

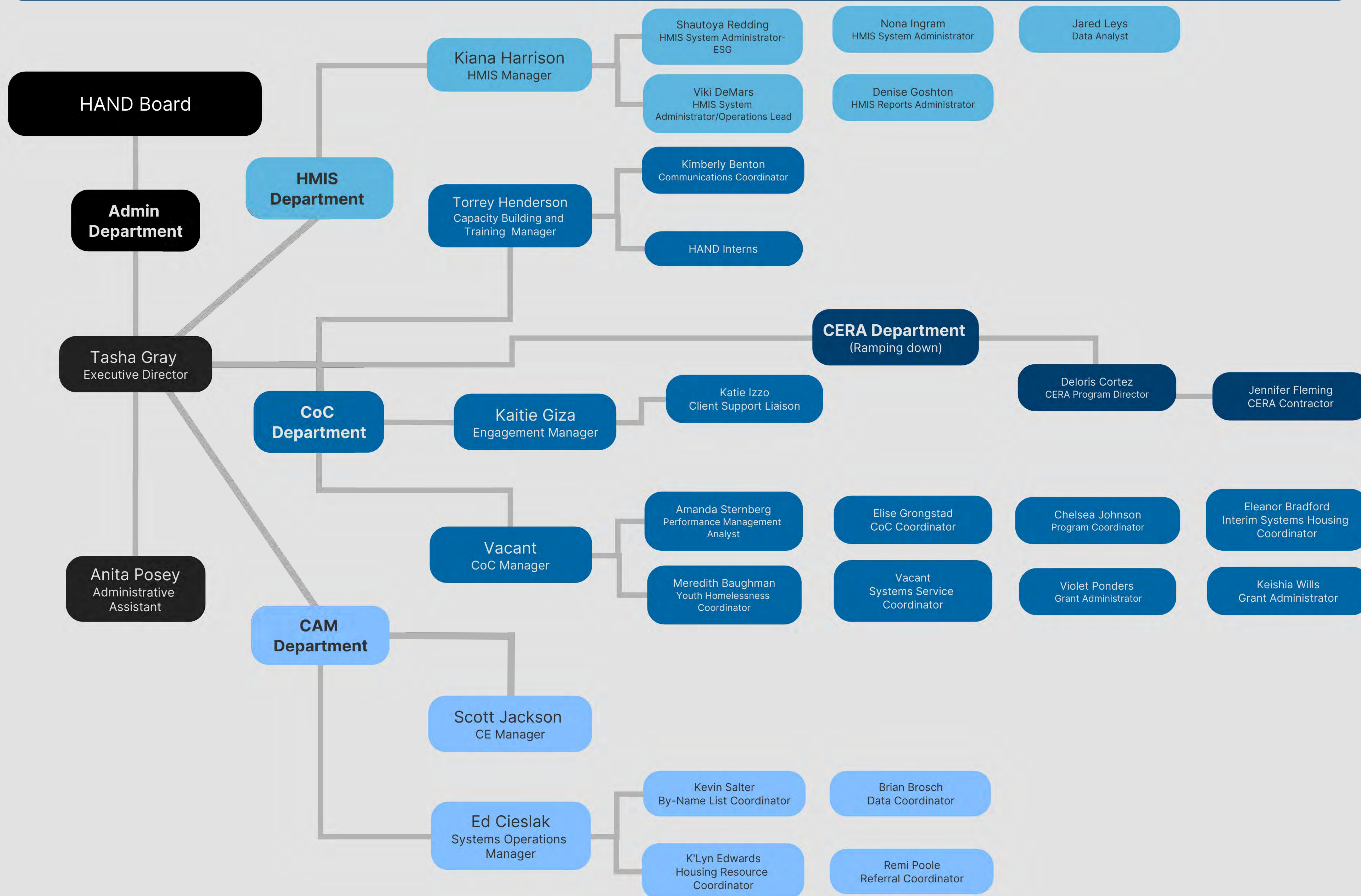


HOMELESS ACTION NETWORK OF DETROIT

Homeless Action Network of Detroit

<https://www.handetroit.org/>

Organizational Chart
Last Updated: August 2023





HOMELESS ACTION NETWORK OF DETROIT

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Staff Directory

Last Updated: August 2023

Tasha Gray (she/her)



Title of Position: **Executive Director**

Position Description: Oversee operations (finance/accounting, HR, IT), programs and staff

Tel: (313) 380-1710 **Email:** tasha@handetroit.org

Anita Posey (she/her)



Title of Position: **Administrative Assistant**

Position Description: Assistant to the Executive Director of HAND.

Tel: (313) 380-1717 **Email:** anita@handetroit.org

Nona Ingram (she/her)



Title of Position: **HMIS System Administrator**

Position Description: Responsible for the ongoing development, maintenance, and support of the HMIS including providing training and coaching to end users and ensuring data accuracy and data quality.

Tel: (313)-380-1713 **Email:** nona@handetroit.org

Meredith Baughman (she/her)



Title of Position: **Youth Homelessness Coordinator**

Position Description: I oversee the YHDP-funded projects and champion youth-specific programming in our CoC.

Tel: (773) 450-3717

Violet Ponders (she/her)



Title of Position: **Interim Grant Administrator**

Position Description: Provide grant management for MSHDA programs including ESG, HNP, and HNN.

Tel: (313) 380-172 **Email:** violet@handetroit.org

Chelsea Johnson (she/her)



Title of Position: **Program Coordinator**

Position Description: I provide overall support to staff; Assist with the development of policies and procedures, reports, presentation, and documents; Upload and maintain program documents and announcements to the HAND website; Identify opportunities for improvement of work processes

Tel: (313) 964-3666 ext 119 **Email:** chelsea@handetroit.org



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Elise Grongstad (she/her)



Title of Position: **CoC Coordinator**

Position Description: Primarily responsible for providing overall administrative support and coordination of program activities, including working with various CoC committees, the CoC Board, member agencies, the community and other key stakeholders to advance the goals and priorities of ending homelessness within our community.

Tel: (313)-964-3666 x124 **Email:** elise@handetroit.org

Deloris Cortez (she/her)



Title of Position: **CERA Program Director**

Position Description: Oversee the (CERA) COVID Emergency Rental Assistance Program for Detroit, Highland Park and Hamtramck.

Tel: O: (313)964-3666 x109 C: (313)380-1719 **Email:** deloris@handetroit.org

Shautoya Redding (she/her)



Title of Position: **HMIS System Administrator - ESG**

Position Description: Responsible for the ongoing development, maintenance and support of the HMIS including providing training and coaching to end users and also ensuring data accuracy and data quality for ESG funded programs.

Tel: (313)-338-3755 **Email:** shautoya@handetroit.org

Jared Leys (he/him)



Title of Position: **Data Analyst**

Position Description: Using HMIS and other sources to collect, analyze, and display data related to the Detroit CoC.

Tel: P: 313-380-0040 **Email:** jared@handetroit.org

Viki DeMars (she/her)



Title of Position: **HMIS System Administrator/Operations Lead**

Position Description: Responsible for the on-going development, maintenance, and support of the HMIS including onboarding end users and ensuring data accuracy and data quality. Also responsible for assisting with System Planning/Operations management including strategic planning and goal-setting activities, assisting the HMIS Manager in overseeing daily operations of HMIS department and special projects, addressing support resource and training needs for HMIS, as well as supporting HMIS Security & Compliance initiatives and HMIS System Administration.

Tel: (313)-380-1722 **Email:** viki@handetroit.org

Torrey Henderson (she/her)



Title of Position: **Capacity Building and Training Manager**

Position Description: I build capacity to CoC projects by facilitating the HAND internship program, facilitate training opportunities for the CoC and coordinate with leadership and our fellow CoC agencies to help standardize our best practices in the Detroit CoC.

Tel: (313) 380-0881; (313) 964-3666 ext 120 **Email:** torrey@handetroit.org



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Brian Brosch (he/him)

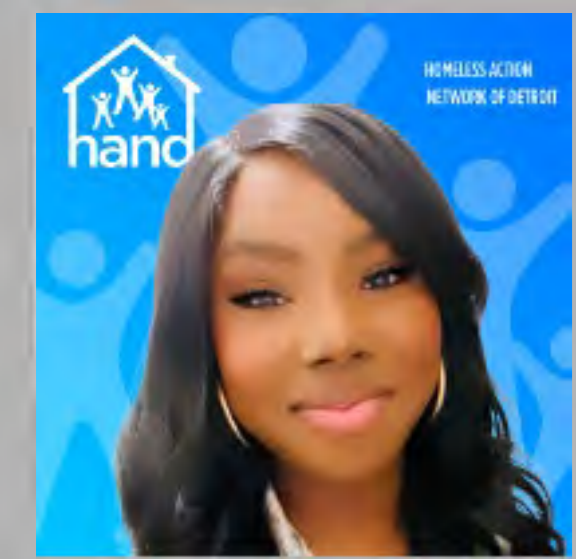


Title of Position: **Data Coordinator**

Position Description: I work on various data projects to ensure accurate information.

Tel: (313)-964-3666 X110; (313)-261-7287 **Email:** bbrosch@handetroit.org

Remi Poole (she/her)



Title of Position: **Referral Coordinator**

Position Description: I am responsible for accessing and prioritizing clients seeking housing placement through coordinated entry. This is managed by the prioritization process to determine values for those with the highest vulnerability, chronicity and service needs. Also, I maintain the coordinated assessment model's database system to match eligible participants and create referrals to rapid re-housing, transitional housing and permanent supportive housing programs. The main focus is to assist those we serve, to quickly exit homelessness and return to stable housing.

Tel: (313)-964-3666 X111; (313)-380-1720 **Email:** rpoole@handetroit.org

Kevin Salter (he/him)



Title of Position: **By-Name List Coordinator**

Position Description: The By Name List Coordinator is responsible for managing the Chronic and Veteran By Name Lists for the Detroit CoC by tracking client progress toward housing, reporting data, and participating in leadership and policy-level planning.

Tel: (313)-964-3666 X112; (313)-263-7880 **Email:** Ksalter@handetroit.org

K'Lyn Edwards



Title of Position: **Housing Resources Coordinator**

Position Description: In my role as the Housing Resources Coordinator, I will be responsible for managing housing vouchers including, housing choice, project based, and Moving Up vouchers.

Tel: (313)-964-3666 X117; (313)-380-1727 **Email:** Kedwards@handetroit.org

Ed Cieslak (he/him)



Title of Position: **Systems Operations Manager**

Position Description: Provide internal and external leadership and oversight of CAM back-office duties, including By-Name-List, Referral Coordinator, Housing Resource, and Data activities.

Tel: (313)-964-3666 X114; (313)-380-1724 **Email:** ecieslak@handetroit.org

Scott Jackson (he/him)



Title of Position: **Coordinated Entry Manager**

Position Description: The Coordinated Entry (CE) Manager is responsible for the continued development, implementation, and oversight of the coordinated entry system (CAM). This work includes management of and coordination around CAM partnerships, strategy, policy, governance, evaluation, and funding.

Tel: (313)-964-3666 X102; (313)-380-1712 **Email:** Sjackson@handetroit.org



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Kaitie Giza (she/her)



Title of Position: **Engagement manager**

Position Description: My role strives to create spaces within the CoC to elevate, center, and redistribute power to persons with lived experience of homelessness to drive the work of the CoC - from policy to system priorities to program design and beyond.

Tel: 313-964-3666 x108 **Email:** kaitie@handetroit.org

Kimberly Benton (she/her)



Title of Position: **Communications Coordinator**

Position Description: I work as the Communications Coordinator which involves managing HAND's social media presence, website, and other external communications.

Tel: (313)-380-1726 **Email:** kimberly@handetroit.org

Ashley Laurain (she/her)



Title of Position: **Project Assistant**

Position Description: Provide management and administrative support in CAM Transition Team and all subcommittee meetings. Assist with creating and presenting CAM transition updates at various community meetings and conferences. Assist in communication between internal and external partners related to the CAM transition plan.

Email: ashley@handetroit.org

Kiana L. Harrison



Title of Position: **HMIS Manager**

Position Description: HAND is the Homeless Management Information System Lead for the Detroit CoC - The HMIS Manager is responsible to oversee the HMIS System Administration staff duties, HMIS capacity, HUD expectations and deliverables for the implementation.

Tel: 313-305-1715 **Email:** kiana@handetroit.org

Amanda Sternberg



Title of Position: **Performance Management Analyst**

Position Description: Oversee and implement all aspects of the local competition for CoC funding; work with the CoC Coordinator on completing the CoC application for the annual CoC competition; conduct on-going and regular monitoring and evaluation of CoC funded projects; Providing technical assistance to CoC funded agencies, especially in areas related to CoC Program Regulation compliance and best practices; Work closely with the HMIS team in program monitoring and data evaluation.

Tel: (313)-380-1714 **Email:** amanda@handetroit.org

Denise Goshton, (she/her/hers)



Title of Position: **HMIS Reports Administrator**

Position Description: The Homeless Management Information System (HMIS) Reports Administrator oversees the Federal, State, and Local required reporting that the HMIS Lead is responsible for and critical reporting needs for the HMIS Department. This position also provides System Administration and HMIS support, including providing training and coaching to end users and ensuring data accuracy and data quality that impacts explicitly the regulatory reports.

Tel: (313)-380-1716 **Email:** denise@handetroit.org



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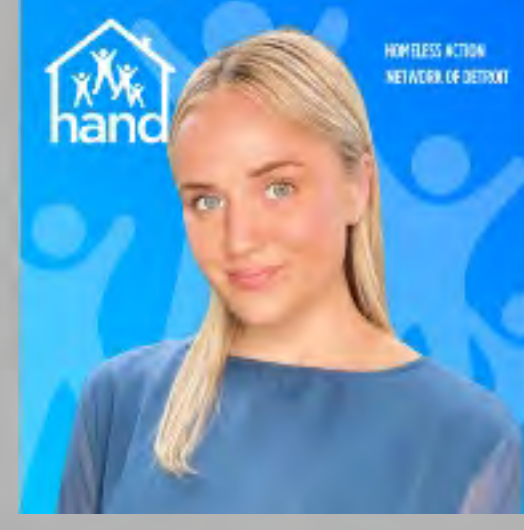
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Katherine Izzo (she/her)



Title of Position: **Client Support Liaison**

Position Description: HAND would like to further the elevation of persons with lived experience of homelessness (PWLEH) voices through the creation of the Client Support Liaison which will provide direct support to residents of our CoC's shelters and other programming to assist them in understanding and advocating for their rights. Support will be provided through one-on-one engagement, group education, and advocacy.

Tel: (313)-380-1723 **Email:** katherine@handetroit.org

Jennie Fleming



Title of Position: **CERA Grant Manager**

Position Description: Monitor the CERA grant for the identified agency.

Tel: (313)-380-1725 **Email:** jennifer@handetroit.org

Ikeishia Wills (she/her)



Title of Position: **Grant Administrator**

Position Description: Monitor agency and sub-grantees program and financial performances; develop and implement corrective action plans; ensure compliance with contractual obligations, policy, and procedures as well as federal regulations; review subgrantee payment requests for accuracy and compliance, resolve issues and remit timely payments; coordinate and facilitate regular meetings with sub-grantees to discuss program progress and challenges; provide training and technical assistance to sub-grantees on program and grant requirements; organize and maintain grants records; prepare for HUD and other funder audits and responds to findings; prepare reports to share with internal and external stakeholders regarding grant performance; develop, maintain, and implement policies and procedures for monitoring/auditing sub-grantees and conduct monitoring/audits; respond to and resolve requests from sub-grantees, funders, and other stakeholders; draw down funds from grantor; ensure timely submission of reports to funders; represent agency at community meetings.

Tel: (313)-572-0710 **Email:** ikeishia@handetroit.org