

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Present Board Members

Amy Brown
Eleanor Bradford
Candace Morgan
Celia Thomas
Chris Harthen
Courtney Smith
Donna Price
Elizabeth Vasquez
Erica George
Kiana Harris
Paige Beasley
Ray Shipman
ReGina Hentz
Tamara Gaines
Terra Linzner

Unexcused Board Members

Ari Rettenburg
Chioke Mose-Telesford
June White
Niccala Lee

Excused Board Members

Celia Thomas
Desiree Arscott

Guests

Amanda Sternberg
Benjamin Slightom
Chelsea Johnson
Denise Goshton
Donna Lyons
Elaine Marion
Haley Schultheis
Hannah Gyani
Jared Leys
Julia Janco
Kaitie Giza
Katrina Edmon
Keisha Burnett
Kelsey Holliday
Michele Watkins
Nona Ingram
Lauren Licata
Jeremy Cugliari
Diandra Gourlay
Paula Banks
Shani Campbell
Tasha Gray
Taura Brown
Viki DeMars
Vineta Mitchell

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July 2022 Continuum of Care Board Meeting

(Meeting packet can be accessed by [clicking here](#); Meeting Slides by [clicking here](#))

Welcome and Introductions:

Candance opened the meeting at 2:00 pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements

Announcement Topic

Public Comments Rules/ Suggestions

Summary –

- The rules and suggestions of the public comments section, reintroduced from the November Board Meeting, were overviewed. The rules/ suggestions were explained:
 - Public comments will happen at the end of the meeting
 - Public comment will limit presentations to three minutes per person
 - Public comment is for the Board to learn about what's going on in the community. The Board may not be able to respond or resolve an issue.
 - If a commentor wants to discuss their issue further, they can move into a breakout room with facilitators from HAND, the CoC, CAM, and other system partners
 - Using abusive language and attacking other members at the board meeting is prohibited
 - Send Amy Brown a private chat if you wish to participate in the public comments section

Announcement Topic

COVID-19 Vaccination Advocacy Letter

Summary -

- The MDHHS have closed their COVID- 19 vaccination contract with HANU and will no longer provide vaccine clinics at the shelter; however, they will continue to provide COVID-19 tests. The HRD department from the City of Detroit and the Detroit's CoC would like to request the HEHS to continue the service.

Board Vote

Approval of the Vaccination Advocacy Letter was motioned by Donna P. and seconded by Amy B. The vote passed.

YHDP

Summary –

The Coordinated Community Plan was submitted in mid-May to HUD On June 14th. The YHDP team will be releasing an RFP in early August and will be seeking program applicants for available funds. On July 1st, the YHDP team submitted six program applications, including the proposed Joint Component (TH-RRH), Crisis Mental Health Team, and PSH programs. The YHDP participants are currently developing an RFP and will release it in the beginning of August for service-providers.

Governance Charter Review

Summary –

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- The Governance Charter Review Committee's purpose is to make necessary changes to the CoC Governance Charter, which governs how the CoC meetings occur and how new members can join. The timeline for the Governance Charter Review is as follows:
 - In June, the ad hoc Governance Charter Review Committee was convened. In July, changes to the Governance Charter will be brainstormed at the General Membership Meeting and committee meetings will continue to workshop the document and suggest edits. In mid-August, the edited Charter will be released for public comments. In September, the Charter will be finalized and then voted on in the month's General Membership Meeting
 - Governance Charter editing ideas include assessing roles and responsibilities of CoC Executive Committee leadership positions, evaluating consequences for Board Members who fail to attend meetings and participate, adding the new information on the restructured Values and Funding Priorities Committee, and ensuring that the CoC actions line up with the Governance Charter policies and vice versa.
 - The GCRC will meet a few times during the timespan of June through mid-September.
 - Contact Nicole Palmerton at nicole@handetroit.org or 313-380-1712 if you are interested in joining the committee

July Board Meeting Minutes

Board Vote

- The floor was opened for questions. None were asked.
- Approval of the June 2022 CoC Board Meeting minutes was motioned by Donna P. and seconded by Amy B. The vote passed.

Tier 1 Priorities

CoC Project Priority Ranking and Reallocation Policies

Summary –

- HUD requires the CoC to have transparent policies outlining how the CoC determines projects will be prioritized and ranked. Projects that are labeled under Tier 1 are usually fully funded, but projects under Tier 2 are given less priority.
 - The CoC prioritizes projects for funding in a transparent and performance-based manner and aligns HUD's expectation of using objective performance criteria.
 - The CoC preserves funding for projects that continue to meet performance standards and align with the CoC's goals.
- All projects must earn at least 70% of points possible (or be granted an appeal) to be placed on the project priority ranking list and submitted to HUD.
- Significant changes have occurred to evaluate housing performance and reduce the risks of projects that may have points deducted due to administrative errors. It is recommended that all new projects should be placed at the bottom of the priority ranking list.
- The Values and Funding Priorities Committee may recommend that a Tier 2 project be moved up to Tier 1.

Board Vote

Approval of the Detroit Continuum of Care Project Priority Ranking Policies and Reallocation Policy was motioned by Terra L. and seconded by Donna P. The vote passed.

CoC Competition Appeals Policy

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Summary-

- A recommended change to policy is shortening the length of time agencies will have to submit their appeal from 10 to 5 business days to better align with the overall CoC competition timeline.

Approval of Appeals Policy Recommendation was motioned by Eleanor B. and seconded by June W. The vote passed.

CoC Project Budget Administrative Budget Line

Summary –

- HUD now allows agencies to request 10 percent admin costs, up from 7 percent.
- Provides needed capacity to carry out requirements of receiving funding.
- New projects will be allowed to request up to 10%.
- Renewal Projects budget does not change unless they shift funds from other budget lines and cannot reduce the number of persons served.

Board Vote

Approval of the Administrative Budget Line vote on the was motioned by Donna P. and seconded by Candace M. The vote passed.

Unsheltered NOFO Intro

Summary-

- HUD released Special Notice of Funding Opportunity (NOFO) on June 22nd. The total amount of funding available is \$26.7 million. Maximum amount Detroit may apply for is 33 million over three years
- Grant funds can be applied to usual housing and support services only programs, but also can be applied to street outreach operations.
- Application deadline is due October 20, 2022
- Eligible client must be in Category 1 or Category 4 homeless (can include street outreach projects)
- CoC applications will be scored on a 100-point scale (can earn up to 30 bonus points dependent upon the CoC's Unsheltered PIT numbers of 2019)
- Points will be based on the evaluation of the CoC "Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs".
- HAND and the City of Detroit are discussing to collaborate to submit this application together
- HAND and CoD will provide an overview of this opportunity at the July 19 CoC Membership meeting.

C4 Innovations Racial Equity Update

Summary

- Detroit's local CoC Equity Results Team (CERT) has a purpose of identifying challenges, concerns, and needs for resources related to racial equity. They will also be giving project updates and implementing shared accountability among service-providers and project participants.
- The CERT will conduct work that engages local data to work on understanding the root causes of inequities and center people with lived experience in that work. Additionally, they'll move towards policy changes and advocacy at the state level.
- After conducting multiple trainings, this initiative is now hosting listening sessions. Five sessions will be held, and those involved with this work are seeking direct service-providers, people with lived experience, and other staff to attend these meetings.

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- Sign up at this link for sessions on July 18th and 22nd: https://c4innovates.sharepoint.com/:x/s/REI-SPARC/EbJ_RshUGu5DjeST-8vrF50BEFAyBDSXPAwUmUbry-kXGw?rttime=w_YB-nFj2kg.
- On the HAND website, the racial equity survey is still open. Visit this link (<https://www.handetroit.org/news/2022/4/28/racial-equity-survey-2022>) to fill it out.

SOH Table of Contents

Summary-

- The table of contents and report will be converted into an electronic book format
- Email Denise G. (denise@handetroit.org) to request more information to be included in the report

Grievance Review Committee Reports

Summary-

- There are 9 CoC board members from different agencies who can vote and substantiate or not substantiate a grievance.
 - City and HAND staff do not vote on grievances
 - Committee meets twice per month
- Donna P. is the new GRC Chairperson
- 47 grievances were filed within this year of 2022
 - Substantiated eight, three unsubstantiated
 - 36 awaiting committee review
 - Once City or HAND receive a grievance, they begin contacting all parties. If no resolution can be found between the parties, the agency is required to submit all relevant documentation for the GRC to review.
 - If a program outside of City of Detroit and CoC funding receives a grievance, it is forwarded to the appropriate funder for investigation.
 - Substantiated grievances lead to a deduction of points from program applications the following year for both the CoC and City of Detroit's funding applications.
- After grievance process:
 - Substantiated grievances can trigger several responses and increase monitoring, such as renewed staff training, potential contract violation, issuing corrective action plans, etc.
- Client can bypass filing with their agency if they feel like there may be repercussions for filling a grievance.

Public Comments

Summary

- One person for public comments presented. Each person is given three minutes to speak and there were two people who spoke.

Celia T. closed the meeting at 4:00pm. *The next CoC Board meeting will be on August 1st, 2022, from 2 – 4:30pm. Location will continue to be virtual.*