

This signature page will be required to be signed by all renewing and new CoC project applications

This page is to be signed by the Executive Director of the recipient and subrecipient agency or his/her authorized representative. If a project has a more than one subrecipient, this page may be duplicated with each subrecipient signing the page.

Commented [AS1]: This signature page is being amended from what CoC project applications (new and renewal) have signed in the past. Edits are in red and rationale are given.

My signature below affirms the following:

1) If awarded Continuum of Care funds by the U.S. Department of Housing and Urban Development, this project will comply with all program regulations as found in the Continuum of Care Program Interim Rule 24 CFR Part 578. **The project will also comply with all other applicable federal, State, and local regulations.**

Commented [AS2]: To clarify that they are expected to comply with all relevant regulations.

2) The organization will enter required project and client data into the Homeless Management Information System (HMIS) in accordance with the HMIS Data Standards and HMIS Policies & Procedures.

3) The funded project will participate in the Coordinated Assessment Model (CAM), once the phase that relates to the type of project being funded has been implemented. **The project will adhere to all Coordinated Entry (CAM) policies and procedures.**

Commented [AS3]: To clarify that there are Coordinated Entry P&Ps as well that the project will need to comply with.

4) Data submitted with **this project application (including, but not necessarily limited data in the APR, Sage, in HMIS, or within the application itself)** is complete, accurate, and correct.

Commented [AS4]: Clarifying language added.

5) It is understood that, should this project be eligible for an appeal, no appeal may be made based on having initially submitted incomplete, incorrect, or inaccurate data.

6) It is understood that details on the criteria and process for which my agency may submit an appeal to the Detroit CoC Board are found in the [Appeals Policy](#) and that any appeals decisions made by the Detroit CoC Board will be final.

7) It is understood that renewal and new projects will be submitted to HUD in accordance with the [FY2019 Project Ranking Policies](#) and that such project ranking decisions are final.

8) It is understood that the Detroit CoC Board is responsible for making decisions on which new and renewal projects are submitted to HUD each year as part of the annual CoC competition, and that the ultimate decision in whether a project is funded is made by HUD. It is further understood that 24 CFR §578.35 describes certain situations in which an agency may submit an appeal directly to HUD. It is agreed that the submission of an appeal to HUD, in accordance with HUD's policies and procedures, is the final recourse that may be taken for the project.

Relinquishment of CoC Grants

9) **(New Project Applications Only): If the new project funding applied for is awarded by HUD, it is expected that the grant agreement for that project will be executed and the project will be implemented. Failure to execute a grant agreement for new project funding may result in that funding being lost to the CoC. If my agency chooses to not execute a grant agreement for new project funding, that agency must attend a meeting with representatives of the CoC Lead Agency, the City of Detroit, and the CoC board to discuss why the agency is choosing to not accept new project funding. Additionally, the agency will not be allowed to apply for new CoC project funding for five (5) years. The CoC board also reserves the right to take additional action if needed.**

Commented [AS5]: This language is being added in response to a situation that occurred in 2018, where an agency chose to not accept a new FY17 project awarded, resulting in those funds being lost to the CoC.

10) If at any time my agency decides to voluntarily relinquish a renewal CoC grant, my agency will notify the CoC Lead Agency of this decision in writing as soon as possible, but no less than, at least nine months prior to the end of the current grant term.

Commented [AS6]: #10 and #11 are added to clarify a timeframe within with the CoC Lead needs to be notified if an agency wants to voluntarily relinquish a renewal grant and the expectations therein once they do relinquish a renewal grant.

11) If my agency voluntarily relinquishes a renewal grant, my agency will work with the CoC Lead Agency, CAM Lead Agency, and other stakeholders as needed to ramp down the project and ensure that clients being served by the project are able to retain or achieve stable housing by the time the grant ends.

12) It is understood that the CoC board will decide how to reallocate any relinquished funds.

Project Minimum Eligibility Requirements

Commented [AS7]: This section is added as a follow up to the decision made by the CoC board last year to require all CoC projects to limit eligibility criteria to only HUD's minimum criteria, with the noted exceptions given. Having this "sign off" in this document will help to confirm how agencies are implementing their programs and to clarify with CAM program eligibility for the purposes of making referrals.

13) It is understood that my project will serve clients based only on HUD's minimum eligibility criteria and the project population as written in the grant application. It is understood that clients will not be excluded from the project unless for the following (check that which applies to the project in question):

___ This project is limited to serving a single-sex population only due to having shared bathing and/or shared sleeping accommodations. This project will comply with the Equal Access requirements and serve persons based on the person's self-identified gender.

___ LIHTC and/or PBV attached to this project have additional eligibility or exclusionary criteria over and above the HUD CoC program criteria. These criteria are: _____

___ This project cannot serve persons with a CSC conviction or sex offender registry status due to the project's proximity to schools, child care centers, etc.

___ There are other funder requirements with additional eligibility or exclusionary criteria over and above the HUD CoC program criteria. If this box is checked, please also answer the following:

Name of funding source: _____

Eligibility or exclusionary criteria of that funding source: _____

Note: the CoC Lead may require additional documentation, such as a grant agreement, of other funder eligibility/exclusionary criteria.

Additional Requirement

14) It is understood that if my agency has an outstanding balance on HUD assessments due to HAND by the time the application is due to HUD, my project application(s) will not be submitted to HUD for funding via eSNAPS.

Agency: _____

Project Name: _____

Signed: _____ Date: _____
(Executive Director or authorized representative)

Name Printed: _____