

# Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

## Board Meeting Agenda | August 1, 2022 | 2:00-4:30pm | Webinar: [Registration Link](#)

### CoC Board Norms:

- Start and end on time.
- Come prepared.
- Focus on strategy and high-level goals.
- Be aware of different roles you're playing.
- Be solutions oriented.
- Avoid rabbit holes & use the parking lot.

### CoC Board Draft Values:

- Homelessness should be rare, brief and non-recurring.
- Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects.
- Racial equity as demonstrated through equitable outcomes
- Transparent decision that makes the greatest possible use of data.
- Collaboration and a cross-systems approach

Time	Agenda Item	Presenter	Committee <i>(see acronym list below)</i>	Attachment	Priority Assignments
<b>Housekeeping &amp; Agenda Setting</b>					
<b>2:00 PM</b>	Welcome and Introductions	Celia Thomas	EC	--	<b>Priority Code:</b> T1- must discuss; T2- can discuss in email; T3- can move to future meeting
<b>2:05 PM</b>	Announcements - HAND staff update - Board Elections	Celia Thomas	EC	--	
<b>2:10 PM</b>	Consent Agenda - June Board Meeting Minutes ( <b>Action Item- VOTE</b> )	Celia Thomas	EC	<b># 1</b>	
<a href="#">Additional Information (No Immediate Action)<sup>1</sup></a>				<b># 2 – 3</b>	
<b>Tier 1 Priorities</b>					
<b>2:15 PM</b> <b>60</b>	Unsheltered NOFO & Recommendations ( <b>Action Item- VOTES</b> )	Lauren Licata and Amanda Sternberg	CoD and HAND	--	T1
<b>5</b>	Break (stay on Zoom, please 😊)				
<b>CoC Competition</b>					
<b>3:20 PM</b> <b>15</b>	CoC Renewal PSH Projects Dedicated Plus PSH Designation Recommendation ( <b>Action Item- VOTE</b> )	Amanda Sternberg	HAND	--	T2
<b>Board Culture</b>					
<b>3:35 PM</b> <b>30</b>	Board Norms Discussion	Amy Brown	CoC	--	T2
<b>4:05 PM</b> <b>15</b>	Public Comments	Amy Brown	CoC	--	T1

<sup>1</sup> Additional Information from Housekeeping & Agenda – **Attachment 2:** CoC Board Attendance Tracking, **Attachment 3:** July Exec. Com. Minutes

Next Meeting: **September 12, 2022** | 2:00-4:30pm | Webinar (Until In-Person Meeting)

### Key Committee Acronyms:

**EC** – Executive Committee – **Chair:** Celia Thomas | **Vice-Chair:** Candace Morgan | **Secretary:** Eleanor Bradford | **Staff:** Chelsea Johnson

**DAG** - Detroit Advisor's Group – **Chair:** Donna Price | **Staff:** Kaitie Giza

**GRC** - Grievance Review Committee – **Chair:** Vacant | **Staff:** Jeremy Cugliari and Shanni Campbell

**LIHTC** – Low Income Housing Tax Credit Committee – **Chair:** Vacant | **Staff:** Tamara Gaines

**VFPC** – Values and Funding Priorities Committee – **Chair:** Amanda Sternberg | **Staff:** Amanda Sternberg

**GCRC** – Governance Charter Review Committee – Ad hoc | **Staff:** Nicole Palmerton

### System Partner Acronyms:

**CAM** – Coordinated Access Model – Detroit's Coordinated Entry System (Managed by Southwest Solutions)

**CoD** – City of Detroit

**HAND** – Homeless Action Network of Detroit – Detroit's Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency

**HMIS** – Homeless Management Information System

**VA** – Veteran's Association

### Additional Acronyms for Reference:

**BNL** = By-name List

**CoC** = Continuum of Care

**CE** = Coordinated Entry

**CARES** = Coronavirus Aid, Relief, and Economic Security Act

**CDBG** = Community Development Block Grant

**CH** = Chronically Homeless

**CY** = Calendar Year

**DV** = Domestic Violence

**ESG** = Emergency Solutions Grant

**ESP** = Emergency Shelter Partnership

**FY** = Fiscal Year

**HCV** = Housing Choice Voucher

**HMIS** = Homelessness Management Information System

**HUD** = US Department of Housing & Urban Development

**MI** = Michigan

**MSHDA** = Michigan State Housing Development Authority

**PIT** = Point in Time Count

**P&P** = Policies and Procedures

**PSH** = Permanent Supportive Housing

**RFP** = Request for Proposals

**RRH** = Rapid Re-Housing

**SH** = Supportive Housing

**SPDAT** = Service Prioritization Decision Assistance Tool

**SPM** = System Performance Measure

**TA** = Technical Assistance

**TH** = Transitional Housing

**QR** = Quarterly Report

**YHDP** = Youth Homelessness Demonstration Project

## **ATTACHMENT ONE**

# Detroit Continuum of Care | Board of Directors

## Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

### Present Board Members

Amy Brown  
Eleanor Bradford  
Candace Morgan  
Celia Thomas  
Chris Harthen  
Courtney Smith  
Donna Price  
Elizabeth Vasquez  
Erica George  
Kiana Harris  
Paige Beasley  
Ray Shipman  
ReGina Hentz  
Tamara Gaines  
Terra Linzner

### Unexcused Board Members

Ari Rettenburg  
Chioke Mose-Telesford  
June White  
Niccala Lee

### Excused Board Members

Celia Thomas  
Desiree Arscott

### Guests

Amanda Sternberg  
Benjamin Slightom  
Chelsea Johnson  
Denise Goshton  
Donna Lyons  
Elaine Marion  
Haley Schultheis  
Hannah Gyani  
Jared Leys  
Julia Janco  
Kaitie Giza  
Katrina Edmon  
Keisha Burnett  
Kelsey Holliday  
Michele Watkins  
Nona Ingram  
Lauren Licata  
Jeremy Cugliari  
Diandra Gourlay  
Paula Banks  
Shani Campbell  
Tasha Gray  
Taura Brown  
Viki DeMars  
Vineta Mitchell

# Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

## July 2022 Continuum of Care Board Meeting

(Meeting packet can be accessed by [clicking here](#); Meeting Slides by [clicking here](#))

### Welcome and Introductions:

Candance opened the meeting at 2:00 pm with introductions – utilizing the chat box.

### Executive Committee Report & Announcements

Announcement Topic

Public Comments Rules/ Suggestions

#### Summary –

- The rules and suggestions of the public comments section, reintroduced from the November Board Meeting, were overviewed. The rules/ suggestions were explained:
  - Public comments will happen at the end of the meeting
  - Public comment will limit presentations to three minutes per person
  - Public comment is for the Board to learn about what's going on in the community. The Board may not be able to respond or resolve an issue.
  - If a commentor wants to discuss their issue further, they can move into a breakout room with facilitators from HAND, the CoC, CAM, and other system partners
  - Using abusive language and attacking other members at the board meeting is prohibited
  - Send Amy Brown a private chat if you wish to participate in the public comments section

Announcement Topic

COVID-19 Vaccination Advocacy Letter

#### Summary -

- The MDHHS have closed their COVID- 19 vaccination contract with HANU and will no longer provide vaccine clinics at the shelter; however, they will continue to provide COVID-19 tests. The HRD department from the City of Detroit and the Detroit's CoC would like to request the HEHS to continue the service.

### Board Vote

Approval of the Vaccination Advocacy Letter was motioned by Donna P. and seconded by Amy B. The vote passed.

YHDP

#### Summary –

The Coordinated Community Plan was submitted in mid-May to HUD On June 14<sup>th</sup>. The YHDP team will be releasing an RFP in early August and will be seeking program applicants for available funds. On July 1<sup>st</sup>, the YHDP team submitted six program applications, including the proposed Joint Component (TH-RRH), Crisis Mental Health Team, and PSH programs. The YHDP participants are currently developing an RFP and will release it in the beginning of August for service-providers.

Governance Charter Review

#### Summary –

# Detroit Continuum of Care | Board of Directors

## Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

- The Governance Charter Review Committee's purpose is to make necessary changes to the CoC Governance Charter, which governs how the CoC meetings occur and how new members can join. The timeline for the Governance Charter Review is as follows:
  - In June, the ad hoc Governance Charter Review Committee was convened. In July, changes to the Governance Charter will be brainstormed at the General Membership Meeting and committee meetings will continue to workshop the document and suggest edits. In mid-August, the edited Charter will be released for public comments. In September, the Charter will be finalized and then voted on in the month's General Membership Meeting
  - Governance Charter editing ideas include assessing roles and responsibilities of CoC Executive Committee leadership positions, evaluating consequences for Board Members who fail to attend meetings and participate, adding the new information on the restructured Values and Funding Priorities Committee, and ensuring that the CoC actions line up with the Governance Charter policies and vice versa.
  - The GCRC will meet a few times during the timespan of June through mid-September.
  - Contact Nicole Palmerton at nicole@handetroit.org or 313-380-1712 if you are interested in joining the committee

### July Board Meeting Minutes

#### **Board Vote**

- The floor was opened for questions. None were asked.
- Approval of the June 2022 CoC Board Meeting minutes was motioned by Donna P. and seconded by Amy B. The vote passed.

#### **Tier 1 Priorities**

### CoC Project Priority Ranking and Reallocation Policies

#### Summary –

- HUD requires the CoC to have transparent policies outlining how the CoC determines projects will be prioritized and ranked. Projects that are labeled under Tier 1 are usually fully funded, but projects under Tier 2 are given less priority.
  - The CoC prioritizes projects for funding in a transparent and performance-based manner and aligns HUD's expectation of using objective performance criteria.
  - The CoC preserves funding for projects that continue to meet performance standards and align with the CoC's goals.
- All projects must earn at least 70% of points possible (or be granted an appeal) to be placed on the project priority ranking list and submitted to HUD.
- Significant changes have occurred to evaluate housing performance and reduce the risks of projects that may have points deducted due to administrative errors. It is recommended that all new projects should be placed at the bottom of the priority ranking list.
- The Values and Funding Priorities Committee may recommend that a Tier 2 project be moved up to Tier 1.

#### **Board Vote**

Approval of the Detroit Continuum of Care Project Priority Ranking Policies and Reallocation Policy was motioned by Terra L. and seconded by Donna P. The vote passed.

### CoC Competition Appeals Policy

# Detroit Continuum of Care | Board of Directors

## Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

### Summary-

- A recommended change to policy is shortening the length of time agencies will have to submit their appeal from 10 to 5 business days to better align with the overall CoC competition timeline.

Approval of Appeals Policy Recommendation was motioned by Eleanor B. and seconded by June W. The vote passed.

### CoC Project Budget Administrative Budget Line

#### Summary –

- HUD now allows agencies to request 10 percent admin costs, up from 7 percent.
- Provides needed capacity to carry out requirements of receiving funding.
- New projects will be allowed to request up to 10%.
- Renewal Projects budget does not change unless they shift funds from other budget lines and cannot reduce the number of persons served.

#### **Board Vote**

Approval of the Administrative Budget Line vote on the was motioned by Donna P. and seconded by Candace M. The vote passed.

### Unsheltered NOFO Intro

#### Summary-

- HUD released Special Notice of Funding Opportunity (NOFO) on June 22<sup>nd</sup>. The total amount of funding available is \$26.7 million. Maximum amount Detroit may apply for is 33 million over three years
- Grant funds can be applied to usual housing and support services only programs, but also can be applied to street outreach operations.
- Application deadline is due October 20, 2022
- Eligible client must be in Category 1 or Category 4 homeless (can include street outreach projects)
- CoC applications will be scored on a 100-point scale (can earn up to 30 bonus points dependent upon the CoC's Unsheltered PIT numbers of 2019)
- Points will be based on the evaluation of the CoC "Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs".
- HAND and the City of Detroit are discussing to collaborate to submit this application together
- HAND and CoD will provide an overview of this opportunity at the July 19 CoC Membership meeting.

### C4 Innovations Racial Equity Update

#### Summary

- Detroit's local CoC Equity Results Team (CERT) has a purpose of identifying challenges, concerns, and needs for resources related to racial equity. They will also be giving project updates and implementing shared accountability among service-providers and project participants.
- The CERT will conduct work that engages local data to work on understanding the root causes of inequities and center people with lived experience in that work. Additionally, they'll move towards policy changes and advocacy at the state level.
- After conducting multiple trainings, this initiative is now hosting listening sessions. Five sessions will be held, and those involved with this work are seeking direct service-providers, people with lived experience, and other staff to attend these meetings.

# Detroit Continuum of Care | Board of Directors

## Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

- Sign up at this link for sessions on July 18th and 22nd: [https://c4innovates.sharepoint.com/:x/s/REI-SPARC/EbJ\\_RshUGu5DjeST-8vrF50BEFAyBDSXPAwUmUbry-kXGw?rttime=w\\_YB-nFj2kg](https://c4innovates.sharepoint.com/:x/s/REI-SPARC/EbJ_RshUGu5DjeST-8vrF50BEFAyBDSXPAwUmUbry-kXGw?rttime=w_YB-nFj2kg).
- On the HAND website, the racial equity survey is still open. Visit this link (<https://www.handetroit.org/news/2022/4/28/racial-equity-survey-2022>) to fill it out.

### SOH Table of Contents

#### Summary-

- The table of contents and report will be converted into an electronic book format
- Email Denise G. ([denise@handetroit.org](mailto:denise@handetroit.org)) to request more information to be included in the report

### Grievance Review Committee Reports

#### Summary-

- There are 9 CoC board members from different agencies who can vote and substantiate or not substantiate a grievance.
  - City and HAND staff do not vote on grievances
  - Committee meets twice per month
- Donna P. is the new GRC Chairperson
- 47 grievances were filed within this year of 2022
  - Substantiated eight, three unsubstantiated
  - 36 awaiting committee review
  - Once City or HAND receive a grievance, they begin contacting all parties. If no resolution can be found between the parties, the agency is required to submit all relevant documentation for the GRC to review.
  - If a program outside of City of Detroit and CoC funding receives a grievance, it is forwarded to the appropriate funder for investigation.
  - Substantiated grievances lead to a deduction of points from program applications the following year for both the CoC and City of Detroit's funding applications.
- After grievance process:
  - Substantiated grievances can trigger several responses and increase monitoring, such as renewed staff training, potential contract violation, issuing corrective action plans, etc.
- Client can bypass filing with their agency if they feel like there may be repercussions for filling a grievance.

### Public Comments

#### Summary

- One person for public comments presented. Each person is given three minutes to speak and there were two people who spoke.

**Celia T. closed the meeting at 4:00pm.** *The next CoC Board meeting will be on August 1<sup>st</sup>, 2022, from 2 – 4:30pm. Location will continue to be virtual.*



## **ATTACHMENT TWO**

**Detroit Continuum of Care | Board of Directors**  
Working to Equitably End Homelessness in Detroit, Highland Park, Hamtramck

**Board member attendance and timely notification of absences is vital in ensuring that we are able to reach quorum at our meetings.** Per the governance charter, our attendance policy is as follows: "Members of the Detroit CoC Board may remove a Board member (elected or appointed) who is absent for two (2) Board regularly scheduled meetings in any twelvemonth period. Unexcused absences from special meetings will generally not be considered in this calculation but may be included as appropriate. Absences are reconsidered excused if the CoC Board Chair is notified within 8 hours of the meeting via phone, e-mail, or letter."

**In order to be considered excused, please send written notice to the Board Chair (cthomas@alternativesforgirls.org), Secretary (cnmorgan@cotsdetroit.org), and the Program Coordinator (nicole@handetroit.org) at least 8 hours before the meeting commences.** After one unexcused absence, the board member will be sent a warning notification. If during that calendar year, the board member has an additional unexcused absence, they will be removed.

CODES:		KEY:
P- Present	N/A- No longer a Board Member or Member has transitioned	Newly Elected
U- Unexcused Absence		Appointed
E- Excused Absence		Elected Leadership

2022 New Board Member Class Attendance																			
Board Member	Transition	Month												Total Present	Total Excused Absence	Total Unexcused Absence			
		January	February	March	April	May	June	July	August	September	October	November	December						
Desiree Arcscott	Newly Elected		P	P	P	P	E	P									5	1	0
Eleanor Bradford	Continued Service	P	P	P	P	P	U	P									6	0	1
Paige Beasley	Replaced Catherine Distelrath		P	P	P	P	P	P									6	0	0
Amy Brown	Chairperson Term Ended	P	P	P	E	P	P	P									6	1	0
Gerald Curley	Left CoC	P	P	P	P	P	P										6	0	0
Catherine Distelrath	Left CoC	P	P	NA	NA	NA											2	0	0
Deborah Drennan	Left CoC		P	P	NA	NA											2	0	0
Tamara Gaines	Replaced Tasha Gray		P	P	P	P	P	P									6	0	0
Kiana Harris	HMIS Lead Representative		P	P	P	P	P	P									6	0	0
Shawntae Harris-Mintline	Continued Service	U	P	P	P	P	P	E									5	1	1
Chris Harthen	Newly Elected		P	P	P	E	E	E									3	3	0
ReGina Hentz	Newly Elected		P	P	P	P	P	P									6	0	0
Niccala Lee	Newly Elected		P	U	P	E	U	U									2	1	3
Terra Linzner	Continued Service	P	P	P	P	P	P	P									7	0	0
Candace Morgan	Newly Elected		P	P	E	P	P	P									5	1	0
Chioke Mose-Telesford	Continued Service	P	P	U	U	U	U	U									2	0	5
Donna Price	Continued Service	P	P	P	P	P	P	P									7	0	0
Sarah Rennie	Newly Elected		P	P	P	P	P	U									5	0	1
Ari Rettenburg	Continued Service	P	P	P	U	P	U	P									5	0	2
Ray Shipman	Continued Service	U	U	U	P	P	U	P									3	0	4
Courtney Smith	Newly Elected		P	P	P	P	P	P									6	0	0
Erica George	Continued Service	P	P	P	P	P	P	P									7	0	0
Celia Thomas- Chair	Replaced Amy Brown	P	P	P	P	P	P	E									6	1	0
June White	Continued Service	U	U	P	P	P	U	P									4	0	3
Jennifer Tuzinsky	Newly Appointed							U											
Katie Zieter	Continued Service	P	P	P	P	P	U	E									5	1	1

Board Member Transition Period Attendance														
Board Member	Month			Total Present	Total Excused Absence	Total Unexcused Absence	Board Member	Month			Total Present	Total Excused Absence	Total Unexcused Absence	
	January	February	March					January	February	March				
Anne Blake	N/A						Terra Linzner	P	P	P	3	0	0	
Amy Brown- Chair	P	P		2	0	0	Chioke Mose-Telesford	P	P		2	0	0	
Deloris Cortez	P	P		2	0	0	Ted Phillips	E	E		0	2	0	
Eleanor Bradford	P			1	0	0	Donna Price	P	P		2	0	0	
Ashlee Cunningham	N/A			0	0	0	Vanessa Samuelson	P	P		2	0	0	
Gerald Curley	P	P		2	0	0	Ari Rettenburg	P	P		2	0	0	
Catherine Distelrath	P	P		2	0	0	Ray Shipman	U	U		0	0	2	
Joy Flood	P	P		2	0	0	Celia Thomas	P	P		2	0	0	
Erica George	P			1	0	0	Elizabeth Vasquez	P	P		2	0	0	
Tasha Gray	P			1	0	0	June White	U	U		0	0	2	
Shawntae Harris-Mintline	U	P		1	0	1								

## **ATTACHMENT THREE**

# Executive Committee

JULY 13, 2022 | 4-5 PM |

# MINUTES

## Attendance

Attendees: Celia Thomas, Terra Linzner, ReGina Hentz, Eleanor Bradford, Donna Price, Tamara Gaines

Time	Agenda Item	Presenter/ Facilitator	Supporting Materials
4:12 PM	<b>Welcome and Introductions</b>		
4:15 PM	<b>CoC Board Meeting Debrief</b> The CoC Board Meeting on July 11 <sup>th</sup> was discussed. Overall, the Board Meeting went well. More discussion and brainstorming surrounded the conversation on public comments.	Celia Thomas	
4:23 PM	<b>Updates</b>  C4 Innovations Racial Equity  The CERT team is now preparing for listening sessions being held in July. Participators are still being recruited, and there was a reminder to send along the sign-up sheet to direct service providers, people with lived experience, and other interested individuals.	Celia Thomas  Tamara Gaines	

## Summary of Decision(s):

## Summary of Next Steps (and party responsible):

All members to send along sign-up sheet for racial equity listening sessions to appropriate parties

# Executive Committee

JULY 27, 2022 | 4-5 PM |

## MINUTES

### Attendance

**Attendees:** Celia Thomas, Tamara Gaines, Paige Beasley, ReGina Hentz, Terra Linzner, Donna Price, Amanda Sternberg, Chelsea Johnson, Nicole Palmerton

Time	Agenda Item	Presenter/ Facilitator	Supporting Materials
4:00 PM	<b>Welcome and Introductions</b>		
4:06 PM	<b>Change to Funding</b> A lengthy conversation was had about transferring funds from a service-provider. The provider requested funds to be transferred to a different project, and the absorption of a current project into another.  Another conversation was held to end the contract between Community Home Supports and Southwest Counseling Solutions. It was discussed, including opinions, pros and cons, and circumstances of the change.  A vote was held on the initiative, and despite voiced pushback against the idea, the vote passed.	Amanda Sternberg	
4:55 PM	<b>Board Meeting Agenda Review</b>  The board meeting agenda for the upcoming meeting was overviewed. It was decided to remove an item from the agenda to make room for the public comments section, as to provide a consistent area for people with lived experiences to have their voices heard.  <b>Decision(s):</b> Public comments will stay on the agenda with another item being removed and added to next month's  <b>Next Step(s):</b> Nicole to edit the agenda accordingly	Nicole Palmerton	

### Summary of Decision(s):

One agenda item will be added to next month's Board Meeting to make room for public comments to be a full 15 minutes

## Summary of Next Steps (and party responsible):

Nicole to edit August Board Meeting agenda according to feedback garnered during meeting

## **ATTACHMENT FOUR**

# HUD Unsheltered Homelessness Notice of Funding Opportunity

*Presented to Detroit CoC Board August 1, 2022*

The Detroit CoC Board will be asked to vote on the following two separate items, both of which are detailed below:

- *The overall recommended strategy for how the CoC should pursue this opportunity*
- *Delegating some decision-making authority to HAND and the City of Detroit*

## Background

- HUD released Special Notice of Funding Opportunity (NOFO) on June 22 to address Unsheltered Homelessness and Rural Homelessness
- Maximum amount Detroit may apply for: \$33,039,468 over three years
  - Or approximately \$11 million a year for three years
- Types of projects that may be funded:
  - Permanent Supportive Housing (PSH)
  - Rapid Rehousing (RRH)
  - Joint Component Transitional Housing Rapid Rehousing (TH-RRH)
  - Coordinated Entry Supportive Services Only (CE-SSO)
  - “Stand alone” Supportive Services Only (SSO). This includes:
    - Street Outreach
    - Other services for people experiencing homelessness with no explicit housing assistance; includes services to people who were homeless within the prior 6 months and are no longer residing in PSH or RRH.
  - Homeless Management Information System (HMIS)
  - CoC Planning
- Application is due to HUD October 20. This includes:
  - All individual project applications
  - The CoC application, which entails a narrative community plan on how the CoC is addressing unsheltered homelessness and people with severe service needs
- This Unsheltered NOFO and application process is occurring in addition to the standard FY2022 CoC NOFO (which is still to be released) and the local Youth Homelessness Demonstration Program (YHDP) application process that will be launched early August.

## Recommended Strategy for Pursuing this Opportunity

HAND and the City of Detroit have consulted together on how the CoC should pursue this opportunity, given the capacity constraints of both parties. Given this, the following is the recommended course of action:

1. ***HAND will take the lead*** on implementing the local application process. This will include developing a Request for Proposals, application materials, and managing the application review process.
  - See timeline below for details.
2. ***The City of Detroit will take the lead*** on developing the *CoC Plan to Serve Individuals and Families Experiencing Homelessness with Severe Service Needs*.
  - This plan is a key component of this application. Most of the points (70/100) that can be earned via this application are based on this plan.
  - A more detailed workplan on how this plan will be completed (including timeline and process for stakeholder engagement) is to be developed.

- ***Vote: Does the Detroit CoC Board approve the above recommended strategy for pursuing the Unsheltered NOFO opportunity?***



### Recommended Delegation of Some Decision-Making Authority

Given the extremely tight timeline we are under to release the RFP and applications for this funding (see below) it is recommended the CoC board delegate the following decision-making authority to HAND and the City of Detroit Housing and Revitalization Department (HRD). Delegating this authority means that HAND and the City of Detroit would work together to jointly decide the following:

1. The *type* of project applications the CoC will consider applications for (ex, PSH, RRH, TH-RRH, etc)
2. *Specific requirements or elements that will be expected of these projects.* For example, having a requirement that PSH projects be targeted to chronically homeless single individuals; or that Street Outreach projects be expected to do certain activities.

HAND and the City of Detroit will not be making decisions on which actual applications be submitted to HUD. That decision making will continue to remain with the board, based on the outcome of the review of the project applications.

- ***Vote: Does the board approve delegating the above decision-making authority to HAND and the City of Detroit?***

### Process for Input from Stakeholders (for information only)

The following stakeholder groups will be reached out to over the next few days to gain their input and perspective on funding priorities. This input will be combined with other information the CoC already has regarding gaps in our system (including the Gaps Analysis, prior feedback gathered from providers, and drawing from priority discussions had in developing priorities for the regular NOFO). It is acknowledged that this turn around time is not ideal, but it reflects the constraints we are under. Feedback from these entries will be gathered via survey and/or discussions at already scheduled workgroups or meetings.

#### Entities feedback will be gathered from:

- PSH, RRH, Shelter, and Street Outreach workgroups
- CoC board
- Chronic Leadership Team
- Detroit Advisors Group

### Summary Timeline (for information only)

Below is a summary timeline of the local application process for these funds. Still to be developed is the timeline for the completion of the *CoC Plan to Serve Individuals and Families Experiencing Homelessness with Severe Service Needs*.

- July 28 to August 3: Input gathered from workgroups and entities identified above
- August 4 to 8: HAND and City of Detroit meet to review gathered input; use this information along with other information (Gaps Analysis, prior feedback received, current funding priorities) to decide the funding priorities for application
  - If this decision-making authority has been granted
- *August 10: CoC Executive Committee meeting: If decision-making authority has not been granted, the CoC Executive Committee will be asked to make funding priority decisions at this meeting.*
- August 17: Target date for release of Request for Proposals (RFP) and applications
- September 9: applications due
- October 3: Funding recommendations to CoC board
- October 4: Applicants informed of CoC board decisions

## **ATTACHMENT FIVE**



A recommendation is being made that Permanent Supportive Housing (PSH) projects applying for renewal funding in the FY2022 CoC competition be required to indicate that 100% of their units be “DedicatedPLUS” units, and not have any of those units be further set-aside to only persons experiencing chronic homelessness. This is a change from how most of our PSH units are currently designated.

*This recommendation has been vetted by the Chronic Leadership Committee.*

- **The CoC board is asked to approve this recommendation**

### **Background**

Historically, HUD required projects that received new CoC funding in a given competition to be limited to only serving persons experiencing chronic homelessness. HUD also allowed renewal projects to indicate if all, or a portion, of their units would be “set aside” to be filled only by people experiencing chronic homelessness.

Several years ago HUD implemented the concept of “DedicatedPLUS” (defined below) in recognition that some communities were making such progress that their numbers of people experiencing chronic homelessness were diminishing, but they had other vulnerable people who would benefit from PSH.

Lastly, HUD used to score CoCs in the CoC competition on if the CoC demonstrated either an increase in the number of chronically homeless beds or a certain percentage of beds dedicated to chronically homeless or DedicatedPLUS. This has not been a scored element since the 2018 competition.

### **What is DedicatedPLUS?**

DedicatedPLUS PSH units are units that may serve a person who meets one of the following criteria (note, these criteria are not in any priority order):

- The person meets the criteria for being chronically homeless; *OR*
- The person is currently residing in a transitional housing project that will be eliminated and was chronically homeless at the time of entering that transitional housing project; *OR*
- The person is currently residing in a place not meant for human habitation, in an emergency shelter, or in a Safe Haven **and** had been admitted **and** enrolled in a permanent housing project **within the last year** but were unable to maintain a housing placement **and** was chronically homeless at the time of entry into that project; *OR*
- The person is residing in transitional housing funded by a Joint TH and PH-RRH component project and was chronically homeless at the time of entry into that TH project; *OR*
- The person is currently residing and has resided in a place not meant for human habitation, Safe Haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions **and** the individual or head of household meet the definition of homeless individual with a disability; *OR*
- The person is receiving assistance through a Department of Veterans Affairs (VA)-funded homeless assistance program **and** met one of the above criteria at initial intake to the VA's homeless assistance system.

### **New Projects vs Renewal Projects**

For the past several competitions, the Detroit CoC has required projects seeking new PSH funding to have all of their units be DedicatedPLUS. Renewal projects have historically been given the option to have some of their units be DedicatedPLUS and to further set-aside some of those units for the chronically homeless.

### **Prioritizing the Chronically Homeless**

It is recommended that DedicatedPLUS projects not further set-aside any of their units to be exclusively for people experiencing chronically homeless. *It is important to note that, per our current prioritization policies, persons experiencing chronically homeless will still be prioritized first for any PSH vacancies, even if all PSH projects become DedicatedPLUS.*

### **Recommendation Rationale**

Currently in the CoC we have a mixture of some PSH projects that are all DedicatedPLUS, some that are all chronically homeless only, and some that are a mixture. This challenging to keep track of for both the PSH provider and CAM. Switching to all DedicatedPLUS only will simplify the coordinated entry referral process and eliminate the need for providers or CAM to keep track of how many units out of all of their units are of these different types.

Additionally, having all DedicatedPLUS units may create more flexibility/opportunity to house people who are “almost” chronically homeless or allows us to more quickly re-house those who were chronically homeless, were housed, and then lost that housing and became homeless again.

### **Number of Type of Units Currently in the CoC**

For the past few competitions, we’ve required all new PSH projects to be DedicatedPLUS, while renewals could essentially choose to become DedicatedPLUS or not. From the FY2021 CoC projects, the table below gives the breakdown of our PSH units:

	Total Units	Units dedicated to only the chronically homeless	DedicatedPLUS Units	N/A units*
Renewals	1583	1517	13	53
New	99	0	99	0
<b>Combined</b>	<b>1682</b>	<b>1517</b>	<b>112</b>	<b>53</b>

*\*These are units that can serve people who don’t meet chronic or DedicatedPLUS definition, but it is unlikely that they actually do, as the chronically homeless are prioritized for PSH.*