

# Detroit Continuum of Care | General Membership

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

## March 21, 2023 General Membership Meeting Minutes

### Board Members Present

Eleanor Bradford  
Tania James  
Chris Harthen  
Terra Linzner  
Amy Brown  
Erica George  
Donna Price  
Candace Morgan  
Tasha Gray  
Dr. Celia Thomas  
Courtney Smith  
Kiana Harrison  
ReGina Hentz

### General Membership

Lois Brown Nelson:  
Mitchel Blum-Alexander:  
Amanda Sternberg:  
Harriet Cammock:  
Diandra Gourlay:  
Cynthia Adams:  
Steve Van Every:  
Deborah Starr-Hodges:  
Viki DeMars:  
Natalie Zyskowski:  
Lois Brown Nelson:  
Ki-Jana Malone:  
Felicia Mitchell:  
Benjamin A Assaff:  
Rocio Campos:  
Rosa Hicks  
Paige Henson:  
Rebecca Tallarigo:  
Kimberly Benton:  
Matthew Tommelein:  
Zachary Betthausen:  
Anita Operation Get Down  
Denise Goshton:  
Dr. (Karla) Mitchell:  
Matthew Niemi:  
Kaitie Giza:  
Thaddeus Dean:  
Meredith Baughman  
Denise Goshton:  
Angel Reed:  
Thomas Armstrong:  
Harriet Cammock:  
jane scarlett:  
Sally Coder:  
Kaitie Giza:  
Alesia McGlocton:  
Lori Lewis:  
elaine Marion:  
Ki-Jana Malone:  
Robert Cooper:  
Julia Janco (she/her):  
Ed Cieslak:  
Paige Beasley

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**Celia T. opened the meeting at 1:30 pm with introductions – utilizing the chat box.**

### ***CAM Transition Update:***

#### Summary –

- CAM (coordinated entry) works in conjunction with a network of independently operating projects to form a fully integrated crisis response system. It is a single point of contact for our community partners and connects people experiencing homelessness or at risk of homelessness to shelter and housing resources.
- The purpose of the coordinated entry is to create a streamlined process for accessing the resources available in the homelessness response system. Also, to ensure housing and supportive services are used as efficiently and effectively as possible.
- There are several services provided for individuals, family, and youth who are experiencing housing insecurities such as, the CAM Access line, diversion, prevention, shelter referrals, navigation appointment, etc.
- Southwest Counseling Solutions is the current provider for CAM; however, they relinquished their contract which ends in August. We are now in the process of finding a new provider for CAM services. In response to this, a CAM Transition Team (CTT) was created to help coordinate, make decisions, and evaluate the current process to determine the new lead agency for CAM. The CTT was composed of members from the CAM Governance Committee, Board members, and other individuals that could assist with the transition.
- The roles and responsibilities of the CTT were to develop and manage a workplan and calendar, appoint and oversee subcommittees, make recommendations to the Board or GM, and to make decisions on items not delegated to the Board and/or GM.
- There are 8 different subcommittees from the CTT which are listed below as well as some of their major highlights:
  - Evaluation/Assessment/Documentation Gathering: Developed/released Evaluative/Assessment Questions for SWCS and CHS  
Gathered feedback & input from PSH, RRH, Veteran, Chronic Leadership, & Outreach Committees & Workgroups
  - RFQ/RFP: Developed and published Letter of Intent and RFO
  - Funding: Identified funding gaps; vetting opportunities
  - PWLEH: Held three PWLEH focus groups; compiled and shared findings with CAM Transition Team
  - Training & Communication: Published webpage to house CAM communications. <https://www.handetroit.org/cam-transition>
  - Data and Technology: Worked with CTT to identify an agency to assume the Salesforce contract.
  - Current Operations: Developing CAM Contingency and Emergency Response Plan
- The CTT is working with various decision points such as the structure, services, assessment tool, technology, etc. Their focus is heavily surrounded on the services that includes the front and back-office functions.
- There was a timeline shared on the progress with the RFQ; the RFQ is expected to be released on March 10th. There was a mandatory webinar on March 15<sup>th</sup> for agencies who were interested in applying for the new CAM Lead Agency. The dates, April 17-20, are slated for the RFQ Review Committee to start reviewing applications and the vote to choose the new CAM Lead Agency will be on May 25<sup>th</sup>.
- There are four distinct CAM Categories that may be awarded to one lead agency or multiple implementing partners providing services, which you can review on the slides for more details.
- The General Membership is responsible for designating the CE Lead Agency to implement the CE system for the Detroit CoC; it will happen by vote. The vote will be held at a special GM meeting on May 25th at 10:30am. Please look out for calendar invites and further communications.

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### *Coc Competition*

#### Summary –

- HAND was designated as the collaborative applicant by the CoC which means that HAND will lead, facilitate, and staff all aspects related to the CoC competition, including writing the CoC application. HAND's roles and responsibilities include:
  - Lead, facilitate, and staff all aspects related to the CoC competition, including writing the CoC application
  - Develop, distribute, and train on application materials
  - Facilitate the review of project applications
  - Develop and present various policy recommendations to CoC committees and CoC board, based upon analysis of HUD's funding notice
  - Ensure timely and complete submission of CoC application and all project applications to HUD
- The local application process let individual agencies apply for renewal project funding and for new project funding
  - The CoC Board decides which projects to submit to HUD for funding
  - HUD makes the final funding decisions
- The National Application Process is a competitive application that the Detroit CoC submits to HUD for funding. Depending on how much we score on the application determines how much funding the CoC will receive and impacts which projects are funded and which are not.
- There are slightly different processes for renewal projects versus new projects such as, the evaluation criteria and reviewing process.
  - Majority of the projects in the CoC are renewals, such as PSH projects.
- The amount of funding is unknown until the release of the NOFO. The type of projects that are typically funded are renewal projects, new projects, CoC Bonus, Domestic Violence Bonus, and reallocated funding.
- A tentative timeline was shared regarding the CoC Competition which will be in May. The anticipated release date of the HUD NOFO is July, but it is not confirmed yet. Please see slides for more details on the timeline.
- If you want to know more information, please visit HAND's website: [www.handetroit.org/continuum-of-care-funding](http://www.handetroit.org/continuum-of-care-funding) or sign up for HAND's e-newsletter: [www.handetroit.org](http://www.handetroit.org), at bottom of home page

### *Values and Funding Priorities*

#### Summary –

- This CoC committee will operationalize the CoC vision by strategizing on how to utilize existing funding resources that align with CoC values and priorities and identify funding gaps and potential resources to meet those needs. This committee currently meets monthly.
- The VFP will do this by:
  - Partnering closely with provider workgroups to create a consistent communication channel
  - Engaging private funders as needs are identified
  - Engaging with key partners like Detroit Housing Commission, Detroit Wayne Integrated Health, MI Dept of Health and Human Services, MSHDA, and others as needed
  - Creating subcommittees:
    - Ex: New Project Review, Appeals Committee
- This committee is asking the General Membership to vote for homeless prover representatives.

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- Each nominee was granted time to present their speeches. The vote was conducted during the meeting on a different platform.

## *Housing Locator Tool*

### Summary –

- Visit [homeconnect.detroitmi.gov](http://homeconnect.detroitmi.gov). This website was created to announce new affordable housing opportunities for residents. CoD wanted to create a central place so that it will be more accessible to people who are seeking affordable housing. If you are a case manager, you can use a list finder to help your clients find different types of housing. There is also a section where you can sign up for updates on leasing information.

## *Public Comments*

### Summary –

- There were no public comments made.

## *Continuum Member Updates*

**Celia T. closed the meeting at 3:00 PM.** *The next CoC General Membership meeting will be on Tuesday May 16, from 1:30 – 3:00pm. Location will continue to be virtual*

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