

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Board Meeting Agenda | September 12, 2022 | 2:00-4:30pm | Webinar: [Registration Link](#)

CoC Board Norms:

- Start and end on time.
- Come prepared.
- Focus on strategy and high-level goals.
- Be aware of different roles you're playing.
- Be solutions oriented.
- Avoid rabbit holes & use the parking lot.

CoC Board Draft Values:

- Homelessness should be rare, brief and non-recurring.
- Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects.
- Racial equity as demonstrated through equitable outcomes
- Transparent decision that makes the greatest possible use of data.
- Collaboration and a cross-systems approach

Time	Agenda Item	Presenter	Committee <i>(see acronym list below)</i>	Attachment	Priority Assignments
Housekeeping & Agenda Setting					
2:00 PM	Welcome and Introductions	Celia Thomas	EC	--	Priority Code: T1- must discuss; T2- can discuss in email; T3- can move to future meeting
2:05 PM 5 min	Announcements - YHDP Update	Celia Thomas & Kaitie Giza	EC, HAND	--	
2:10 PM 5 min	Consent Agenda - August Board Meeting Minutes (Action Item- VOTE)	Celia Thomas	EC	# 1	
Additional Information (No Immediate Action) ¹				# 2 – 3	
Tier 1 Priorities					
2:15 PM 15 min	CAM Quarterly Report	Paige Beasley	CAM	--	T1
2:30 PM 20 mins	FY2022 CoC Notice of Funding Opportunity (NOFO) Analysis	Amanda Sternberg	HAND	--	T1
2:50 PM 25 min	Vote on CoC New project recommendations (Action Item- VOTE)	Amanda Sternberg	HAND		T1
3:15 PM 30 min	CoC Board input on the draft for the regular CoC Application	Amanda Sternberg	HAND	--	T1
3:45 PM	Break (stay on Zoom, please 😊)				
3:50 PM 20 min	Values & Funding 2.0 - Request for Board Rep	Julia Janco	CoD	--	T1

¹ Additional Information from Housekeeping & Agenda – **Attachment 2:** CoC Board Attendance Tracking, **Attachment 3:** July Exec. Com. Minutes

4:10 PM 15min	Public Comments			--	
4:30 PM	END				

Next Meeting: **October 3, 2022** | 2:00-4:30pm | Webinar (Until In-Person Meeting)

Key Committee Acronyms:

EC – Executive Committee – **Chair:** Celia Thomas | **Vice-Chair:** Candace Morgan | **Secretary:** Eleanor Bradford | **Staff:** Chelsea Johnson

DAG - Detroit Advisor's Group – **Chair:** Donna Price | **Staff:** Kaitie Giza

GRC - Grievance Review Committee – **Chair:** Vacant | **Staff:** Jeremy Cugliari and Shanni Campbell

LIHTC – Low Income Housing Tax Credit Committee – **Chair:** Vacant | **Staff:** Tamara Gaines

VFPC – Values and Funding Priorities Committee – **Chair:** Amanda Sternberg | **Staff:** Amanda Sternberg

GCRC – Governance Charter Review Committee – Ad hoc | **Staff:** Nicole Palmerton

System Partner Acronyms:

CAM – Coordinated Access Model – Detroit's Coordinated Entry System (Managed by Southwest Solutions)

CoD – City of Detroit

HAND – Homeless Action Network of Detroit – Detroit's Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency

HMIS – Homeless Management Information System

VA – Veteran's Association

Additional Acronyms for Reference:

BNL = By-name List

CoC = Continuum of Care

CE = Coordinated Entry

CARES = Coronavirus Aid, Relief, and Economic Security Act

CDBG = Community Development Block Grant

CH = Chronically Homeless

CSH = Corporation for Supportive Housing

CY = Calendar Year

DV = Domestic Violence

ESG = Emergency Solutions Grant

ESP = Emergency Shelter Partnership

FY = Fiscal Year

HCV = Housing Choice Voucher

HMIS = Homelessness Management Information System

HUD = US Department of Housing & Urban Development

MI = Michigan

MSHDA = Michigan State Housing Development Authority

PIT = Point in Time Count

P&P = Policies and Procedures

PSH = Permanent Supportive Housing

RFP = Request for Proposals

RRH = Rapid Re-Housing

SH = Supportive Housing

SPDAT = Service Prioritization Decision Assistance Tool

SPM = System Performance Measure

TA = Technical Assistance

TH = Transitional Housing

QR = Quarterly Report

YHDP = Youth Homelessness Demonstration Project

ATTACHMENT ONE

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Present Board Members	Absent Board Members	Excused Board Members	General Public	
Paige Beasley		Courtney Smith	Thomas Armstrong	
Tamara Gaines			Harrison Schillinger	
Eleanor Bradford			Donald Montgomery	
Katie Zeiter			Kelsey Holliday	
ReGina Hentz			Amy Senese	
Elizabeth Vasquez			Meosha Zachery	
Donna Price			Michelle Parker	
Jennifer Tuzinsky			John Stoyka	
June White			Veronika Scott	
Desiree Arscott			Deloris Cortez	
Terra Linzner			Shani Campbell	
Amy Brown			Lindsey Gilmore	
Chioke Mose-Telesford			Lauren Licata	
Ray Shipman			Amanda Sternberg	
Shawntae Harris Mintline			Taura Brown	
Ari Ruttenberg			Katrina Edmon	
Chris Harthen			Gina Cavaliere	
Candace Morgan			Diandra Gourlay	
Kiana Harrison			Kaitie Giza	
			Paula Banks	
			Chelsea Johnson	
			Jane Scarlett	
			Debby Romero	
			Meosha Zachery	
			Donna Lyons	
			Alyssa Rietveld	
			Carl Williams	
			Carolyn Carter	
			Caryn Shannon	
			Jamie Wojahn	
			Nzingha Masani-Manuel	

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

August 1, 2022 Continuum of Care Board Meeting

(Meeting packet can be accessed by [clicking here](#); Meeting Slides by [clicking here](#))

Welcome and Introductions:

Celia T. opened the meeting at 2:00 pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements

Announcement Topic

Public Comments

- The rules and suggestions of the public comments section, reintroduced from the November Board Meeting, were overviewed. The rules/ suggestions were explained:
 - Public comments will happen at the end of the meeting
 - Public comment will limit presentations to three minutes per person
 - Public comment is for the Board to learn about what’s going on in the community. The Board may not be able to respond or resolve an issue.
 - If a commentor wants to discuss their issue further, they can move into a breakout room with facilitators from HAND, the CoD, CAM, and other system partners
 - Using abusive language and attacking other members at the board meeting is prohibited

Send Amy Brown a private chat if you wish to participate in the public comments section.

Hand Staff Updates

Summary –

- Chelsea Johnson will replace Nicole Palmerton as the new Program Coordinator while Nicole transitions into the Administrative Assistant position for HAND. HAND also hired Meosha Zachery as the Systems Coordinator and Torrey Henderson as the Capacity Building Manager. Please send all emails related to the Program Coordinator role to Chelsea (chelsea@handetroit.org).

YHDP

Summary –

- They are planning to release the Request for Proposal (RFP) for YHDP to select agencies to implement the programming that our community has designed in their strategic planning process. Applications will be released next Monday August 8th and will keep it opened until September 7th, 2022.
- Will be holding a webinar for interested applicants and discuss the following applications:
 - PSH, Joint- Component Transitional Housing RRH, and a Crisis Mental Health program.
- Will post all information for the RFP on HAND’s website (handetroit.org).

Announcement Topic

Board Elections

Summary –

- The nominations for Board elections will start in September.

Consent Agenda

August Board Meeting Minutes

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Board Vote

- The floor was opened for questions. None were asked.
- Approval of the July 2022 CoC Board Meeting minutes was motioned by Donna P. and seconded by Katie Z. The vote passed.

Vote Topic

Main Topic

Unsheltered NOFO & Recommendations

Summary –

- HUD released Special Notice of Funding Opportunity (SNOFO) on June 22nd, 2022, to address Unsheltered Homelessness and Rural Homelessness. It is an additional funding that Detroit can apply to get more CoC funded programs.
- Types of projects that are typically funded are: PSH, RRH, TH-RRH, CE-SSO, HMIS, CoC Planning
- The SNOFO application and project applications will be due on October 20th, 2022, in addition to the standard 2022 CoC competition and the YHDP application.
- The recommended strategy is for HAND to take the lead on implementing the local application process and the CoD will develop the CoC Plan to Serve Individuals and Families Experiencing Homelessness and Severe Service Needs.
- There will be a webinar after the SNOFO is released.

- Approval of the overall strategy for pursuing this opportunity was motioned by Donna P. and seconded by Chioke T. The vote passed.

Recommended Delegation of Decision- Making Authority

Summary-

- This recommendation is made considering the tight deadline to release the local RFP and application for funding.
- It is recommended that the CoC Board delegate the following decision-making authority to HAND and CoD HRD department to jointly decide the type of project applications the CoC will consider, and specific requirements that will be carried out by the projects.
- After the applications are submitted and reviewed, the Board will then be asked to decide which projects will be submitted to HUD.

- Approval of the Recommended Delegation of Decision- Making Authority was motioned by Eleanor B. and seconded by Donna P. The vote passed.

Process for Input from Stakeholders on Funding Priorities

Summary-

- Provider workgroups have already been reached out to gather their input from Stakeholders on funding priorities.
- Input from stakeholders' groups on funding priorities will be sought over the next week.
- Input will be sought during meetings and surveys from provider workgroups and other committees.
- Will also incorporate information already available (Gaps Analysis, prior feedback from providers, and priorities incorporated in the regular CoC new project application.
- Timeline for Project Applications:
 - August 17th: Target release Date for applications
 - September 9th: Applications are due.

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- October 3rd: CoC Board will make decisions on which projects to submit to HUD.

Special NOFO to Address Unsheltered and Rural Homelessness

Summary-

- Community engagement and partnership are needed to create priorities for this NOFO. The goals are to determine what eligible program components should be prioritized and what should be a priority for applicants.
- At the 2022 PIT count, there were 202 households experiencing unsheltered homelessness and in 2021 there were 144 that received a PSH referral.
- The current outreach strategy includes 6 City funded outreach programs, 1 PATH team, and outreach coverage for 7 days a week. Also Unsheltered households are prioritized for housing referrals and case conferencing are held bi-weekly.
- The NOFO will expand the HMIS services and support new projects.
- Participants were put into breakout rooms to reflect on and address common challenges in our efforts to support unsheltered residents.

CoC Renewal PSH Projects Dedicated Plus PSH Designation Recommendation

Summary –

- It is recommended that PSH projects for renewal funding in the FY2022 CoC competition be required to indicate that 100% of their units be “DedicatedPLUS” units, and not have any of those units be further set-aside to only persons experiencing chronic homelessness. This is a change from how most of our PSH units are currently designated. This recommendation has been vetted by the Chronic Leadership Committee.
- HUD introduced DedicatedPLUS units (in addition to PSH units) because they found that clients did not necessarily fall into the “chronically homeless” category to benefit from PSH thus, they created a broader definition of how you can use PSH units with DedicatedPLUS.
- It is recommended that DedicatedPLUS projects not further set aside any of their units to be exclusively for people experiencing chronic homelessness; however, people experiencing chronic homelessness will still be prioritized first for any PSH vacancies, even if all PSH projects become DedicatedPLUS.
- Switching to DedicatedPLUS units will simplify the referral process and eliminate the need for providers or CAM to keep track of how many out of their units are different types. Therefore, DedicatedPLUS units may create more opportunity to house people who are” almost” chronically homeless.

- ❖ Approval of the recommendation that all CoC PSH renewal projects be required to become all DedicatedPLUS units is motioned by Donna P. and seconded by Tamara G. The vote passed.

Main Topic

Board Norms

Summary –

- Board norms are shared agreements of how we engage, treat, and handle challenging content together to become on the same page.
- There were breakout rooms to discuss how the CoC would like to establish which board norms should be implemented in future board meetings.
- After the breakout rooms were dismissed, each group summarized which board norms they thought were important.

Main Topic

Public Comments

Summary –

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All participants were given 3 minutes to comment. One person expressed their concerns about agencies claiming clients who were no longer being serviced on their HMIS service reports. Their question was referred to Kiana Harrison from HAND's HMIS department.

Celia T. closed the meeting at 4:30pm. *The next CoC Board meeting will be on Monday, October 3rd, 2022 from 2 – 4:30pm. Location will continue to be virtual.*

ATTACHMENT TWO

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, Hamtramck

Board member attendance and timely notification of absences is vital in ensuring that we are able to reach quorum at our meetings. Per the governance charter, our attendance policy is as follows: "Members of the Detroit CoC Board may remove a Board member (elected or appointed) who is absent for two (2) Board regularly scheduled meetings in any twelvemonth period. Unexcused absences from special meetings will generally not be considered in this calculation but may be included as appropriate. Absences are considered excused if the CoC Board Chair is notified within 8 hours of the meeting via phone, e-mail, or letter."

CODES:		KEY:
P- Present	N/A- No longer a Board Member or Member has transitioned	Newly Elected
U- Unexcused Absence		Appointed
E- Excused Absence		Elected Leadership

In order to be considered excused, please send written notice to the Board Chair (cthomas@alternativesforgirls.org), Secretary (cnmorgan@cotsdetroit.org), and the Program Coordinator (nicole@handetroit.org) at least 8 hours before the meeting commences. After one unexcused absence, the board member will be sent a warning notification. If during that calendar year, the board member has an additional unexcused absence, they will be removed.

2022 New Board Member Class Attendance

Board Member	Transition	January	February	March	April	May	June	July	August	September	October	November	December	Total Present	Total Excused Absence	Total Unexcused Absence
Desiree Arscott	Newly Elected		P	P	P	P	E	P	P					6	1	0
Eleanor Bradford	Continued Service	P	P	P	P	P	U	P	P					7	0	1
Paige Beasley	Replaced Catherine Distelrath		P	P	P	P	P	P	P					7	0	0
Amy Brown	Chairperson Term Ended	P	P	P	E	P	P	P	P					7	1	0
Gerald Curley	Left CoC	P	P	P	P	P								6	0	0
Catherine Distelrath	Left CoC	P	P	NA	NA	NA								2	0	0
Deborah Drennan	Left CoC		P	P	NA	NA								2	0	0
Tamara Gaines	Replaced Tasha Gray		P	P	P	P	P	P	P					7	0	0
Kiana Harris	HMIS Lead Representative		P	P	P	P	P	P	P					7	0	0
Shawntae Harris-Mintline	Continued Service	U	P	P	P	P	P	E	P					6	1	1
Chris Harthen	Newly Elected		P	P	P	E	E	E	P					4	3	0
ReGina Hentz	Newly Elected		P	P	P	P	P	P	P					7	0	0
Niccala Lee	Newly Elected		P	U	P	E	U	U	U					2	1	4
Terra Linzner	Continued Service	P	P	P	P	P	P	P	P					8	0	0
Candace Morgan	Newly Elected		P	P	E	P	P	P	P					6	1	0
Chioke Mose-Telesford	Continued Service	P	P	U	U	U	U	U	P					3	0	5
Donna Price	Continued Service	P	P	P	P	P	P	P	P					8	0	0
Sarah Rennie	Newly Elected		P	P	P	P	P	U	U					5	0	2
Ari Rettenburg	Continued Service	P	P	P	U	P	U	P	P					6	0	2
Ray Shipman	Continued Service	U	U	U	P	P	U	P	U					3	0	5
Courtney Smith	Newly Elected		P	P	P	P	P	P	E					6	1	0
Erica George	Continued Service	P	P	P	P	P	P	P	U					7	0	1
Celia Thomas- Chair	Replaced Amy Brown	P	P	P	P	P	P	E	P					7	1	0
June White	Continued Service	U	U	P	P	P	U	P	U					4	0	4
Jennifer Tuzinsky	Newly Appointed							U	P							
Katie Zieter	Continued Service	P	P	P	P	P	P	E	P					7	1	0

Board Member Transition Period Attendance

Board Member	January	February	March	Total Present	Total Excused Absence	Total Unexcused Absence	Board Member	January	February	March	Total Present	Total Excused Absence	Total Unexcused Absence
Anne Blake	N/A						Terra Linzner	P	P	P	3	0	0
Amy Brown- Chair	P	P		2	0	0	Chioke Mose-Telesford	P	P		2	0	0
Deloris Cortez	P			2	0	0	Ted Phillips	E	E		0	2	0
Eleanor Bradford	P			1	0	0	Donna Price	P	P		2	0	0
Ashlee Cunningham	N/A			0	0	0	Vanessa Samuelson	P	P		2	0	0
Gerald Curley	P	P		2	0	0	Ari Rettenburg	P	P		2	0	0
Catherine Distelrath	P	P		2	0	0	Ray Shipman	U	U		0	0	2
Joy Flood	P	P		2	0	0	Celia Thomas	P	P		2	0	0
Erica George	P			1	0	0	Elizabeth Vasquez	P	P		2	0	0
Tasha Gray	P			1	0	0	June White	U	U		0	0	2
Shawntae Harris-Mintline	U	P		1	0	1							

ATTACHMENT THREE

Executive Committee AGENDA

August 10, 2022, | 4-5:00 PM

Time	Agenda Item	Presenter/ Facilitator	Supporting Materials
4:00-4:10pm (10 mins)	Welcome <ul style="list-style-type: none">• Check-in	Celia	
4:10-4:40pm	Debrief on 8/1 CoC Board meeting <ul style="list-style-type: none">• Discussed the success of breakout rooms and how members saw more engagement.• Need to figure out how to be strategic with the NOFA process• In the 8/1 Board meeting, A person raised concerns about agencies claiming clients who are no longer being serviced on their HMIS service reports during public comments.• There was a conversation about how to respond affectively to public comments.• There was a suggestion that we refer public comments to the right capacity that will best answer their questions.	All	
4:40-5:00pm	CoC, CAM and Healthcare Systems challenges <ul style="list-style-type: none">• Raised concerns about how extraneous situations should be addressed for the homelessness who are discharged from hospitals with no resources.	Paige	

Executive Committee AGENDA

August 24, 2022, | 4-5:00 PM

4:00-4:10pm	Welcome <ul style="list-style-type: none"> • Check-in 	Celia	
4:10-4:40pm	City funding decisions -impact on our CoC <ul style="list-style-type: none"> - Released the Supplemental Notice of Funding Availability (SNOFA) in August which closed on August 22nd; Will have funding recommendations in early September that will be made public. - Will need to find additional resources for quarantine to prepare for a potential monkey pox outbreak. - There will be Request for Proposal (RFP) to purchase a temporary shelter to operate as an isolation COVID-19 site until it is no longer needed. - Concerns were raised about the quality of the shelters; it was suggested that the shelters providers should consider applying for more funding to support staff and service provisions. 	All (Terra, Kiana)	
4:40-5:00pm			

ATTACHMENT FOUR

CoC Application Input from CoC Board and Board Meeting Guests

September 12, 2022

At the September board meeting CoC Board members and guests will have the opportunity to participate in breakout room brainstorming sessions. HAND staff will use the responses provided in these breakout brainstorming questions to craft responses to questions in the CoC application. There will be two rounds of breakouts, and people will be able to select which breakout room they want to participate in.

Breakout Brainstorming Round 1

Breakout Room #1: Racial Equity Part 1: What Actions Have Already Been Taken?

Facilitator: Tamara Gaines

Note Taker: TBD

Context

- HUD is asking the CoC to respond to several questions on how the CoC is addressing racial equity at both the program and system levels. HUD expects CoCs to be taking steps to improve racial equity in the provision of homelessness assistance and in the outcomes of homelessness assistance received.

Brainstorming Questions:

1. If you are a homeless service provider, what steps has your agency **already taken** to **understand** the extent to which racial disparities may exist within your agency's programming? Example, are racial disparities how long it takes to move a person into housing, or are racial disparities in program outcomes?
2. If your agency recognizes that disparities exist within your programming, what steps has your agency **already taken** to **address** those disparities?
3. Has your agency analyzed the extent to which agency staff (including front-line staff) reflect the populations served?
 - a. If racial disparities have been revealed through this analysis, what steps has your agency **already taken** to reduce these disparities?

Breakout Room #2: Reducing the Number of First Time Homeless

Facilitator: HAND Staff TBD

Note Taker: TBD

Relevant System Performance Measure Data:

Measure	# Of first time homeless during 10/1/19- 9/30/20	# Of first time homeless during 10/1/20 - 9/30/21	Change in numbers
Reduce the number of first time homeless	3,402	2,451	↓27%

Context:

- We recognize that over the course of 2020-2021, there may have been fewer people who experienced homelessness for the first time due to COVID-related factors (eviction moratoriums, friends/family being willing to allow people to stay with them, receipt of stimulus checks, etc).

Brainstorming Questions

1. What has our CoC **done well** in helping to prevent people from becoming homeless for the first time that we should **continue doing**?
2. What are things our CoC should **stop doing** that causes people to become homeless for the first time?

3. What are things our CoC should **start doing** to prevent people from becoming homeless for the first time?

Breakout Room #3: Increasing Exits from Shelter, Transitional Housing and RRH to Permanent Housing

Facilitator: HAND staff TBD

Note taker: TBD

Relevant System Performance Measure Data:

Measure	% Of people who exited to Perm. Housing from 10/1/19 - 9/30/20	% Of people who exited to Perm. Housing from 10/1/20 - 9/30/21	Change in Percentage
Increase exits from Shelter, Transitional Housing, and Rapid Rehousing to Perm. Housing by at least 5%	47%	52%	↑5%

Context:

- Our data tells us that within this measure, our emergency shelters struggle the most with exiting people from shelter to permanent housing, while our Transitional Housing and Rapid Rehousing programs generally experience greater success in this measure.

Brainstorming Questions

1. What has our CoC **done well** to increase the rates at which people exit from time-limited programs (shelter, transitional housing, rapid rehousing) to permanent housing destinations that we should **continue doing**?
2. What are things our CoC should **stop doing** in order to increase exits to permanent housing?
3. What are things we should **start doing** to increase exits to permanent housing?

Breakout Brainstorming Round 2

Breakout Room #4: Racial Equity Part 2: What Actions Would You Like to Take?

Facilitator: Tamara Gaines

Note Taker: TBD

Context

- HUD is asking the CoC to respond to several questions on how the CoC is addressing racial equity at both the program and system levels. HUD expects CoCs to be taking steps to improve racial equity in the provision of homelessness assistance and in the outcomes of homelessness assistance received.

Brainstorming Questions

1. If you are a homeless service provider, what steps would your agency **like to take** to **understand** the extent to which racial disparities may exist within your agency’s programming? Example, if there are racial disparities how long it takes to move a person into housing, or if there are racial disparities in program outcomes?
2. If your agency recognizes that disparities exist within your programming, what steps would your agency **like to take** to **address** those disparities?
3. Has your agency analyzed the extent to which agency staff (including front-line staff) reflect the populations served?
 - a. If racial disparities have been revealed through this analysis, what steps would your agency **like to take** to reduce these disparities?

Breakout Room #5: Reducing the Length of Time People Are Homeless

Facilitator: HAND staff TBD

Note taker: TBD

Relevant System Performance Measure Data:

Measure	Avg # of days people were homeless during 10/1/19 - 9/30/20	Avg # of days people were homeless during 10/1/20 - 9/30/21	Change in Percentage
Reduce by 5% length of time people are homeless or have lengths of time that are 90 days or less	114	125	↑10%

Context

- We recognize that over the course of 2021, there were likely a number of COVID-related factors still in play in our community that increased the length of time people were homeless, such as lack of available units, staffing capacity challenges, etc.

Brainstorming Questions

1. What are things our CoC **done well** to try to reduce the length of time people experience homelessness that we should **continue to do**?
2. Are there things we are currently doing that are increasing the length of time people experience homelessness that we should **stop doing**?
3. What are things we should **start doing** to reduce the length of time people experience homelessness?

Breakout Room #6: Decreasing Rates of Return to Homelessness Following Exit to Permanent Housing

Facilitator: HAND staff TBD

Note taker: TBD

Relevant System Performance Measure Data:

Measure	% Of people who returned to homelessness after exiting to Perm. Housing from 10/1/19 - 9/30/20	% Of people who returned to homelessness after exiting to Perm. Housing from 10/1/20 - 9/30/21	Change in Percentage
Reduce rates of returns to homelessness within 6 months by at least 1%, or have rates of 5% or less	11%	11%	No change in performance
Reduce rates of returns to homelessness within 12 months by at least 1%, or have rates of 10% or less	5%	5%	No change in performance

Context and Questions for breakout rooms:

- It’s important to note that this measure specifically looks at people who exit a homeless program to a permanent housing destination and then subsequently returns back to homelessness. Our CoC has not made any improvement in our performance for people returning to homelessness at either the 6-month or 12-month mark, but the rates of return have also not increased.

Brainstorming Questions

1. What are things our CoC has **done well** in helping to hold steady the rates at which people return to homeless after exiting a program to permanent housing that we should **continue to do**?

2. What are things we do that contribute to people returning to homelessness that we should **stop doing**?
3. What are things our CoC should **start doing** to reduce rates of return to homelessness?

Breakout Room #7: Increasing Rates of People Exiting Programs with Increases in Income and Employment

Facilitator: HAND staff TBD

Note taker: TBD

Relevant System Performance Measure Data:

Measure	% Of people who exited CoC funded program with an increase in income or employment from 10/1/19 - 9/30/20	% Of people who exited CoC funded program with an increase in income or employment from 10/1/20 - 9/30/21	Change in Percentage
Increase rate of people exiting CoC funded programs with employment income, or have a rate at least 20%	12%	8%	↓4%
Increase rate of people exiting CoC funded programs with an increase in non-employment cash income, or have a rate at least 50%	31%	30%	↓1%

Context and Questions for breakout rooms:

- While HUD specifically scores the CoC on increasing employment and income for just CoC funded programs, strategies to help people increase their income/employment could apply to other funded programs too (ie, City funded programs, shelters, etc).
- For this measure, “non-employment cash income” primarily refers to cash benefits like SSI, SSDI, Veterans benefits, etc.

Brainstorming Questions

1. What are things our CoC has **done well** in helping people increase their income and employment that we should **continue to do**?
2. What are things we do that may make it difficult for people to increase their income and employment that we should **stop doing**?
3. What are things our CoC should **start doing** to help people increase their income and employment?

ATTACHMENT FIVE

FY2022 Continuum of Care Notice of Funding Opportunity (NOFO)

September 12, 2022

HUD released the Notice of Funding Opportunity (NOFO) for the FY2022 Continuum of Care (CoC) on August 1. The NOFO assesses CoCs’ performance on an array of factors. HUD’s priorities for this year’s competition are highlighted below. The CoC application questions are a blend of the following:

- Describing **how things are** within our community and our system.
- Describing what our community **has done**.
- Describing what our community **is doing**.
- Describing what our community **will do**.

This document contains a preliminary analysis of what HUD has detailed in this year’s NOFO and how we anticipate we will perform.

The CoC application, and all project applications, are due to HUD by **September 30, 2022**. Additionally, the FY2022 NOFO being discussed here is in addition to the Unsheltered NOFO that is also currently being worked on. These are two separate NOFOs/competition processes.

HUD’s Priorities

Below is a table of the priorities HUD is emphasizing within this year’s NOFO. The table also provides a high-level summary of the strengths and weaknesses of our CoC related to each priority. Strengths point to areas where we may be able gain points and weaknesses show areas where we may be at risk of losing points within the application. We will take both into consideration as we develop our responses to the application questions.

Priority	Initial Local Assessment
1. Ending Homelessness for all persons.	<p>Strengths: Overall annual counts of people experiencing homelessness has decreased over past few years.</p> <p>Weaknesses: Because HUD uses Point-in-Time (PIT) data to evaluate our progress on ending homelessness, based on this data (detailed below) it is likely we will earn few points in this section.</p>
2. Using a Housing First approach.	<p>Strengths: We are clear in our commitment at the systems level and provide training and accountability. Our RRH and PSH projects have reduced barriers to entry and most RRH and PSH projects do well with operationalizing Housing First principles.</p> <p>Weaknesses: Some providers still struggle to comply with requirements to keep programming low-barrier, particularly within the emergency shelter system. Length of time (LOT) to housing has been increasing over the past few years.</p>
3. Reducing Unsheltered Homelessness	<p>Strengths: Efforts continue to improve coordination and outreach efforts. We have piloted several programs designed to engage hard-to-reach populations. We collaboratively developed a policy to promote collaboration and minimize the harm caused by encampment closures.</p> <p>Weaknesses: Many unsheltered persons are skeptical of the homeless system at large and resistant to engagement.</p>
4. Improving system performance	<p>Strengths: The Performance and Evaluation Committee (PEC) has been working to evaluate our SPMs and develop system-level strategies to improve performance. We incorporate evaluation on some SPMs within our project application review process.</p> <p>Weaknesses: Our performance on several SPMs has not been improving, and in some instances, has been worsening. This is detailed on pages 5 – 6 below.</p>
5. Partnering with housing, health & service agencies	<p>Strengths: We have a history of having strengthened our partnerships with the workforce development and education systems. The pandemic has facilitated greater</p>

Priority	Initial Local Assessment
	<p>collaboration with the health department/system as well.</p> <p>Weaknesses: We need to continue to improve our partnerships with the Criminal Justice, Child Welfare, and Behavioral Health systems.</p>
6. Racial Equity	<p>Strengths: We have done significant work as a system to assess and strategize around equity. This includes the NIS Housing Justice Roadmap, a survey of CoC Leadership, and HMIS disparity analysis. Through this work, we developed a vision for the CoC that was rooted in equity. The Detroit CoC is also involved in racial equity work that is occurring at the State level.</p> <p>Weaknesses: Disparities continue to exist within the system that needs to be addressed and mitigated. The CoC is at a point where specific action steps should be developed in order for us to be able to clearly respond to the questions in the CoC application.</p>
7. NEW in 2022: Improving Assistance to LGBTQ+ Individuals	<p>Strengths: The CoC has CoC-wide policy on Non-Discrimination and Equal Access to Housing. The CoC also promotes training opportunities for provider agencies on best practices in serving people who identify as LGBTQ+. Projects receiving YHDP funding will be specifically evaluated for their ability to provide services that are responsive to the needs of the LGBTQ+ community.</p> <p>Weaknesses: The CoC could improve on the way in which evaluates provider compliance with non-discrimination and Equal Access expectations.</p>
8. Persons with lived experience	<p>Strengths: We developed an advisory committee for persons with lived experiences of homelessness. We created a position devoted to the work of empowering and elevating persons with lived experience. We are actively working to improve representation across the CoC. We are working to develop a policy to guide consistent and equitable compensation.</p> <p>Weaknesses: We have seen a significant uptake in the number of grievances filed by clients in 2021 and 2022 which may indicate an overall dissatisfaction with the quality of services/support provided by our CoC.</p>
9. NEW in 2022: Increasing Affordable Housing Supply	<p>Strengths: Collaborative conversations with the City of Detroit have been occurring around how to increase the supply of quality Permanent Supportive Housing, particularly through the use of HOME-ARD funding. Over the past year, the CoC has hired a Realty consultant to assist with landlord engagement to increase PSH/RRH provider access to available units.</p> <p>Weaknesses: There is always additional room for increased advocacy at the local and state levels for increasing the supply of affordable housing.</p>

Changes from 2021

While several elements within the application remain the same year to year, HUD also uses the annual NOFO as an opportunity to highlight emerging priorities and promote performance in an array of areas. Below are changes in this year's NOFO as compared to previous years:

1. The 2021 CoC application asked many questions related to the CoC's COVID response. This year those questions have shifted to asking more about the CoC's efforts to increase non-congregate shelters and collaborating with public health to prevent the spread of infectious disease.
2. There continues to be an emphasis on leveraging healthcare and housing resources. In the 2021 application, bonus points could be earned if we demonstrated projects were leveraging non-CoC healthcare/housing resources. In this year's competition, that expectations still stands, but the points are no longer "bonus points".
3. HUD continues to emphasis racial equity. The primary changes this year are:
 - a. The identification of specific action steps the CoC has taken to address disparities in the provision or outcome of homeless assistance.
 - b. Identifying how we are tracking our progress on preventing or eliminating disparities

4. While the 2021 CoC application relaxed HUD’s awarding points based on data-driven performance, in this year’s application there is an increased proportion of points to be earned based on performance data. See the end of this document for details.

Amount of Funding Available

The Detroit CoC has a maximum of **\$34,634,834** in funding that it can request for renewal and new projects, exclusive of the CoC Planning grant. This is detailed in the chart below as compared to the FY2021 competition.

Amounts Available for...	FY2022	FY2021
Annual Renewal Demand (ARD)*	\$29,678,914	\$28,247,778
CoC Bonus (<i>new project funding</i>)	\$1,651,973	\$1,520,891
Domestic Violence Bonus (<i>new project funding</i>)	\$3,303,947	\$4,562,673
TOTAL FOR NEW & RENEWAL	\$34,634,834	\$34,331,342
CoC Planning	\$991,184	\$921,535

*Annual Renewal Demand (ARD) is the dollar amount needed to renew all renewal projects for one year.

Tier 1 Amount Compared to FY2021		
	FY2022	FY2021
Tier 1 Amount as Percentage of ARD	\$28,194,968 <i>95% of ARD</i>	\$28,247,778 <i>100% of ARD</i>
Tier 2 Amount	\$2,967,892	\$1,520,891

“Tier 1” is a funding threshold set by HUD, based on the CoC’s Annual Renewal Demand. Any type of project (renewal or new) may be placed within the Tier 1 funding threshold. Tier 1 is the amount of funding HUD is essentially guaranteeing to award to the CoC, and therefore projects placed within Tier 1 are highly likely to be selected by HUD for funding. Projects placed into Tier 2 are less likely to be selected by HUD for funding. The extent to which the CoC is awarded projects in Tier 2 depends on the CoC application score.

Analysis

- Overall, there is more funding available this year than in 2021, due primarily to:
 - An increase in our CoC’s “Preliminary Pro Rata Need”, which is a formula used by HUD to set the amount of CoC bonus and DV Bonus.
- There is less DV bonus available than in 2021 because 2021 was essentially a “double allocation” because of the cancellation of the 2020 competition.
- The amount of funding available in Tier 1 is less than it was in 2021, which means more renewal project(s) will fall into Tier 2 and be at risk of not being selected for funding.

CoC Application Scoring Criteria

The table below compares this year's CoC application scoring criteria to the FY2021 competition scoring criteria.

CoC Application Scoring Criteria	FY2021			FY2022	
	Points Possible	% of Points Out Total Points Possible	Detroit CoC Score in FY21	Points Possible	% of Points Out Total Points Possible
CoC Coordination and Engagement	74.5	46%	70	83	42%
Addressing COVID-19	21.5	13%	21	N/A	
Project Capacity, Review, and Ranking	30	18%	26	30	15%
HMIS	11	7%	11	9	5%
PIT	3	2%	3	5	3%
System Performance	23	14%	20.75	59	30%
Coord. with Housing and Healthcare	Bonus points in 2021			14	7%
Total Points Possible	163		151.75	200	
Bonus Points					
Coord. with Housing and Healthcare	10		10	Included in scoring criteria above	
CoC Merger	15			25	
Total Score with Bonus Points	188		161.75		

Analysis

- 2021 questions related to COVID response (for which we scored very well) have been replaced by questions on how the CoC is implementing on-going strategies to de-congregate shelters and work with public health to prevent the spread of infectious disease.
- The points associated with demonstrating coordination with housing and healthcare have moved from being “bonus points” to be a part of the base score. This aligns with HUD’s increasing emphasis on CoC’s being able to demonstrate an ability to leverage other resources.
- HUD has increased the percentage of points possible for data-driven components. These points, and the estimated number Detroit will earn, are detailed in the charts below.

Timeline

The timeline for the competition this year is challenging, given that HUD has reduced the CoC competition timeline from the usual 90 days to only 60 days. The timeline for the competition this year is given here:

Local Application Process

- February to June: Developing local funding priorities, developing project evaluation criteria, and releasing application materials
- June – August: Project applications submitted and reviewed
- September: Final application funding decisions made; project applications submitted to HUD
- Early 2023: HUD funding announcements made

National Application Process

- June – July: Competition of administrative steps for CoC competition (CoC registration, GIW)
- August: FY2022 NOFO Released
- August – September: Responses to CoC application questions drafted
- September: CoC membership vote to approve final application; final application submitted to HUD by September 30

Data-Driven Scored Components

The following pages provide additional details to the data-driven scored components in this year's CoC application. Overall, more points are based on performance on these measures than in 2021, and the Detroit CoC is anticipated to earn fewer of these points than last year.

Point-in-Time Count measure that include changes in the unsheltered population will compare the 2019 PIT to the 2022 PIT, as these are the two most recent years an unsheltered PIT was conducted.

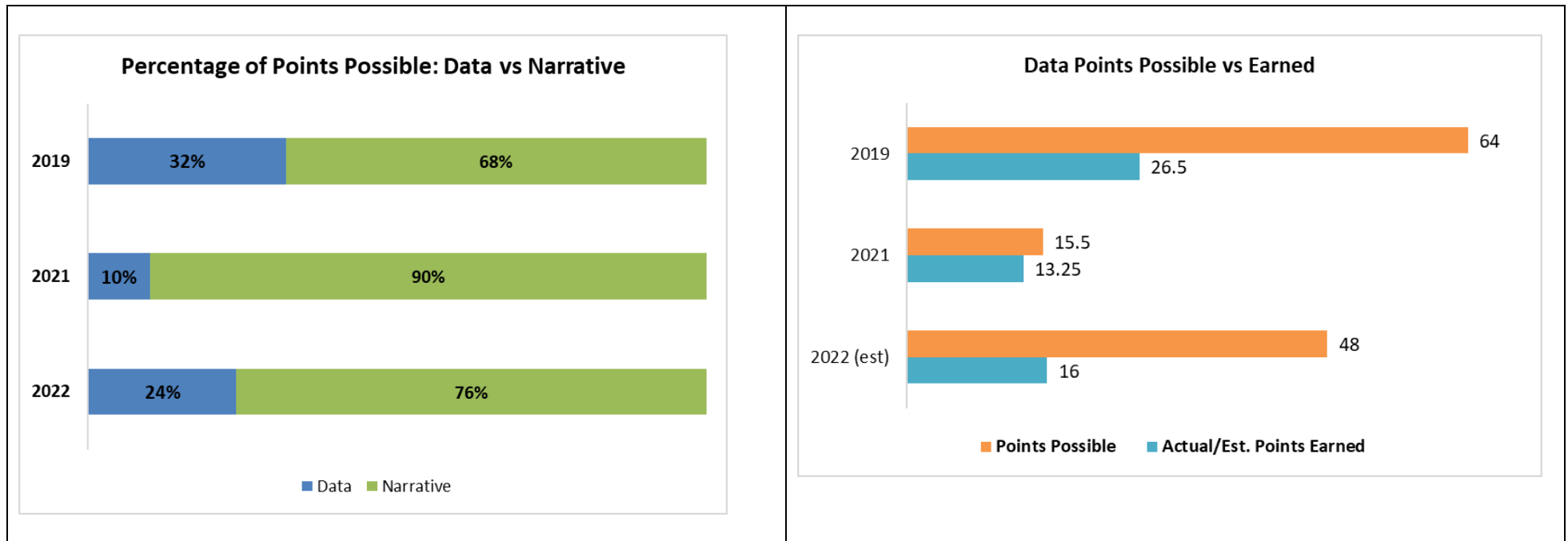
Measures Based on Changes in PIT Counts							
	January 2019 PIT	January 2021 PIT	January 2022 PIT	Change in Performance	FY2022 Points Estimated to be Earned out of Points Possible	Change in Scoring Criteria from FY2021	FY2021 Points Possible/Earned
Decrease of at least 5% in sheltered count		1293	1489	+15%	0/2	Increased value	1/1
Decrease of at least 5% in unsheltered count	86		202	+135	0/5	Re-incorporated	N/A
Decrease of at least 5% in total PIT count (sheltered and unsheltered)	1965		1691	-14%	3/3	Re-incorporated	N/A
Demonstrate at least a 20% increase in the number of RRH beds on the HIC		891	902	+1%	0/10	Specific percentage to be met	10/10
<i>Point in Time Count Data Points Earned/Possible Total</i>					<i>3/20 (15%)</i>		<i>11/11 (100%)</i>

Measures Based on Changes in SPMs						
	FY2020 SPM (10/1/19 – 9/30/20)	FY2021 SPM (10/1/20 – 9/30/21)	Change in Performance	FY2022 Points Estimated to be Earned out of Points Possible	Change in Scoring Criteria from FY2021	FY2021 Points Possible/Earned
Reduce number of first time homeless	3402	2451	-951	1/1	Increases in points possible, and change in performance needed in order to earn points	1/1
Reduce by 5% length of time people are homeless or have LOT 90 days or less	114	125	+10%	0/8		0/1
Increase exits to PH destinations by at least 2% or have rates 50%+	47%	52%	+5%	6/6		1/1
Increase exits to PH or retention in PH by at least 1% or have rates 96%+	99%	99%	No change	3/3		
Reduce rates of returns to homelessness within 6 months by at least 1% or have rate 5% or less	11%	11%	No change	0/3		0/1
Reduce rates of returns to homelessness within 12 months by at least 1% or have rate 10% or less	5%	5%	No change	3/3		

Measures Based on Changes in SPMs						
	FY2020 SPM (10/1/19 – 9/30/20)	FY2021 SPM (10/1/20 – 9/30/21)	Change in Performance	FY2022 Points Estimated to be Earned out of Points Possible	Change in Scoring Criteria from FY2021	FY2021 Points Possible/Earned
Increase employment income for persons exiting CoC programs or have rate 20%+	12%	8%	-4%	0/2		.25/.5
Increase non-employment cash income for persons exiting CoC programs or have rate 50%+	31%	30%	-1%	0/2		
<i>System Performance Measure Points Earned/Possible Total</i>				13/28 (46%)		2.25/4.5 (50%)
TOTAL DATA-DRIVEN SCORED COMPONENTS				16/48 (33%)		13.25/15.5 (85%)

Proportion of Data-Driven vs Narrative Questions in CoC Application

The charts below demonstrate the proportion of CoC application points that have been data-driven vs narrative-driven in the past three competitions.



ATTACHMENT SIX

Detroit Continuum of Care

Values & Funding Priorities (VFP) Committee

COMMITTEE PURPOSE:

- This CoC committee will operationalize the CoC vision by strategizing on how to utilize existing funding resources that align with CoC values and priorities, and identify funding gaps and potential resources to meet those needs
- The VFP will do this by:
 - Partnering closely with provider workgroups to create a consistent communication channel
 - Engaging private funders as needs are identified
 - Engaging with key partners like Detroit Housing Commission, Detroit Wayne Integrated Health, MI Dept of Health and Human Services, MSHDA, and others as needed
 - Creating subcommittees:
 - Ex: New Project Review, Appeals Committee

MEETING FREQUENCY:

- 2 times a month (and cancel if needed) for 90 minutes

COMMITTEE MEMBERS - QUALITIES:

- Understanding of system level work
- Commitment to continuous learning
- Willingness to create an inclusive space where different perspectives are openly shared
- Commitment to center equity in decision making
- Values the use of data in decision-making
- Willingness to assess potential funding opportunities
- Commitment to evaluate current approach to funding with an emphasis on how to bridge gaps
- Willingness to be creative and curious, think outside the box
- Willingness to make hard decisions that may feel risky and propose unpopular ideas
- Commitment to create more equitable opportunities for funding in the homeless system
- Commitment to communicate the work of the Committee to the Board, General Membership, Committees/Workgroups, and within your own agency

COMMITTEE MEMBERSHIP		
Organization/Entity	Number of Seats	Selection Process
CoC Lead Agency	1	Appointed by the CoC Lead Agency
CoC HMIS Lead Agency	1	Appointed by the CoC HMIS Lead Agency
CAM Lead Agency	1	Appointed by the CAM Lead Agency
City of Detroit Housing & Revitalization Department	1	Appointed by the City of Detroit
Local VA	1	Appointed by the VA
CoC Board Member Rep	1	Selected by the CoC Board
Persons with Lived Experience (PWLE)	3 – 4	Recommended the Detroit Advisory Group play a role in helping to identify Persons with Lived Experience to serve on this committee.
Homeless Provider Rep	Up to 5	Nominated and elected by the CoC General Membership