

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Board Meeting Agenda | July 12, 2021 | 2:00-4:30pm | Webinar: [Registration Link](#)

<p>CoC Board Norms:</p> <ul style="list-style-type: none"> • Start and end on time. • Come prepared. • Focus on strategy and high-level goals. • Be aware of different roles you're playing. • Be solutions oriented. • Avoid rabbit holes & use the parking lot. 	<p>CoC Board Draft Values:</p> <ul style="list-style-type: none"> • Homelessness should be rare, brief and non-recurring. • Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects. • Racial equity as demonstrated through equitable outcomes • Transparent decision that makes the greatest possible use of data. • Collaboration and a cross-systems approach.
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Time	Agenda Item	Presenter	Committee <i>(see acronym list below)</i>	Attachment
Housekeeping & Agenda Setting				
2:00 pm	Welcome and Introductions	Amy Brown	EC	--
2:05 pm	Executive Committee Report & Announcements <ul style="list-style-type: none"> - Date of August Board Meeting (Moved to August 9th) - Date of September Board Meeting (Moved to September 13th) - MSHDA ESG Application 	Amy Brown	EC	--
2:15 pm	Consent Agenda <ul style="list-style-type: none"> - June 2021 Board Minutes (ACTION ITEM – VOTE) 	Amy Brown	EC	# 1
2:20 pm	Rapport Building	Celia Thomas	EC	--
Additional Information (No Immediate Action)¹				# 2 – 3
Applications and Funding				
2:30 pm	FY2021 CoC Competition <ul style="list-style-type: none"> - General Update on Progress of Competition 	Amanda Sternberg	VFPC	# 4
2:40 pm	Emergency Housing Vouchers (EHV)	Jasmine Morgan	ESG Planning	#5
2:50 pm	Youth Homeless Demonstration Project (YHDP) Application <ul style="list-style-type: none"> - Approve Proposed Vision to End Youth Homelessness (ACTION ITEM – VOTE) 	Kaitie Giza	CYH	<i>Sent separately</i>
3:10 pm	5 minute break 😊 (Stay on Zoom please!)			
Committee Work				
3:15 pm	Family Housing Accelerator <ul style="list-style-type: none"> - Initiative Overview - Results & Next Steps 	Shani Campbell	CoD, HAND, CAM	--
Additional Information (No Immediate Action)²				# 6

¹ Additional Information from Housekeeping & Agenda – **Attachment 2:** CoC Board Attendance Tracking and **Attachment 3:** Apr. Exec. Com. Minutes

² Additional Information from Committee Work – **Attachment 6:** CAM 2021 Q1 Report

Advancing Equity

3:45 pm	Housing Justice Roadmap Updates <ul style="list-style-type: none"> - Overview of next steps (and progress towards those steps) - Advisors Group Update 	Executive Committee	EC	--
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4:00pm – Adjourn

NEXT MEETING: AUGUST 9, 2021 | 2:00-4:30PM | WEBINAR (UNTIL IN-PERSON MEETINGS RESUME)

Key Committee and System Partner Acronyms:

CYH – *Committee on Youth Homelessness* – **Chair:** Vacant | **Staff:** Scott Jackson

VFPC – *Values and Funding Priorities Committee* – **Chair:** Joy Flood | **Staff:** Amanda Sternberg

EC – *Executive Committee* – **Chair:** Amy Brown | **Vice-Chair:** Celia Thomas | **Secretary:** DaJuan Smith

CAM – *Coordinated Assessment Model* – Detroit’s Coordinated Entry System (Managed by Southwest Solutions)

CoD – *City of Detroit*

HAND – *Homeless Action Network of Detroit* – Detroit’s Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency

Additional Acronyms for Reference:

BNL = By-name List

CoC = Continuum of Care

CE = Coordinated Entry

CARES = Coronavirus Aid, Relief, and Economic Security Act

CDBG = Community Development Block Grant

CH = Chronically Homeless

DV = Domestic Violence

ESG = Emergency Solutions Grant

ESP = Emergency Shelter Partnership

FY = Fiscal Year

HIC = Housing Inventory Count

HMIS = Homelessness Management Information System

HUD = US Department of Housing & Urban Development

MI = Michigan

MSHDA = Michigan State Housing Development Authority

PIT = Point in Time Count

P&P = Policies and Procedures

PSH = Permanent Supportive Housing

RFP = Request for Proposals

RRH = Rapid Re-Housing

SH = Supportive Housing

SPDAT = Service Prioritization Decision Assistance Tool

SPM = System Performance Measure

TA = Technical Assistance

TH = Transitional Housing

QR = Quarterly Report

ATTACHMENT ONE

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck
June 7, 2021 Board Meeting Minutes

(Meeting packet can be accessed by [clicking here](#); Meeting Slides by [clicking here](#))

Board Members Present

Amy Brown
Anne Blake
Ashlee Cunningham
Catherine Distelrath
Celia Thomas
Chioke Mose-Telesford
DaJuan Smith
Deloris Cortez
Donna Price
Eleanor Bradford
Elizabeth Vasquez
Erica George
Gerald Curley
Joy Flood
June White
Katie Zeiter
Ray Shipman
Sharyn Johnson
Shawntae Harris-Mintline
Tasha Gray
Ted Phillips

Absent Board Members

Ari Ruttenberg
Terra Linzner

Excused Board Members

Vanessa Samuelson

General Public

Amanda Sternberg
Alyssa Rietveld
Andrea Dye-Farginson
Cole Forfinski
Curtis Smith
Deborah Briggs
Desiree Arscott
Gerald Piro
Jamie Wojahn
Jasmine Morgan
Joey Merchant
John Stoyka
Kaitie Giza
Kathleen Noel
Kevin Solarte
Kiana Harrison
Kimberly Benton
Lindsey Bishop-Gilmore
Matthew Tommelein
Mercedes Brown
Michele Robinson
Molly Mueller
ReGina Hentz
Scott Jackson
Shani Campbell
Stephanie Osterland

Amy B. opened the meeting at 2:03 pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements:

Summary –

- Amy B. took some time to go over the webinar logistics: including the agenda, breakout rooms, and the presentations.
- July Board Meeting Date Moved:
 - Amy B. informed the board that the next Board Meeting will be moved from July 5th to July 12th due to the holiday and many people being out of the office on the originally scheduled meeting date.
- Emergency Housing Voucher (EHV) Update:
 - Jasmine M. let the board know that the Detroit CoC has been awarded 160 Emergency Housing Vouchers (110 from MSHDA and 50 from DHC). This is a resource that has been made available through the American Rescue Plan. These vouchers will provide leasing assistance and other supports to promote stable housing. Work is underway to get things in order for these vouchers to begin being used within the community. More information will be provided with the CoC Board as it becomes available.

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- Alternative Shelter Incentives
 - The City of Detroit received a new grant from the United Way to continue providing incentives to encourage folks to get the results to their COVID-19 test and to remain at the alternative shelters for their full isolation period. The incentives will operate similarly to how they have to-date with the caveat that there will be a cap on how much funding a household can receive for their quarantine stay. This cap has been imposed to try and help the funding to be able to serve more folks.

Consent Agenda

May Board Meeting Minutes

- The floor was opened for questions. None were asked.
- Donna motioned to approve the May 2021 Board Minutes. Gerald seconded the motion. Of the 14 voting members present, 14 voted in favor. 0 were opposed. 0 abstained. The motion passed.

FY2020 CoC Competition:

Summary –

- Amanda S. reminded the CoC Board about what has happened with the CoC Competition to-date and what they can expect to come before them in the coming months. As a reminder, in May the CoC Board approved the Renewal Evaluation Criteria and New Project Application Process Recommendations. Renewal projects and new projects are currently working on their applications and they will be due in the coming month. It is expected that the NOFO (Notice of Funding Opportunity) from HUD will be released sometime in July. If this is the case, the application will likely be due to HUD sometime in September.
- Amanda went on to review the FY2021 Project Priority Ranking and Reallocation Policy with the CoC Board. For context, HUD requires CoCs to have transparent policies that determines how projects will be prioritized and ranked for funding. It is a way for us to communicate our priorities to HUD in terms of which projects that we want funded. In February, the Values and Funding Committee reviewed the FY2021 Project Priority Ranking and Reallocation Policy. This went out for public comments in March. Those comments were reviewed by the Values and Funding Committee and updates to the policy were made in alignment with the comments. The full policy and contextual details can be found in the Meeting Packet (linked above).
- The recommendations aim to accomplish the following things:
 - Projects are prioritized for funding in a transparent and performance-based manner
 - The CoC is aligned with HUD's expectations of using objective performance criteria when ranking projects
 - To preserve funding for projects that continue to meet performance standards and continue to meet a need in our community
 - To prioritize projects for funding that align with our goals (e.g. ending chronic homelessness)
 - Finding a balance between prioritizing projects for continued funding while also creating space for new projects that can expand our capacity and diversify our portfolio
- The proposed ranking order is as follows:
 - Renewal CoC Infrastructure Projects (Coordinated Entry and HMIS)
 - New this year: If a project does not meet certain performance standards detailed in the board packet, those projects would be bumped down and ranked instead with the renewal permanent supportive housing programs. This is to emphasize that performance matters regardless of project type.
 - New CoC Bonus projects (up to \$1M)

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- There is a maximum amount listed here to strive to align with the goal to balance prioritizing renewal and new projects for funding
- New Domestic Violence (DV) Bonus projects (Up to \$500K)
 - There is a maximum amount listed here to strive to align with the goal to balance prioritizing renewal and new projects for funding
- Renewals with less than 12 months of operations
- Renewal Permanent Supportive Housing Projects
 - This is where the bulk of our funding lies (roughly \$20M of our typically \$28M allocation)
 - New this year: If a project does not meet certain performance standards detailed in the board packet, those projects would be bumped down and ranked instead with the renewal rapid re-housing programs. This is to emphasize that performance matters regardless of project type.
- Renewal Rapid Re-Housing Projects
 - If a project does not meet certain performance standards detailed in the board packet, those projects would be bumped down and ranked instead with the renewal transitional housing programs. This is to emphasize that performance matters regardless of project type.
- Renewal Joint-Component Rapid Re-Housing and Transitional Housing
 - If a project does not meet certain performance standards detailed in the board packet, those projects would be bumped down and ranked instead with the renewal transitional housing programs. This is to emphasize that performance matters regardless of project type.
- Renewal Transitional Housing
 - If a project does not meet certain performance standards detailed in the board packet, those projects would be bumped down and ranked at the bottom of the ranking list. This is to emphasize that performance matters regardless of project type.
- Remaining CoC Bonus Projects
- Remaining DV Bonus Projects
- Per the proposed policy, a project is allowed to be reallocated (not renewed for funding) for the following reasons:
 - They voluntarily choose to release their grant
 - They do not meet the scoring threshold and are not granted a waiver
 - The board determines to reallocate the funding for another reason that must be demonstrated by data.

Decision –

- Celia motioned to approve the FY2021 Project Priority Ranking and Reallocation Policy. Eleanor seconded the motion. Of the 17 eligible voting members present, 16 voted in favor. 0 were opposed. 1 abstained. The motion passed.

Next Steps –

- HAND will continue to move forward the work of the CoC Competition and will come to the Board for updates and decision-making in the coming months. The Board can expect to review the final project ranking priority ranking list in September.

Committee on Youth Homelessness Update:

Summary –

- The Committee on Youth Homelessness' purpose is to lead a responsive system of care in Detroit to meet the needs of youth experiencing homelessness and at risk of homelessness to make youth homelessness a rare, brief, and one-time experience.
- The committees core values are as follows:
 - Housing first and harm reduction

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- Trauma informed and healing centered
 - Positive youth development
 - Youth centered/youth choice
 - Racial equity and inclusion
 - Data driven
 - Dignity, hope, and resilience
- The CYH is currently focusing on cultivating and strengthening authentic youth collaboration to ensure that young people have a say on the policies that directly impact them. The committee has also been preparing to apply for the recently available Youth Homelessness Demonstration Program (YHDP) funding.
 - YHDP is a HUD program that awards funding to CoCs to create a coordinated community plan and implement innovative projects to address youth homelessness. HUD has made available 150M dollars to be split between up to 50 communities (minimum award of \$1M and maximum award of \$15M). There have been three funding rounds to-date. Detroit has applied twice before (in the first and third rounds) and has not been successful. However, there has been a great deal of progress made locally since our last application and the committee thinks we are in a strong place to be competitive in this current round. Some of the various areas of progress include increasing youth leadership, greater collaboration within our system and with other systems, and new projects coming online to meet local youth needs. If awarded, the funding can be utilized to develop a comprehensive plan to end youth homelessness and to implement innovative and flexible programming to enact that plan. The CYH is seeking the Board's approval for Detroit to move forward with applying for the YHDP funding.

Decision –

- Celia motioned to approve the Detroit CoC applying for the available YHDP funding. Chioke seconded the motion. Of the 17 eligible voting members present, 15 voted in favor. 0 were opposed. 2 abstained. The motion passed.

Next Steps –

- HAND will lead the local efforts to apply for the funding in close coordination with the Committee on Youth Homelessness. HAND will work to secure a consultant to help with the application, but will move forward with the application process as if no consultant were secured in the interim. The application is due by July 27th.
- If selected as a YHDP community, Detroit would enter into a 6-month process where they would develop a coordinated community plan to address youth homelessness. That plan would then be submitted to HUD for approval. Once approved, the community would then launch a local selection process to fund innovative projects designed to advance the coordinated community plan.

Final PIT & HIC Data:

Summary –

- Kiana briefly reminded the board that HUD requires CoC's to conduct a bed inventory and a sheltered count of the entire homeless system each year in January. CoCs are required to conduct an unsheltered count every 2 years. There was no unsheltered count in Detroit this year due to the pandemic and the next unsheltered count will occur next year in 2022.
- There were a number of factors that impacted the PIT and HIC this year:
 - Providers struggled with timely data input and meeting our standard data quality performance and expectations. There was also difficulty in importing data from the VA's HOME database to capture VASH data.

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- The HMIS team is considering proposing to VFPC that a scoring element be developed for the FY2022 CoC Competition that scores providers on their PIT/HIC data quality.
- Kiana went on to review the PIT data. Some highlights are as follows:
 - The total number of persons experiencing sheltered homelessness went down by 13% from 2020 to 2021 (1,379 total).
 - This matches an overall trend of decline (excluding the small spike in 2019 that was related to the polar vortex).
 - We saw a small increase in persons with HIV/Aids experiencing homelessness on the night of the PIT as well as persons who were fleeing domestic violence.
- Kiana then reviewed the HIC data. Some highlights are as follows:
 - We reported 98 projects in the CoC as compared to 104 in 2020.
 - There was a small decrease in the number of family and seasonal beds from 2020 to 2021.
 - There was a decrease in the number of transitional housing beds.
 - There was a slight increase in the number of PSH and RRH beds.
 - Across all bed types, we were at 93% occupancy on the night of the PIT.
 - PSH & RRH were at 100% capacity.
 - Emergency shelter was at 78% capacity.
 - Transitional Housing was at 66% and safe haven was at 58% capacity.
- Full PIT/HIC Data, analysis, and visualization can be found on HAND's website : <https://www.handetroit.org/reports>.

Next Steps –

- The HMIS team will continue to monitor and analyze the CoC over the coming year. The HMIS team is considering reporting out on utilization on a more regular basis.

Review of NIS Housing Justice Roadmap:

Summary –

- A proposed vision to drive the work of the CoC was developed out of the system analysis work done by the National Innovation Service (NIS). After a 3-month review and discussion process, the Detroit CoC voted to adopt the vision at the May General Membership Meeting. This is a major success for the CoC in our quest to center equity and housing justice in our system.
- The Board was reminded that the CoC engaged in an 8-month analysis phase, facilitated by NIS, during which the CoC was evaluated and assessed for equity, inclusion, and the impacts of our system on the persons we serve.
- The road map strives to reflect the community perspective and analysis about our CoC. Within the roadmap, the CoC is offered seven substantial recommendations for action to move towards embodying the CoC's newly adopted vision. Kevin S. reviewed the 7 recommendations. They are as follows:
 - Build a system across the CoC and the City of Detroit to coordinate on the homeless response and housing resources within the community.
 - This is foundational due to the need to redesign how decisions to ensure that power is redistributed equitable to those with lived expertise.
 - Focus housing priorities on Detroiters by working to build generational wealth and counter gentrification within Detroit.
 - This includes the need to develop a community-driven comprehensive affordability plan that builds the definition of affordable housing based upon local income, resources, and needs.

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- Redesign Detroit's homelessness crisis response by de-congregating shelters and offering alternative forms of crisis housing with strong housing navigation supports.
- Improve the quality of services that are connected to affordable housing and crisis response that are based on the concerns and priorities of people experiencing homelessness.
- Support and protect transgender and gender non-conforming Detroiters to improve safety and increase access to homeless services.
 - This includes increasing programming run by transgender and gender non-conforming persons and increasing consistent, enforceable accountability for equal access violations.
- Target homelessness (and non-CoC) resources to increase emphasis and investment in preventing persons from becoming homeless. Strong coordination between CoC and non-CoC resources is crucial.
- Coordinate and improve access to other systems to meet Detroiters holistic needs.
- Participants broke out into breakout rooms to discuss the roadmap, initial reactions, and what conversations they'd like to have next.

Next Steps –

- The Board can expect updates in the coming months about the plans to launch the community's system re-design process.

Medicaid Waiver Update and Service Funding:

Summary –

- Services funding has been and continues to be a major barrier to supporting homeless Detroiters in obtaining and maintaining housing. Over the past 6 years, efforts have been underway to obtain a Medicaid Waiver to allow for providers to receive supportive services funding to enable their efforts to assist clients. In 2019, Michigan was successful in getting federal approval to bill Medicaid for housing supports. This benefit is currently underutilized and so efforts are underway to ensure that housing providers are aware of this funding availability. It also signifies the need to improve infrastructure across the state to enable providers to bill Medicaid for housing supports.
- There are efforts underway to address the challenges and provide supports to providers to ensure this resource does not remain under-utilized. CSH is hoping to offer technical assistance to organizations across the state (and in Detroit specifically) to increase provider billing to Medicaid. The ultimate hope is to create a Medicaid billing institute that can be accessed and utilized on an ongoing basis.
 - CSH is in the preliminary conversation phase with providers to begin building out the engagement plan for Southeast Michigan. Please reach out to Lindsey (lindsey.bishopgillmore@csh.org) or Mercedes (mercedes.brown@csh.org) if you would like to be a part of these conversations.

Next Steps –

- Updates and more specifics about upcoming opportunities will be shared as they become available.

Amy B. closed the meeting at 4:41pm. *The next CoC Board meeting will be on Monday, July 12th, from 2 – 4:30pm. Location will continue to be virtual due to COVID-19.*

ATTACHMENT TWO

2021 Detroit CoC Board Meeting Attendance

Board Member	January	February	March	April	May	June	July	August	September	October	November	December	Total Present	Total Excused Absence	Total Unexcused Absence
Anne Blake	P	P	P	P	P	P							6	0	0
Amy Brown - Chair	P	P	P	P	P	P							6	0	0
Deloris Cortez	P	P	P	U	P	P							5	0	1
Eleanor Bradford	P	P	P	P	P	P							6	0	0
Ashlee Cunningham	P	P	P	E	U	P							4	1	1
Gerald Curley	P	P	P	P	P	P							6	0	0
Catherine Distelrath	P	P	P	P	P	P							6	0	0
Joy Flood	P	P	P	P	U	P							5	0	1
Erica George	P	P	P	E	P	P							5	1	0
Tasha Gray	P	P	P	P	E	P							5	1	0
Shawntae Harris-Mintline	P	P	P	P	E	P							5	1	0
Sharyn Johnson	P	P	P	P	P	P							6	0	0
Terra Linzner	P	P	P	E	P	U							4	1	1
Chioke Mose-Telesford	P	P	P	P	E	P							5	1	0
Ted Phillips	P	P	P	U	P	P							5	0	1
Donna Price	P	P	P	P	P	P							6	0	0
Vanessa Samuelson	P	P	P	P	P	E							5	1	0
Mary Sheffield (Ari Rettenburg)	P	P	P	U	P	U							4	0	2
Ray Shipman	P	P	P	P	U	P							5	0	1
DaJuan Smith	P	P	U	P	P	P							5	0	1
Celia Thomas	P	P	E	P	P	P							5	1	0
Elizabeth Vasquez	U	P	P	U	E	P							3	1	2
June White	P	P	P	P	U	P							5	0	1
Katie Zieter	P	P	P	P	P	P							6	0	0

Codes:

P = Present
 E = Excused Absence
 U = Unexcused Absence

Board member attendance and timely notification of absences is vital in ensuring that we are able to reach quorum at our meetings. Per the governance charter, our attendance policy is as follows: *"Members of the Detroit CoC Board may remove a Board member (elected or appointed) who is absent for two (2) Board regularly scheduled meetings in any twelvemonth period. Unexcused absences from special meetings will generally not be considered in this calculation but may be included as appropriate. Absences are considered excused if the CoC Board Chair is notified within 8 hours of the meeting via phone, e-mail, or letter."*

In order to be considered excused, please send written notice to the Board Chair (abrown@noahprojectdetroit.org), Secretary (jebaugh@swsol.org), and the CoC Coordinator (katie@handetroit.org) at least 8 hours before the meeting commences. After one unexcused absence, the board member will be sent a warning

notification. If during that calendar year, the board member has an additional unexcused absence, they will be removed.

ATTACHMENT THREE

Executive Committee

JUNE 9, 2021 | 4-5PM | WEBINAR

MINUTES

Attendance

Executive Committee Members: Amy Brown, Donna Price, DaJuan Smith, Celia Thomas

System Partners: Kaitie Giza, Catherine Distelrath, Lindsey Bishop-Gilmore, Jasmine Morgan

Time	Agenda Item & Notes	Presenter/ Facilitator	Supporting Materials
4:00 pm	<p>1. Emergency Housing Vouchers</p> <p>Summary: HUD has made rental vouchers (known as Emergency Housing Vouchers) available through the American Rescue Plan funding enacted by Congress. These will be issued in a similar process to HCV resources. Detroit has been allocated a total of 160 vouchers (110 from MSHDA and 50 from DHC). In addition to rental assistance, supportive services are funded and required. There is roughly \$3,000 in service funding that we be allocated per voucher. MSHDA is requesting that each community select primary service provider(s) among current ESG-CV funded agencies to be responsible for supporting clients through the housing process. HAND has reached out to 4 providers to gauge their interest. Two of the four indicated that they had interest and capacity (Wayne Metro and CHS).</p> <p>Decision: The Executive Committee approved the recommended service providers to administer the supportive services for the EHV Vouchers on behalf of the COC Board.</p> <p>Next Steps: Jasmine will communicate the service provider selection to MSHDA by June 11th. MOUs between MSHDA and the CoC will be finalized by June 24th. Vouchers are intended to be released by July 1st.</p>	Jasmine Morgan	
4:30 pm	<p>2. June Board Meeting Debrief</p> <p>Summary: The Executive Committee felt like there was a lot of good information and content. There are concerns that participants are becoming less engaged. The group discussed the various contributing factors and potential strategies to facilitate deeper engagement. The group agreed to emphasize virtual meeting norms/expectations at the next meeting.</p>	Amy Brown	
4:44 pm	<p>3. May General Membership & June Board Meeting Prep</p> <p>Summary: Celia is going to be presenting on the topic of Diversity, Equity, and Inclusion in Homelessness on Tuesday, June 15th at 6pm. She is going to lift up the work of the Detroit CoC on creating and adopting a vision rooted in equity. Celia sought a co-facilitator among EC members and DaJuan offered to help.</p>	Celia Thomas	

4: 48 pm	<p>4. Housing Justice Roadmap Next Steps</p> <p>Summary: The Housing Justice Roadmap was reviewed at the last CoC Board Meeting. The Executive Committee discussed their reactions to the content. Catherine raised concerns about the action steps and whether they capture the full needed response/areas of change. The group also expressed confusion about where we are in the process and what comes next. The group also discussed which entity should move forward the next phase of discussions and reiterated previously expressed desires to have more representatives across the CoC present in the planning efforts.</p> <p>Next Steps: Amy will email Kevin with the groups questions and request that a discussion be facilitated at the next joint EC-advisor meeting.</p>	Amy Brown	
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Executive Committee

JUNE 16, 2021 | 4-5PM | WEBINAR

MINUTES

Attendance

Executive Committee Members: Amy Brown, Vanessa Samuelson, DaJuan Smith, Donna Price

System Partners: Tasha Gray, Alexis Alexander (proxy for: Terra Linzner), Lindsey Bishop-Gilmore, Gerald Curley, Allyson Ty, Catherine Distelrath, Kevin Solarte, Eleanor Bradford

Time	Agenda Item & Notes	Presenter/ Facilitator	Supporting Materials
4:00 pm	<p>1. Continued Conversation on NIS Roadmap and Next Steps</p> <p>Summary: Spent the entirety of the meeting working through the Roll-out work sheet (linked to the right).</p> <p>Decision(s): Agreed to 2 parallel tracks to move forward – moving action step 1 forward (need to find a home for this) and moving towards prioritizing roadmap action steps with a vote from board and general membership</p> <p>Next Steps: Will revisit next steps in future meetings – 6/23 and 7/7 to be exact.</p>	Amy Brown & Kevin Solarte	Roll Out Map

Executive Committee

JUNE 23, 2021 | 4-5PM | WEBINAR

MINUTES

Attendance

Executive Committee Members: Amy Brown, DaJuan Smith, Celia Thomas

System Partners: Gerald Curley, Catherine Distelrath, Kaitie Giza, Lindsey Bishop-Gilmore

Time	Agenda Item & Notes	Presenter/ Facilitator	Supporting Materials
4:00 pm	<p>1. July Board and General Membership Meetings</p> <p>Summary: Kaitie reviewed the proposed agendas for the July Board and General Membership Meetings. The Executive Committee provided feedback and recommendations. Kaitie reviewed a proposal that she drafted to ensure that key action items are given sufficient time to be brought before the General Membership during the next several months. This proposal would modify standard timelines slightly, but allow for the CoC Application, Governance Charter Revisions, Board Elections, and advancement of the Housing Justice Roadmap to all occur. The group also discussed the potential of pushing the August Board meeting back a week for a number of reasons.</p> <p>Decision: The Executive Committee approved the proposed timeline. The August Board Meeting will be pushed to August 9th.</p> <p>Next Steps: Kaitie will incorporate the feedback into the agendas and work with assigned presenters to gather supporting documentation.</p>	Kaitie Giza	Draft Agendas
4:35 pm	<p>2. YHDP Check-In</p> <p>Summary: Kaitie provided a few updates about the progress in the YHDP application process:</p> <ol style="list-style-type: none"> 1. No consultants applied for the position. We will move forward with the work without the additional support. 2. The planning group determined what content they'd like to be addressed in the application as well as who should be consulted. All stakeholders who need to provide input will be contacted by today. 3. Kaitie is working with the HMIS team to collect and analyze data to inform the application. 4. There was an initial desire to hold a provider focus group. This may have to transition to 1:1 meetings due to provider availability. 5. There are a couple of items that will be brought before the board in July for a vote. <p>Next Steps: Kaitie and the planning group will continue to advance the key areas of strategic work.</p>	Kaitie Giza	

4: 53 pm	<p>Roadmap Conversation Continued</p> <p>Summary: Amy shared the Roadmap Roll Out Workplan (linked to the right) with the Executive Committee. The Executive Committee briefly reviewed the proposed action steps. The following questions arose during the conversation:</p> <ul style="list-style-type: none"> • What table does the oversight of this process live at? • Who is responsible for moving this work forward (who will be devoting their time to managing this process)? • Will we be bringing on NIS or another consultant to help guide/inform this process as well? <p>Next Steps: The Executive Committee will continue these conversations at coming meetings.</p>		Roadmap Roll Out Workplan
5:08 pm	<p>Next Week's Executive Committee Meeting</p> <p>Summary: Amy will be out of town next week and unable to facilitate the meeting.</p> <p>Decision: Next week's meeting will be cancelled.</p> <p>Next Steps: The Executive Committee will meet again on July 7th.</p>	Amy Brown	

ATTACHMENT FOUR

Continuum of Care (CoC) Competition Update

July 12, 2021

Update on FY2021 Competition

We anticipate a more typical timeline for the FY2021 competition:

- Summer (July): Release of the Notice of Funding Opportunity (NOFO)
- Late summer/early fall (September/October): CoC Application and all Project Applications due to HUD
- Winter (Dec 2021/Jan 2022): HUD makes FY2021 award announcements
- Mid- to Late-2022 (July – Oct 2022): Any new project funding awarded in the FY2021 competition under contract

What the Board Can Expect in Coming Months

Timelines with the CoC competition are always subject to change, as we are required to plan amid unknown timeline obligations from HUD. Based on our experience with the CoC competition, HAND anticipates the following CoC competition items to be brought to the board in the coming months:

- July board meetings
 - No action items.
- August board meeting:
 - Approval of additional new project applications to be submitted to HUD
 - Appeals recommendations
- September board meeting:
 - Review of the draft CoC application in preparation for its submission to HUD (*note: the CoC general membership votes to approve the CoC application*)
- November board meeting:
 - CoC competition re-cap and debrief

As a reminder, here are the things the board has already approved:

- May: The board approved the FY2021 Renewal Project Evaluation and Scoring Criteria and recommendations from Values and Funding Priorities regarding new project applications
- June: The board approved the FY2021 Project Priority Ranking and Reallocation Policies

Renewal Project Applications

- A webinar was held on May 17 for all agencies seeking renewal funding. Renewal applications were submitted June 17 and are currently being reviewed and scored. It is anticipated the scoring will be completed mid-July.
- This year, in addition to scoring data-driven components, renewal projects will be scored on various agency and project policies submitted. This policy review is a time-intensive process, and many thanks are given to the several board members are contributing their time and talents to this.
- An appeals process will be held once agencies receive their renewal project score. The appeal allows agencies to appeal the score received. Recommendations on appeals are scheduled to come to the August board meeting.

New Project Applications

- The table below details the new project applications were submitted by the June 25 deadline.
- We received total funding requests of:
 - \$3,042,254 in CoC Bonus funding
 - \$221,535 in DV Bonus funding
- Until the Notice of Funding Opportunity (NOFO) is released we will not know how much new funding is available.
- Projects that had initially submitted new applications in Round earlier this year were invited to re-submit in Round 2. With this resubmission, agencies were provided feedback on their initial submission and were able to use that feedback to improve their re-submitted application.
- As a reminder, the CoC has already made a commitment to submit as a new project the NSO Clay Apartments project for \$524,968.
- New project applications are currently being reviewed.

Agency	Project Name	Project Type	New or Expansion	Resubmission from Round 1?	Total Request
Wayne Metro Comm. Action Agency	Roselawn PSH	PSH	New	Yes	\$498,589
Ruth Ellis Center	Clairmount PSH	PSH	New	Yes	\$221,848
Wayne Metro Comm. Action Agency	PSH at Wayne Metro	PSH	Expansion	Yes	\$835,424
Ruth Ellis Center	Ruth Ellis RRH	RRH	New	Yes	\$352,282
Wayne Metro Comm. Action Agency	Wayne Metro RRH	RRH	New	Yes	\$456,479
Catholic Charities	RRH at Center for Works of Mercy	RRH	New	No	\$677,632
ACCESS	Domestic Violence RRH	DV RRH	New	No	\$221,535
TOTAL ALL REQUESTS					\$3,263,789

ATTACHMENT FIVE

Emergency Housing Vouchers (EHVs)

What are EHVs?

The American Rescue Plan has allocated \$5 billion to target specific populations that will allow individuals and families to choose and lease safe, decent, and affordable housing. It is expected that individuals are housed quickly.

Detroit CoC was awarded 160 vouchers from MSHDA and DHC

Updated: July 2021

Vouchers

168 Vouchers have been pulled on **June 28, 2021**, please consult assigned EHV service provider for questions on client progress. If you do not know the assigned EHV provider, please check with CAM.

EHVs will function just like HCVs with the addition of a service provider to help with pre-tenancy services and HUD waivers to streamline the lease up process for clients.

Service Providers for EHV?

Providers are responsible to help EHV clients with pre-tenancy services- including locating units, obtain the security deposit and 6months of supportive services post- housing.

The two providers are assigned by shelter, RRH provider

Community and Home Supports- Matt Tommelein MT1@chsinc.org

Wayne Metro-Amy Bielby

abelby@waynemetro.org

RPI is the assigned Housing Agent.

Timeline with RPI

June 28, 2021

Initial paperwork sent to client and due within 10 business days (**July 12**)

July 1, 2021-

RPI will process paperwork and call clients to attend briefing.

July 5, 2021-

Contact all that have not returned paperwork. Will schedule to attend next briefing event. They will be able to complete paperwork on site.

July 7, 8, 14, 2021 9:30a-1:30p

NSO Bell Gymnasium

50 applicants at a time will be invited to complete paperwork on location and briefing.

9:30a- 11:30a time for paperwork
12:00p- 1:30p brief clients that are prescribed and those that are approved.

October 31, 2021-

Minimum 80 household will be leased with contracts.

December 31

All 110 Households will be leased with contracts.

Detroit Housing Commission

Will have a separate timeline for the 50 vouchers. More information to come.

ATTACHMENT SIX



Detroit Coordinated Entry System

Quarter 1 Report | January 1 – March 31, 2021

[CAM Detroit](#) serves as the [Coordinated Entry System](#) for homelessness assistance. CAM does not directly offer housing assistance, but rather provides a single process to access the assistance provided by a number of community partners. It is not an organization or program. It is a system within Detroit’s Continuum of Care (CoC) that is currently implemented by the agencies: [Southwest Counseling Solutions](#) and [Community & Home Supports \(CHS\)](#).

This report details the operational performance of Coordinated Entry from January 1 to March 31, 2021. Data are selected to provide insight on homelessness and our community-wide response to it.

ACCESS

CAM provides a streamlined entry process connecting people to available shelter and housing resources. Typically, access is provided via in-person Access Points, however in response to COVID-19, CAM has shifted to a remote call center model. Data in this section indicate the volume of need and services.

Volume

In Quarter 1 of 2021 there were **16,810** combined visits to CAM Access Points and calls to CAM, an average of **224** contacts per day. Of these, there were **155** in-person visits and **16,655** calls.

Chart 1 - Monthly Volume by Access Type

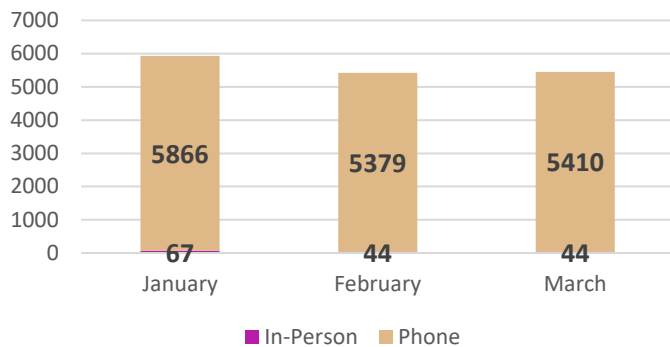
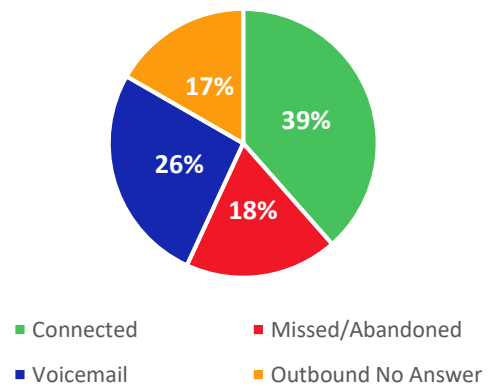


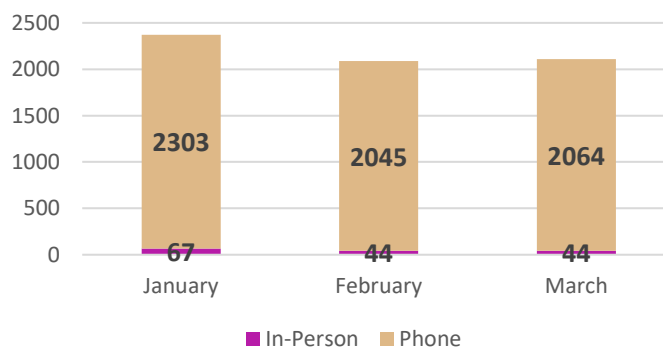
Chart 2 - Total Calls by Outcome



Engagements

In Quarter 1 of 2021, CAM staff had **6,567** total engagements, an average of **88** engagements per day.¹

Chart 3 - Monthly Engagements by Access Type



Intakes

CAM conducted **1,874** total intakes in Quarter 1 of 2021, an average of **25** intakes per day.

Chart 4 - Intakes by Household Type

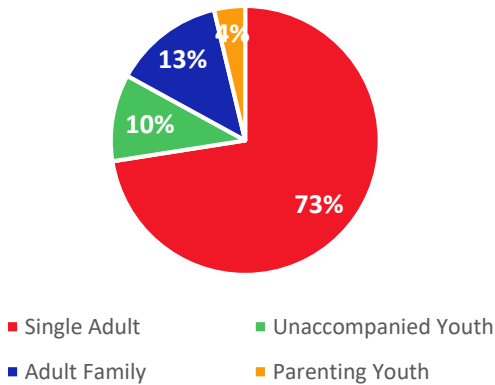


Chart 5 - Intake Outcome by Household Type

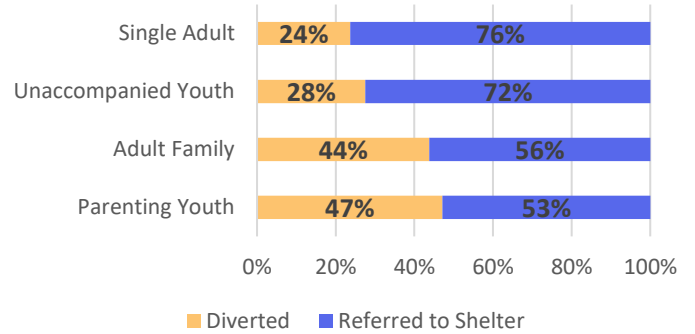
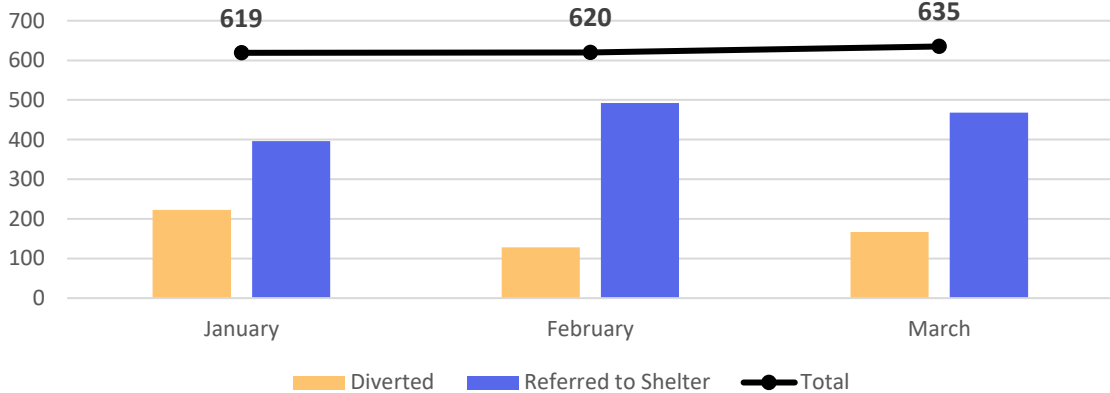


Chart 6 - Monthly Intake Outcomes



ASSESSMENT AND PRIORITIZATION

CAM assesses households to determine individualized strengths, needs and barriers. CAM utilizes the VI-SPDAT and SPDAT in its assessment process to ascertain clients' vulnerability. Available housing resources are prioritized for the most vulnerable households. This section presents data on assessments and prioritization of resources.

Assessment Recommendations

Chart 7 - Households Assessed and Added to an Acuity Group

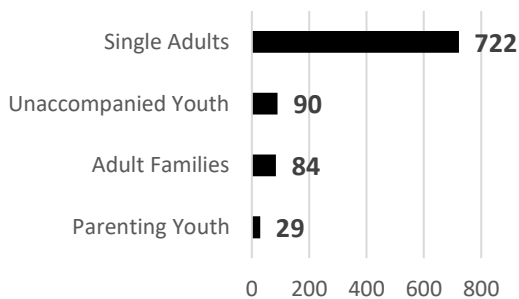
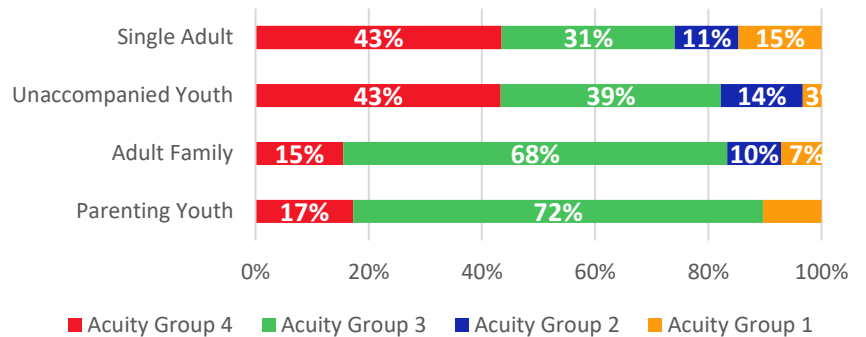


Chart 8 - Distribution of Acuity Groups by Household Type

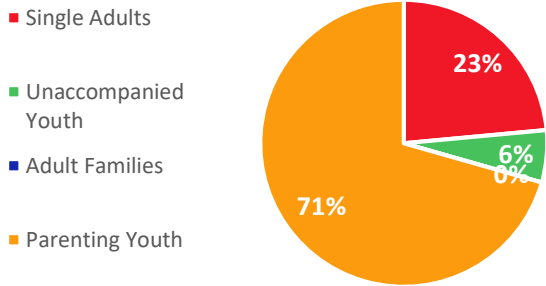


REFERRAL

As housing resources become available, CAM prioritizes resources for the most vulnerable clients, and refers clients to those resource. This sections details the referrals made to housing programs.

Transitional Housing (TH) Referrals

Chart 9 - TH Referrals by HH Type



CAM staff referred **17** households to Transitional Housing in Quarter 1 of 2021

Chart 10 - Monthly TH Referrals

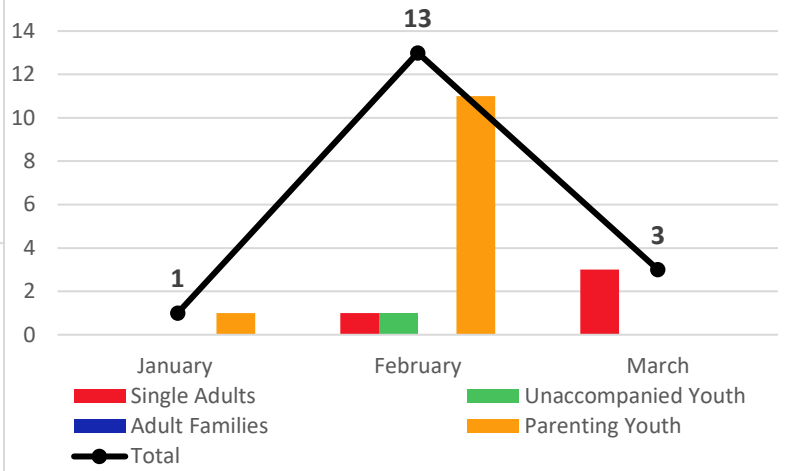
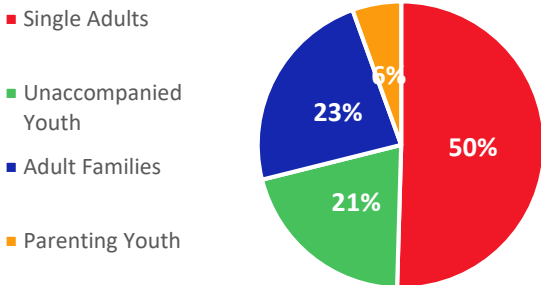


Chart 11 - TH Referrals by Agency



Rapid Re-Housing (RRH) Referrals

Chart 12 - RRH Referrals by HH Type



CAM staff referred **218** households to Rapid Re-Housing in Quarter 1 of 2021¹

Chart 13 - Monthly RRH Referrals

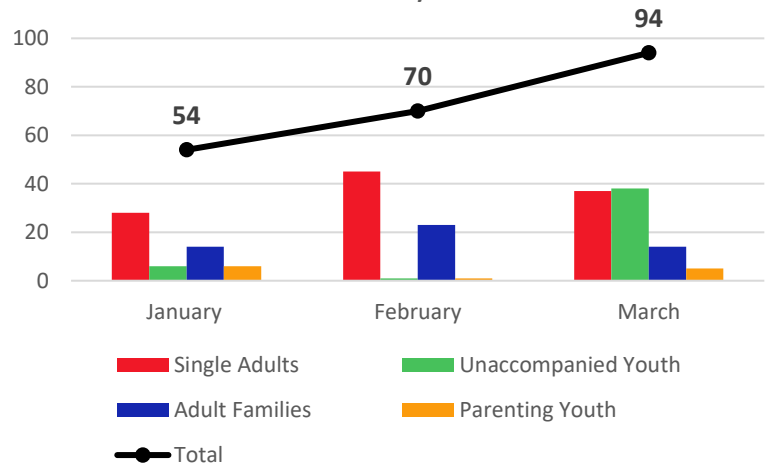
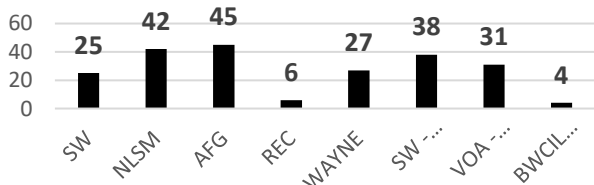


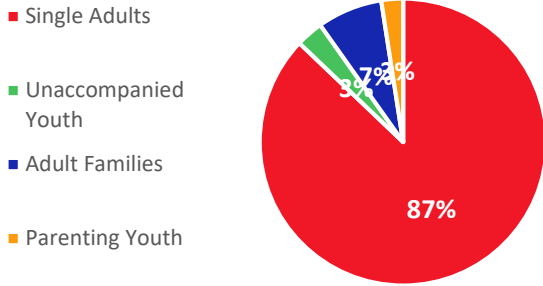
Chart 14 - RRH Referrals by Agency



¹ This includes 18 referrals for Security Deposit assistance only.

Permanent Supportive Housing (PSH) Referrals

Chart 15 - PSH Referrals by HH Type



CAM staff referred **163** households to Permanent Supportive Housing in Quarter 1 of 2021

Chart 15 - Monthly PSH Referrals

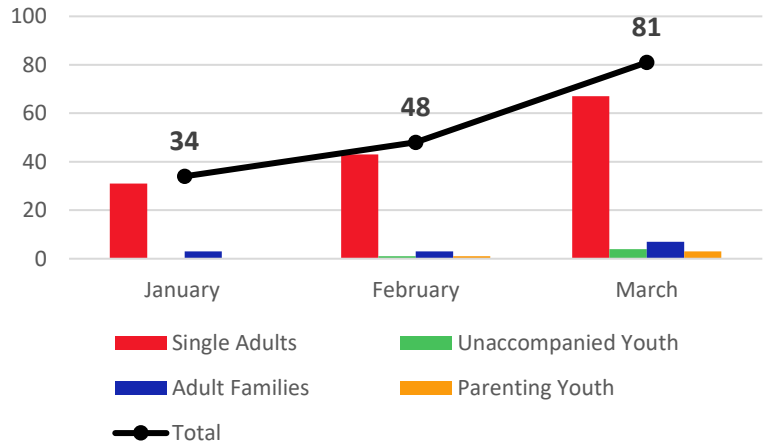
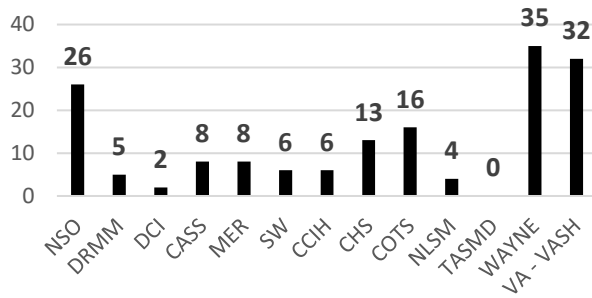


Chart 16- PSH Referrals by Agency



Homeless Preference - Housing Choice Vouchers (HP-HCVs)

CAM added **240** households to the HP-HCV waiting list in Quarter 1 of 2021, and **458** households were pulled

CAM added **8** households to the Moving Up waiting list in Quarter 1 of 2021, and **17** households were pulled

Chart 18 - HCVs Added vs Pulled

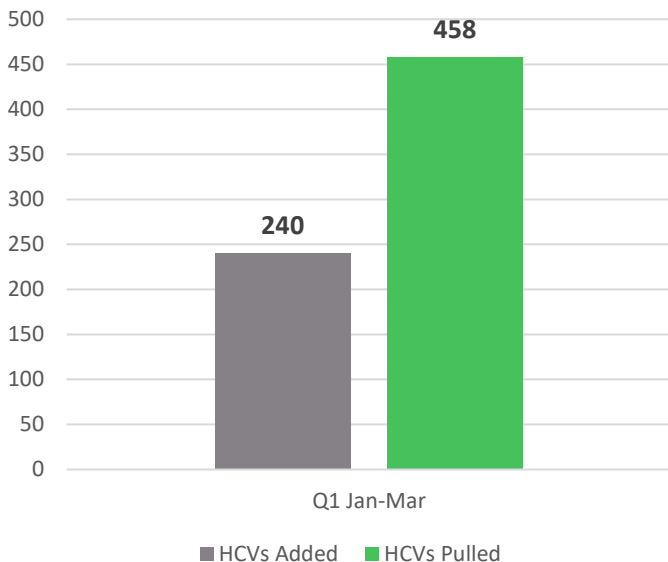


Chart 19 - Moving Up Vouchers Added vs Pulled

