b>Tier 1 Priorities</b>					
2:15 PM	Values and Funding Priorities Committee Recruitment	Terra Linzner	VFPC	--	T1
2:25 PM	State of the Homeless Table of Contents	Denise Goshton	HAND	#5	T1
<b>5-minute break 😊 (Stay on Zoom please!)</b>					
2:35 PM	Public Comments Run-Through	Amy Brown	CoC	--	T1
<b>5-minute break 😊 (Stay on Zoom please!)</b>					
<b>Advancing Equity</b>					
2:55 PM	C4 Innovations Racial Equity Update	Tamara Gaines	HAND	--	T2

<sup>1</sup> Additional Information from Housekeeping & Agenda – **Attachment 2:** CoC Board Attendance Tracking, **Attachment 3:** May Exec. Com. Minutes, **Attachment 4:** NLSM Information Only Document

<b>3:05 PM</b>	CAM Annual Report	Paige Beasley & Scott Jackson	CAM	--	T3
<b>Committees</b>					
<b>3:25 PM</b>	Governance Charter Review Committee Announcement	Nicole Palmerton	HAND	#6	T2
<b>3:40 PM</b>	Functional Zero Veteran's Report-out	Dr. Gerald Curley and Candace Morgan	VLC	--	T2
<b>4:30 PM</b>	<b>END</b>				

Next Meeting: **July 11, 2022** | 2:00-4:30pm | Webinar (Until In-Person Meeting)

### Key Committee Acronyms:

**EC** – Executive Committee – **Chair:** Celia Thomas | **Vice-Chair:** Candace Morgan | **Secretary:** Eleanor Bradford | **Staff:** Nicole Palmerton

**DAG** - Detroit Advisor's Group – **Chair:** Donna Price | **Staff:** Kaitie Giza

**GRC** - Grievance Review Committee – **Chair:** Vacant | **Staff:** Jeremy Cugliari, Alicia Lyons, and Shanni Campbell

**LIHTC** – Low Income Housing Tax Credit Committee – **Chair:** Vacant | **Staff:** Tamara Gaines

**VFPC** – Values and Funding Priorities Committee – **Chair:** Amanda Sternberg | **Staff:** Amanda Sternberg

**GCRC** – Governance Charter Review Committee – Ad hoc | **Staff:** Nicole Palmerton

### System Partner Acronyms:

**CAM** – Coordinated Access Model – Detroit's Coordinated Entry System (Managed by Southwest Solutions)

**CoD** – City of Detroit

**HAND** – Homeless Action Network of Detroit – Detroit's Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency

**HMIS** – Homeless Management Information System

**VA** – Veteran's Association

### Additional Acronyms for Reference:

**BNL** = By-name List

**CoC** = Continuum of Care

**CE** = Coordinated Entry

**CARES** = Coronavirus Aid, Relief, and Economic Security Act

**CDBG** = Community Development Block Grant

**CH** = Chronically Homeless

**DV** = Domestic Violence

**ESG** = Emergency Solutions Grant

**ESP** = Emergency Shelter Partnership

**FY** = Fiscal Year

**HCV** = Housing Choice Voucher

**HMIS** = Homelessness Management Information System

**HUD** = US Department of Housing & Urban Development

**MI** = Michigan

**MSHDA** = Michigan State Housing Development Authority

**PIT** = Point in Time Count

**P&P** = Policies and Procedures

**PSH** = Permanent Supportive Housing

**RFP** = Request for Proposals

**RRH** = Rapid Re-Housing

**SH** = Supportive Housing

**SPDAT** = Service Prioritization Decision Assistance Tool

**SPM** = System Performance Measure

**TA** = Technical Assistance

**TH** = Transitional Housing

**QR** = Quarterly Report

**YHDP** = Youth Homelessness Demonstration Project



## **ATTACHMENT ONE**

# Detroit Continuum of Care | Board of Directors

## Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

### Present Board Members

Desiree Arscott  
Eleanor Bradford  
Paige Beasley  
Amy Brown  
Gerald Curley  
Tamara Gaines  
Kiana Harris  
Shawntae Harris-Mintline  
Chris Harthen  
ReGina Hentz  
Terra Linzner  
Candace Morgan  
Donna Price  
Sarah Rennie  
Ari Rettenburg  
Ray Shipman  
Courtney Smith  
Celia Thomas- Chair  
June White  
Katie Zieter

### Absent Board Members

Chioke Mose-Telesford

### Excused Board Members

Chris Harthen  
Niccala Lee

### General Public

Wanda Hutchinson  
Amanda Sternberg  
Kaitie Giza  
Temeko Manica  
Curtis Smith  
Michele Watkins  
Denise Goshton  
Matthew Tommelein  
Jane Scarlett  
Lori Lewis  
Apryl Voner  
Ben Slightom  
April Aeirbero-Green  
Jeremy Cugliari  
Kelsey Holliday  
Mitchel Blum-Alexander  
John Stoyka  
Paula Banks  
Diandra Gourlay  
Nona Ingram  
Elizabeth Hunter  
Donna Lyons  
Takisha Jones  
Debby Romero  
Anthony Larkins  
Jane Scarlett  
Rosie Jones  
Jamie Wojahn  
Matthew Niemi

# Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

## May 2022 Continuum of Care Board Meeting

(Meeting packet can be accessed by [clicking here](#); Meeting Slides by [clicking here](#))

### Welcome and Introductions:

Celia T. opened the meeting at 2:00 pm with introductions – utilizing the chat box.

### Executive Committee Report & Announcements

DAG and CoC Board Member Meeting

#### Summary –

- The CoC Board was reminded of their commitment to attending the Detroit Advisor’s Group Meeting on June 2<sup>nd</sup> and December 1<sup>st</sup>. Board members were told to add that meeting to their calendars.

Grievance Restructure Subcommittee

#### Summary –

- In addressing a restructure of the grievance process, the subcommittee is meeting in May and will continue work throughout June.

YHDP

#### Summary –

- The Coordinated Community Plan (CCP) will be submitted to HUD in mid-May. Cross-sector stakeholder convenings were held in April with the education, juvenile justice, and child welfare systems. Finishing project types to be submitted for HUD funding is currently in process. Next, the RFP process will begin.

### Consent Agenda

April Board Meeting Minutes

#### Board Vote

- The floor was opened for questions. None were asked.
- Approval of the April 2022 CoC Board Meeting minutes was motioned by Eleanor and seconded by Erica. The vote passed.

### CoC Competition

CoC Renewal Project Evaluation Criteria

#### Summary –

- The local CoC Competition process includes applying for funding of new and renewal projects.
- The following tasks related to the CoC Competition local process happened over a four-month timeline:
  - HAND staff developed draft renewal project evaluation and scoring criteria
  - The Values and Funding Priorities Committee (VFPC) reviewed draft renewal project evaluation criteria
  - VFPC released draft renewal project evaluation criteria for public comment
  - HAND staff developed new project priorities and evaluation criteria
  - HUD announced FY2021 project funding
  - HAND responded to public comments
- This timeline continues until early 2023, where a few important tasks occur regarding the CoC:
  - CoC Board Vote on evaluation criteria and project priorities of new and renewal projects
  - CoC Board Vote on CoC project Priority Ranking and Reallocation Policies

# Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

- CoC Board Vote on New Project Review Committee recommendations
- CoC Board Vote to approve final project priority ranking list
- CoC General Membership Vote to approve CoC application, which is later submitted

Renewal Project Evaluation and Scoring Criteria		
New Evaluation/ Scoring Criteria	Modified Evaluation/ Scoring Criteria	Information Only Questions
<ul style="list-style-type: none"> <li>● returns to homelessness</li> <li>● data quality and completeness</li> <li>● inclusion of people with lived experience in agency decisions</li> <li>● outcome of referrals to non-CoC funded projects</li> <li>● compliance with coordinated entry data standards</li> <li>● timeliness of referrals to TH vacancies</li> </ul>	<ul style="list-style-type: none"> <li>● Retention of Permanent Housing</li> <li>● Length of time from referral to move-in</li> <li>● Outstanding/ unresolved audit or monitoring finding</li> <li>● Attendance at HMIS agency administrator meetings</li> <li>● Known destination rates</li> <li>● Consumer participation on board or equivalent</li> <li>● Participation in 2022 PIT</li> <li>● New client entries</li> <li>● Accuracy of HCV applications</li> </ul>	<ul style="list-style-type: none"> <li>● Provision of in-person services in 2021</li> <li>● Agency consumer grievance process and documentation</li> <li>● PSH match returns</li> </ul>

**Board Vote: Renewal Project Evaluation and Scoring Criteria Recommendations**

- Approval of Renewal Project Evaluation and Scoring Criteria Recommendations was motioned by Amy and seconded by Gerald. Five votes were collected, with a 100% approval. More responses will be collected in the future via this link: <https://forms.office.com/r/GTkhCwc8Bd>.

**CoC New Project Funding Priorities and Evaluation Criteria**

Summary –

- Recommendations for New Project Funding Priorities and Evaluation Criteria related to the following:
  - Recommended Types of new projects include PSH, RRH, TH-RRH, CE-SSO, and HMIS
  - Order for fund allocation for CoC Bonus Projects, prioritizing PSH, then RRH, then CE-SSO, and HMIS
  - Order for fund allocation for DV Bonus projects, prioritizing RRH, then TH-RRH, and CE-SSO
  - New Project evaluation criteria

**Board Vote: New Project Recommendations**

- Approval of New Project Evaluation Criteria Recommendations was motioned by Donna and seconded by Sarah. Votes were collected, with a % of approval. More responses will be collected in the future via this link: <https://forms.office.com/r/FRhvd4wMF3>.

**Funding**

**MSHDA ESG Subrecipient Recommendation**

Summary –

- Southwest Counseling Solutions no longer wanted to receive MSHDA ESG RRH funding as a subrecipient. After reviewing applications, it was recommended that Community Home Supports (CHS) be the new subrecipient and receive upcoming MSHDA ESG dollars.
- The final grant amount will be known when MSHDA releases their application.

**Board Vote: MSHDA ESG Subrecipient Recommendations**

# Detroit Continuum of Care | Board of Directors

## Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

- Approval of the MSHDA ESG Subrecipient Recommendation was motioned by Eleanor and seconded by Amy. The vote passed.

### **Committees**

#### Values and Funding Priorities Committee Structure

##### Summary –

- The Values and Funding Priorities Committee (VFPC) stemmed from the ESG Planning Committee, which was started in 2020. It was recommended that the new committee become a CoC committee, instead of a Board committee, making membership open to non-Board members as well as Board Members in the CoC. The recommended revised committee purpose would strategize on utilizing existing funding resources, identify funding gaps, partner with providers and key partners. The committee would have a subcommittee devoted to CoC funded related needs. Committee membership would include CoC lead agency, HMIS lead agency, CE lead agency (CAM), City (CoD), local VA, Board Member, PLEs, and HSPs.
- Differences between the current and proposed FVP include the new committee being a CoC committee, operating with a broader definition of funding, with the task of responding to time-sensitive needs, and being the venue for longer-term strategic planning conversations

##### **Board Vote: New Project Recommendations**

- Approval of VFP Structure was motioned by Celia and seconded by Sarah. The vote passed.

#### Executive Committee Elections

##### Summary –

- Since the Secretary position on the EC opened, one person expressed their interest. Eleanor Bradford was voted on to become the Executive Committee secretary.

##### **Board Vote: EC Secretary**

- Approval of the EC Secretary was motioned by Donna and seconded by Amy. The vote passed.

### **Data**

#### Point In Time Housing Inventory 2022

##### Summary –

- Every two years, the Detroit CoC conducts an unsheltered PIT count as required by HUD. This year, PIT and HIC related work started in December. Submission of our final reports to HUD Exchange is tentatively scheduled for early May.
- The 2022 PIT Unsheltered Count included: canvassers surveying unsheltered homeless, transporting clients to shelter, and giving incentives to those engaged
- The 2022 PIT Next-Day Interviews included: canvassers surveying unsheltered homeless at soup kitchens, providing incentives
- COVID safety protocols were enacted due to the COVID-19 pandemic.
- Some good aspects of the 2022 PIT Count were the COVID Transportation Team, the usage of the app, handing out sanitation supplies, and providing snacks/ water for team members
- Some aspects to improve upon from the 2022 PIT Count were including sleeping bag coats for clients, securing a venue with better lighting, and improving app set-up
- The following data points changed from last PIT to 2022 PIT:
- Single adults, families, and those fleeing domestic violence experiencing homelessness increased
- The number of unaccompanied youth, chronically homeless individuals, veterans, people with a substance use disorder, and people with a serious mental illness experiencing homelessness decreased
- The number of unsheltered individuals experiencing homelessness increased



## Detroit Continuum of Care | Board of Directors

### Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

- Those in emergency shelter increased in 2022, those in transitional housing and safe haven decreased, and those unsheltered remained the same
- The overall count increased by almost 400 people
- In terms of how many beds were reported on the PIT count night, emergency shelter beds increased, seasonal beds remained the same, a huge number of overflow beds were added. TH decreased significantly, safe haven housing increased, PSH decreased, Chronic PSH beds decreased, RRH beds increased, and Other Permanent Housing (OPH) was an added value for people utilizing EHV beds.
- 95% of all bed types were occupied during the 2022 PIT count night. 100% of RRH and OPH were occupied, with PSH occupied over its limit.

**Celia T. closed the meeting at 4:30pm.** *The next CoC Board meeting will be on Monday, June 6th, 2022 from 2 – 4:30pm. Location will continue to be virtual.*

## **ATTACHMENT TWO**

**Detroit Continuum of Care | Board of Directors**  
Working to Equitably End Homelessness in Detroit, Highland Park, Hamtramck

**Board member attendance and timely notification of absences is vital in ensuring that we are able to reach quorum at our meetings.** Per the governance charter, our attendance policy is as follows: "Members of the Detroit CoC Board may remove a Board member (elected or appointed) who is absent for two (2) Board regularly scheduled meetings in any twelvemonth period. Unexcused absences from special meetings will generally not be considered in this calculation but may be included as appropriate. Absences are considered excused if the CoC Board Chair is notified within 8 hours of the meeting via phone, e-mail, or letter."

CODES:		KEY:
P- Present	N/A- No longer a Board Member or Member has transitioned	Newly Elected
U- Unexcused Absence		Appointed
E- Excused Absence		Elected Leadership

**In order to be considered excused, please send written notice to the Board Chair (cthomas@alternativesforgirls.org), Secretary (cnmorgan@cotsdetroit.org), and the Program Coordinator (nicole@handetroit.org) at least 8 hours before the meeting commences.** After one unexcused absence, the board member will be sent a warning notification. If during that calendar year, the board member has an additional unexcused absence, they will be removed.

2022 New Board Member Class Attendance																
Board Member	Transition	January	February	March	April	May	June	July	August	September	October	November	December	Total Present	Total Excused Absence	Total Unexcused Absence
Desiree Arcscott	Newly Elected		P	P	P	P								4	0	0
Eleanor Bradford	Continued Service	P	P	P	P	P								5	0	0
Paige Beasley	Replaced Catherine Distelrath		P	P	P	P								4	0	0
Amy Brown	Chairperson Term Ended	P	P	P	E	P								4	1	0
Gerald Curley	Left CoC	P	P	P	P	P								5	0	0
Catherine Distelrath	Left CoC	P	P	NA	NA	NA								2	0	0
Deborah Drennan	Newly Elected		P	P	NA	NA								2	0	0
Tamara Gaines	Replaced Tasha Gray		P	P	P	P								4	0	0
Kiana Harris	HMIS Lead Representative		P	P	P	P								4	0	0
Shawntae Harris-Mintline	Continued Service	U	P	P	P	P								4	0	1
Chris Harthen	Newly Elected		P	P	P	E								3	1	0
ReGina Hentz	Newly Elected		P	P	P	P								4	0	0
Niccala Lee	Newly Elected		P	U	P	E								2	1	1
Terra Linzner	Continued Service	P	P	P	P	P								5	0	0
Candace Morgan	Newly Elected		P	P	E	P								3	1	0
Chioke Mose-Telesford	Continued Service	P	P	U	U	U								2	0	3
Donna Price	Continued Service	P	P	P	P	P								5	0	0
Sarah Rennie	Newly Elected		P	P	P	P								4	0	0
Ari Rettenburg	Continued Service	P	P	P	U	P								4	0	1
Ray Shipman	Continued Service	U	U	U	P	P								2	0	3
Courtney Smith	Newly Elected		P	P	P	P								4	0	0
Erica George	Continued Service	P	P	P	P	P								5	0	0
Celia Thomas- Chair	Replaced Amy Brown	P	P	P	P	P								5	0	0
June White	Continued Service	U	U	P	P	P								3	0	2
Katie Zieter	Continued Service	P	P	P	P	P								5	0	0

Board Member Transition Period Attendance																
Board Member	January	February	March	Total Present	Total Excused Absence	Total Unexcused Absence	Board Member	January	February	March	Total Present	Total Excused Absence	Total Unexcused Absence			
Anne Blake	N/A						Terra Linzner	P	P	P	3	0	0			
Amy Brown- Chair	P	P		2	0	0	Chioke Mose-Telesford	P	P		2	0	0			
Deloris Cortez	P	P		2	0	0	Ted Phillips	E	E		0	2	0			
Eleanor Bradford	P			1	0	0	Donna Price	P	P		2	0	0			
Ashlee Cunningham	N/A			0	0	0	Vanessa Samuelson	P	P		2	0	0			
Gerald Curley	P	P		2	0	0	Ari Rettenburg	P	P		2	0	0			
Catherine Distelrath	P	P		2	0	0	Ray Shipman	U	U		0	0	2			
Joy Flood	P	P		2	0	0	Celia Thomas	P	P		2	0	0			
Erica George	P			1	0	0	Elizabeth Vasquez	P	P		2	0	0			
Tasha Gray	P			1	0	0	June White	U	U		0	0	2			
Shawntae Harris-Mintline	U	P		1	0	1										

## **ATTACHMENT THREE**

# Executive Committee

MAY 11, 2022 | 4-5 PM |

## MINUTES

### Attendance

**Attendees:** Tamara Gaines, ReGina Hentz, Donna Price, Paige Beasley, Kiana Harrison, Eleanor Bradford, Nicole Palmerton

Time	Agenda Item& Notes	Presenter/ Facilitator	Supporting Materials
4:11- 4:15	<b>Welcome</b> <b>Summary:</b> <ul style="list-style-type: none"><li>In Celia Thomas's absence, Tamara Gaines lead this meeting. Other EC members were also absent for the conference in Chicago.</li></ul>	Tamara Gaines	
4:15- 4:37	<b>Updates</b> General Membership Meeting Preparation <ul style="list-style-type: none"><li>Planning for the General Membership meeting was held. The agenda was shared with EC members. <b>Decision(s):</b> Public comments section will be reintroduced at the July General Membership meeting</li></ul> Grievance Procedures Review Update <ul style="list-style-type: none"><li>The group is reviewing the Grievance Policy and will soon be making suggestions on policy improvement.</li></ul>	Nicole Palmerton  Terra Linzner	

**Summary of Decision(s):** Public comments section will be again introduced at the July General Membership Meeting

**Summary of Next Steps (and party responsible):**

# Executive Committee

MAY 25, 2022 | 4-5 PM |

# MINUTES

## Attendance

**Attendees:** Celia Thomas, Candace Morgan, ReGina Hentz, Donna Price, Eleanor Bradford, Terra Linzner, Tamara Gaines, Dr. Gerald Curley, Paige Beasley, Kiana Harrison, Amy Brown, Nicole Palmerton

Time	Agenda Item& Notes	Presenter/ Facilitator	Supporting Materials
4:05- 4:09	<p><b>Welcome</b></p> <p><b>Summary:</b></p> <ul style="list-style-type: none"> <li>The EC was reminded of their commitment to attend the Detroit Advisor's Group and Bord Member meeting on June 2nd at 5:00 PM.</li> </ul>	Dr. Celia Thomas	
4:09- 4:48	<p><b>Updates</b></p> <p>Meeting Equity Group</p> <ul style="list-style-type: none"> <li>Amy Brown went over the content for the presentation at the upcoming June CoC Board Meeting by the group rethinking CoC Board Meetings. This included an overview of their thoughts on public comments and the related discussion slotted for the next meeting. Breakout rooms will be held to workshop CoC Board Norms at the next Board meeting.</li> <li>For the Board meeting, there will be a CoC Board Norms discussion. People will be placed into breakout rooms for the discussion.</li> </ul> <p><b>Next Steps:</b> Agenda item of 25 minutes for CoC Board Norms Workshopping</p> <p>Grievance Procedures Review Update</p> <ul style="list-style-type: none"> <li>In the subgroup of the Grievance Review Committee, folk reviewed the current grievance policy and made suggestions for improvements. The group is currently still working on how grievance handling will affect an agency's scoring on their funding applications. These suggested improvements will have to be later approved by the CoC Board. There has been the first systems-level grievance conversation to address voiced concerns.</li> </ul> <p>Board Meeting Preparation</p> <ul style="list-style-type: none"> <li>The agenda for the June Board Meeting was overviewed. Suggestions were voiced and changes were made.</li> </ul>	<p>Amy Brown</p> <p>Terra Linzner</p> <p>Nicole Palmerton</p>	

**Summary of Decision(s):** Agenda item added to workshop suggested Board Norms

**Summary of Next Steps (and party responsible):** Nicole to add and revise CoC Board Meeting agenda

## **ATTACHMENT FOUR**

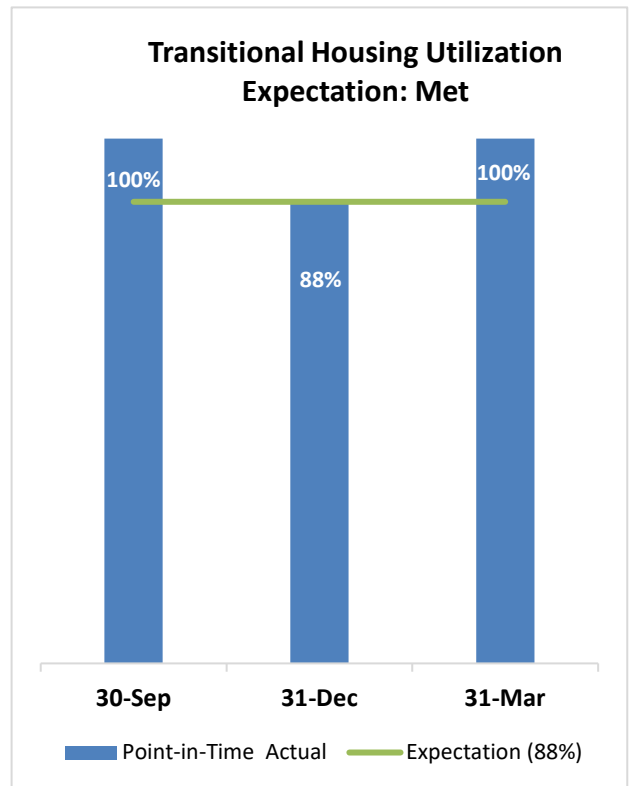
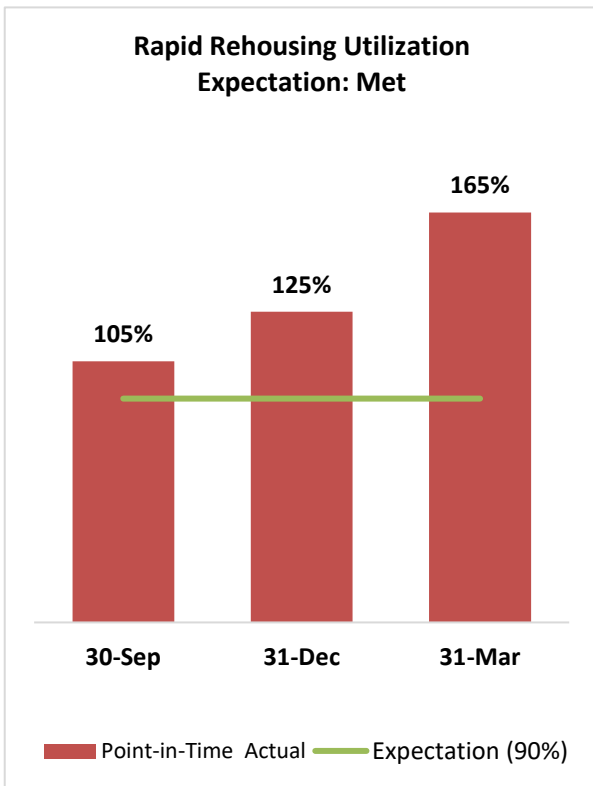


## Neighborhood Legal Services Michigan Project First Steps (TH-RRH) Corrective Action Plan Final Report

As an outcome of the appeals process in the FY2021 CoC competition, Neighborhood Legal Services Michigan (NLSM) was placed on a Corrective Action Plan to monitor the utilization rates of the agency's joint component TH-RRH project on a quarterly basis. The CoC Board has received regular reports on NLSM's status of compliance with these utilization expectations over the past months.

In March 2022 HUD announced that this project was renewed for only 17% of its requested amount, meaning that this project will likely need to scale back significantly. At the time of this report, NLSM was still in the planning stages regarding next steps for this project. Due to the significant reduction in funding and the likely need to scale this project back, this will be the final quarterly report on this project's utilization rates.

Over the course of this CAP, NLSM has met the utilization expectations. At this time there are no further next steps, although HAND will work with NLSM to ramp down this project as needed in the coming months.

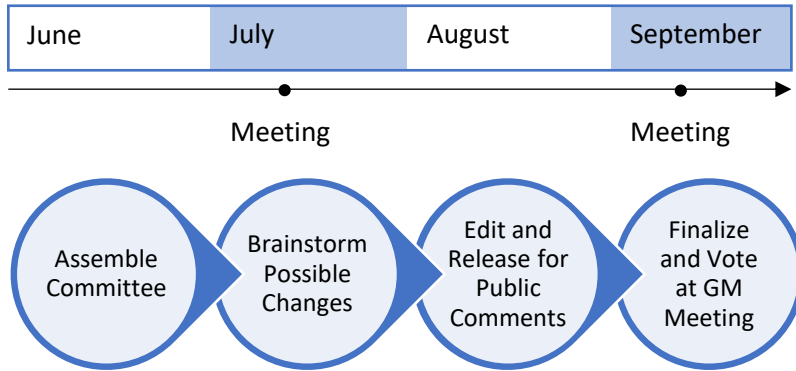




## **ATTACHMENT FIVE**

# Governance Charter Review 2022


## Timeline



Some editing ideas include:

1. Reassessing CoC Board leadership position roles and responsibilities
2. Reevaluating consequences for Board Members who fail to attend meetings
3. Adding the new committee purpose of the revised Values and Funding Priorities Committee

## Have any editing requests?

 Call (313) 380-1712

 Email [nicole@handetroit.org](mailto:nicole@handetroit.org)

Please reach out to the email listed above if interested in joining the Governance Charter Review Committee