

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Board Meeting Agenda | August 7, 2023 | 2:00-4:30pm | Webinar: [Registration Link](#)

CoC Board Norms:

- Start and end on time.
- Come prepared.
- Focus on strategy and high-level goals.
- Be aware of different roles you're playing.
- Be solutions oriented.
- Avoid rabbit holes & use the parking lot.

CoC Board Draft Values:

- Homelessness should be rare, brief and non-recurring.
- Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects.
- Racial equity as demonstrated through equitable outcomes
- Transparent decision that makes the greatest possible use of data.
- Collaboration and a cross-systems approach

Time	Agenda Item	Presenter	Committee (see acronym list below)	Attachment	Priority Assignments
Housekeeping & Agenda Setting					
2:00 PM 5 mins	Welcome and Introductions	Candace Morgan	EC	--	Priority Code: T1- must discuss; T2- can discuss in email; T3- can move to future meeting
2:05 PM 5 mins	Announcements	Candace Morgan	EC	--	
2:10 PM 5 mins	Consent Agenda - July Board Meeting Minutes (Action Item- VOTE)	Candace Morgan	EC	# 1	
Additional Information (No Immediate Action) ¹				# 2 – 3	
Tier 1 Priorities					
2:15 PM 10 mins	CAM Transition Updates	Tasha Gray	HAND	Tier 1	
2:25 PM 15 mins	Coordinated Entry project budget	Tasha Gray	HAND	Tier 1	
2:40 PM 15 mins	CAM Lead Agency MOU	Tasha Gray	HAND	Tier 1	
2:55 PM 30 mins	FY2023 Project Priority Ranking Policies (Action Item- VOTE)	Amanda Sternberg	HAND	Tier 1	
3:25 PM	Break (stay on Zoom, please 😊) 5 mins				

¹ Additional Information from Housekeeping & Agenda – **Attachment 2:** CoC Board Attendance Tracking, **Attachment 3:** July Exec. Com. Minutes

3:30 PM 30 mins	Appeals Committee Recommendations (Action Item- VOTE)	Amanda Sternberg	HAND	Tier 1	
4:00 PM 10 mins	Strategic Plan Updates	Safiya Merchant	CoD	Tier 2	
4:10 PM 15 min	Public Comments	Donna Price	CoC	--	
4:25 PM	END				

Next Meeting: **September 11, 2023** | 2:00-4:30pm | Webinar (Until In-Person Meeting)

Key Committee Acronyms:

EC – Executive Committee – **Chair:** Celia Thomas | **Vice-Chair:** Candace Morgan | **Secretary:** vacant | **Staff:** Chelsea Johnson
DAG - Detroit Advisor's Group – **Chair:** Donna Price | **Staff:** Kaitie Giza
GRC - Grievance Review Committee – **Chair:** Donna Price | **Staff:** Jeremy Cugliari & Elise Gronstad
LIHTC – Low Income Housing Tax Credit Committee – **Chair:** Vacant | **Staff:** Elise Gronstad
VFPC – Values and Funding Priorities Committee – **Chair:** Vacant | **Staff:** Julia Janco & Elsie Grongstad
GCRC – Governance Charter Review Committee – Ad hoc | **Staff:** vacant

System Partner Acronyms:

CAM – Coordinated Access Model – Detroit's Coordinated Entry System (Managed by Southwest Solutions)
CoD – City of Detroit
HAND – Homeless Action Network of Detroit – Detroit's Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency
HMIS – Homeless Management Information System
VA – Veteran's Association

Additional Acronyms for Reference:

BNL = By-name List	DV = Domestic Violence	HUD = US Department of Housing & Urban Development	SH = Supportive Housing
CoC = Continuum of Care	ESG = Emergency Solutions Grant	MI = Michigan	SPDAT = Service Prioritization Decision Assistance Tool
CE = Coordinated Entry	ESP = Emergency Shelter Partnership	MSHDA = Michigan State Housing Development Authority	SPM = System Performance Measure
CARES = Coronavirus Aid, Relief, and Economic Security Act	FY = Fiscal Year	PIT = Point in Time Count	TA = Technical Assistance
CDBG = Community Development Block Grant	HCV = Housing Choice Voucher	P&P = Policies and Procedures	TH = Transitional Housing
CH = Chronically Homeless	HMIS = Homelessness Management Information System	PSH = Permanent Supportive Housing	QR = Quarterly Report
CSH = Corporation for Supportive Housing		RFP = Request for Proposals	YHDP = Youth Homelessness Demonstration Project
CY = Calendar Year		RRH = Rapid Re-Housing	

ATTACHMENT ONE

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Present Board Members	Absent Board Members	Excused Board Members	General Public
ReGina Hentz Amy Brown Donna Price Candace Morgan Erica George Chris Harthen Katie Zeiter Julisa Abad Tasha Gray Michael Centi Tania James Terra Linzner Taura Brown Kiana Harrison Celia Thomas Desiree' Arscott Sarah Rennie Katie Zeiter Chioke Mose-Telesford Kiana Harrison Dr. Gerald Curley Ed Cieslak	Ari Ruttenberg	Jennifer Tuzinsky Courtney Smith	Amanda Sternberg Clarice Perkins Cindy Crain Daniel Joseph Carravallah Krystal Hull Rachel Szymarek Garrett Jin Lauren Licata Deloris Cortez Denise Goshton Kimberly Benton Jeremy Cugliari Shautoya Redding Scott Jackson Donna Lyons Abby Perrien Clarissa Williams Kaitie Giza Safiya Merchant Gina McPherson

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July 10, 2023 Continuum of Care Board Meeting

Welcome and Introductions:

Celia T. opened the meeting at 2:00 pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements

Summary –

- **Board Elections**
 - The 2023 Board elections are happening soon!
 - The applications will be released at the end of September, and due in mid- October. The elections will be held at the November General Membership meeting. There will be 4 vacant seats:
 - 2 Member- at- Large and 2 service providers. More details will be brought to you soon.

Consent Agenda

July Board Meeting Minutes

Board Vote

- The floor was opened for questions. None were asked.
- Approval of the June 2023 CoC Board Meeting minutes was motioned by Donna P. and seconded by Amy B . The vote passed.

CAM Transition Updates

Summary –

- There is a subgroup that is meeting to develop the Memorandum of Understanding (MOU) between the HAND as the CAM Lead agency and the CoC Board. The subgroup consists of Candace Morgan (CoC Board Rep), Donna Price (CoC Board Rep), Scott Jackson (CAM TT Rep), and Tasha Gray (HAND rep).
 - They met to review and edit version 2 of the MOU and they are now on version 3 which has been created based on feedback. Tasha will share the MOU via email with the CAM TT and then the feedback will be sent to Cindy Crain (ccrain@orgcode.com) by noon on Friday.
 - Version 4 will then be created based on feedback and incorporated for the Board to review and vote on it at the August meeting.
- The Data and Tech subcommittee made a recommendation to the CTT to phase out the current phone line into 3 phases.
 - In phase 1, the number (313)-305-0311 will be in use and the caller would be greeted by Wayne Metro.
 - In phase 2, (which has not been approved yet) the caller will hear a message indicating the line is being phased out, but will still be connected.
 - In phase 3, (which has not been approved yet) the 313 number will NOT be in use instead it will be (866)-313-2520.
 - They are still discussing if the number will be completely phased out or not.
- Julie Schneider from CoD made an announcement that the City will not be able to carry out component C or D (in-person access and back office services) in the RFQ but will continue to serve as one of the funders.
- Since the City is no longer providing direct services there will be more recommendations down the line to ensure the continuity of services come September 1st. The CAM TT needed to keep in mind the authority they have and will bring more recommendations to the GM since there will be a change in partners. The CoD will allocate funding without the RFQ under the sole source provision, meaning the money will need to go directly to the agency providing services (i.e., no subcontract).
- In conclusion, HAND will be the CAM Lead Agency and provide back-office services while Wayne Metro will provide call center and in-person access points.

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Strategic Plan Updates

Summary –

- Safiya Merchant announced that the HRD created a webpage on the city website that will list all the meeting minutes, reports, and info from the SPOC team that relates to the Strategic Planning. The CoC will receive an invitation for a listening session from Barbara Poppe and associates to talk about current challenges in the system and opportunities for improvement.

FY2023 Project Reallocation Policies

Summary –

- The Board will be asked to vote on the reallocation policy at the end. This policy is relevant to the FY2023 CoC competition which is underway.
- There have been no changes recommended from prior years. It is the same policy/process that has been used for several years. This policy has been approved by the Value and Funding Priorities committee as well.
- Reallocation is the process by which the budget of a currently funded CoC project is reduced in part or in whole, with those funds used to fund new projects.
 - A CoC can reallocate any project type.
 - The last time the CoC reallocated funding was in the 2018 competition.
- Renewal projects may be reallocated for any of these reasons:
- An agency voluntarily relinquishes its CoC grant; **OR**
- Any renewal project failing to meet the 70% scoring threshold and not granted a threshold waiver (via the appeals process) will be reallocated. Funding from reallocated project(s) will be used to fund new projects via a competitive application process; **OR**
- In addition to #1 and #2 above, the CoC Board may decide to reallocate a renewal project for reasons other than a project falling below the scoring threshold. If such a decision is made, it must be demonstrated this decision is data-driven and furthers the CoC's goals and priorities; the agency in question would have the opportunity to appeal this decision in accordance with the CoC's appeals policy.
- **CoC Competition**
- HUD released the FY2023 Notice of Funding Opportunity (NOFO) on July 6th.
- HAND staff are currently reviewing and analyzing the application. We still do not know the final dollar amount for the funding.
- CoC application (and all project applications) are due to HUD September 28.
- New project applications are due on August 4
- August 7th, there will be 2 items that the Board will vote on:
 - Project Priority Ranking Policies (Board vote)
 - Appeals recommendations (Board vote)
- September 11th
 - The Board will be asked to vote on new project recommendations and be asked for input and feedback on CoC application questions.
- September 12th - VFP develop final project priority ranking list
- September 13th – Executive Committee meeting
 - EC vote on final project priority ranking list
 - All project applicants informed of project ranking (HUD's 15-day notice requirement)
- September 19th – CoC General Membership meeting

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- CoC membership vote to approve CoC application.
- September 27th
 - CoC application and all project applications submitted to HUD

Vote Topic

The approval of the FY2023 Project Reallocation Policies was motioned by Tasha G. and seconded by Dr. Gerald C. The vote passed.

Revised Project Review Conflict of Interest Statement/Policy

Summary –

- It was recognized that the Conflict-of- Interest that is used for the CoC Board and providers needs to be revised. The goal of the revisions are to bring greater clarity and transparency. The input was received from the Executive Committee and Detroit Advisors Group which is now going to be brought forth to the Board for approval.
- If approved this policy and statement will be used for the FY2023 CoC New project review process and other CoC review processes going forward.
- The revisions are in the July Board packet to review.

Vote Topic

The approval of the Revised Project Review Conflict of Interest Statement/Policy was motioned by Regina H. and seconded by Taura B. The vote passed.

Outreach Workgroup report out

Summary –

- Street outreach teams work with households experiencing unsheltered homelessness to provide basic needs such as food, blankets, and toiletries. They also offer services to achieve permanent and stable housing. This includes facilitating referrals to emergency shelters, assisting with obtaining vital ID documentation, and assisting residents with getting "document ready" for housing opportunities. They act as the link to the resources within the CoC.
- The outreach workgroup objective is to provide a sharing, collective, and collaborative space for providers and system partners to focus on outreach operations.
- The membership consists of Outreach providers (City Funded, VA funded, & Special Outreach partners), CAM, & HAND City staff to facilitate and staff these sessions.
- Prior to every meeting, the CoD staff and managers of two of the Outreach teams meet to discuss needed agenda items and objectives for upcoming meetings.
- Their agenda have standing items to discuss which are:
 - Case Consult
 - Updates from HRD office
 - Training Information/Sessions
 - System Changes
 - Outreach Process Changes
- In January 2023, Street Outreach teams were paired with districts around the city to assure access to services for the full coverage area. The goal of this collaboration was for our street outreach teams to develop relationships with the District Managers as well as community groups, businesses, and local non-profits in their paired district; all while providing access to unsheltered individuals throughout the service area.
- The Unsheltered Response work involves cross system collaboration (DPD & DHD). In 2023, they began utilizing technical assistance and intentionally started looking at making modifications to how this work is being administered, specifically looking at:

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- Updating Detroit's Unsheltered Policy Manual
- Revisiting Outreach Practice Standards
- Coordination with DPD and health agencies
- The Outreach Workgroup will be working later this year to establish 2024 Workplan for Outreach Workgroup:
 - Looking at feedback from Clients from CAM Transition listening sessions & surveys
 - Results & recommendations from Strategic planning
 - Feedback from Outreach providers and other system partners

Shelter Workgroup

Summary –

- This Shelter Workgroup objective is to provide a sharing, collective, and collaborative space for providers and system partners to focus on shelter priorities and operations.
- Their membership consists of Shelter providers, CAM (SWS & CHS), VA, HAND, & ESP, City staff to facilitate and staff these sessions.
- Their agenda have standing items to discuss which are:
 - Updates from CAM, HAND, ESP, & SHP
 - Training Information/Sessions
 - System Changes
 - Shelter Successes/ Challenges/ Process Changes
 - Open—ask Shelter Workgroup members to inform us of agenda needs
- Their priorities for 2023 includes:
 - Access standards
 - Shelter Community Standards
 - HCV Supports
 - Please review slides for more details
- The Community Standards project is designed to reduce barriers and overly restrictive rules, while still maintaining structure, to allow clients to receive the most supportive and consistent services possible.
- They hope to accomplish:
 - A more consistent and standardized approach to services from all shelters in our CoC—ALIGNMENT
 - Stronger person-centered services
 - Increase positive client outcomes to permanent housing
- Shelter Case Conferencing started in June 2023 and is facilitated and managed by City of Detroit staff. It is designed to be a sharing, learning, and collaborative space for shelter providers.
- They hope to accomplish:
 - Support for Shelter staff in administering Housing-Based Case Management services
 - Understand system needs and opportunities.
 - Increase positive client outcomes to permanent housing

Public Comments

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Summary

- The public comments were open. No comments were made at this time.

Celia T. closed the meeting at 4:30pm. *The next CoC Board meeting will be on Monday, August 7th, 2023 from 2 – 4:30pm. Location will continue to be virtual.*

ATTACHMENT TWO

ATTACHMENT THREE

FY2023 Detroit Continuum of Care Competition Project Priority Ranking Policies

August 7, 2023

➤ **The Detroit CoC Board is asked to vote to approve the following FY2023 Detroit Continuum of Care Project Priority Ranking Policies.**

The Values and Funding Priorities Committee (VFPC) is bringing the following policies to the CoC board for approval. These policies have been approved by the committee. These policies were open for public comment during the first two weeks of July. One comment was received. This comment, and the VFPC’s response to it, may be found [here](#).

Changes from the FY2022 policies are indicated in red.

A. Project Priority Ranking Order

The Detroit Continuum of Care (CoC) is required to prioritize and rank projects applying for Continuum of Care (CoC) funding in the annual CoC competition. Projects seeking renewal or new funding in the FY2023 CoC competition will be prioritized and ranked as follows. Also given is the tier (Tier 1 or Tier 2) it is anticipated the projects will fall into.

	Recommended Priority Ranking Order Group	Change from 2022 and Rationale
Anticipated Tier 1	<p>1. The <i>CoC’s renewal infrastructure projects</i> will be ranked first, by overall percentage scored on the renewal application, from highest to lowest, unless the project scores less than 90% on both of the following: Overall score and CAM Implementing Partner or HMIS Lead Agency Specific component, (Component 7 or Component 9). Projects scoring less than 90% on both components will be ranked with renewal Permanent Supportive Housing projects according to the project’s overall score.</p> <p>For the purposes of project prioritization and ranking, “infrastructure projects” are defined as dedicated HMIS grants and Coordinated Entry Supportive Services Only (CE-SSO) grants.</p>	<p>Change from 2022: No change</p>
Anticipated Tier 1	<p>2. <i>Renewal projects that have not yet completed one full calendar year of operations as of 12/31/2022</i> will be ranked in the following order by overall percentage scored on the application, from highest to lowest:</p> <ul style="list-style-type: none"> a. PSH projects b. RRH projects c. TH-RRH projects d. CE-SSO projects e. Dedicated HMIS projects <p><i>Note: This ranking order only applies to “stand-alone” renewal projects. Projects that received new expansion funding in FY2021 will be ranked as a renewal project according to project type in ranking order 4, 5, or 6.</i></p>	<p>Change from 2022: No change</p>

	Recommended Priority Ranking Order Group	Change from 2022 and Rationale
Anticipated Tier 1	3. <i>New CE-SSO Set-Aside for New CAM Lead Agency (CE-SSO)</i>: A new project submitted with CoC Bonus funds, in an amount not to exceed \$350,000 will be submitted by the CAM Lead Agency.	<i>Change from 2022:</i> This is a new priority in 2023. In June 2023 the Detroit CoC Board approved the new CAM Lead Agency to apply for a new CE-SSO grant in an amount of up to \$350,000 to help fill a gap in coordinated entry funding. The Values and Funding Priority committee recommends ranking this project in this position, relatively high on the ranking list, to help increase the likelihood of it being funded and providing more capacity to the coordinated entry system.
Anticipated Tier 1	4. <i>Renewal Permanent Supportive Housing (PSH) projects</i> ranked by the percentage of points earned on Component 2 (Housing Performance & Quality), from highest to lowest, unless the project scores less than 90% on all three of the following: Overall score, Permanent Housing Placement or Retention (component 2A) and Average Utilization (component 2B). Projects scoring less than 90% on all three of these components will be ranked with renewal Rapid Rehousing projects according to the percentage of points earned on Component 2 (Housing Performance & Quality).	<i>Change from 2022:</i> Renewal PSH projects will be ranked lower (in the #4 grouping, rather than #3 grouping as in 2022) due to the new CE-SSO set-aside being ranked above them.
Anticipated Tier 1	5. <i>Renewal Domestic Violence Joint Component Transitional Housing-Rapid Rehousing (TH-RRH) projects</i> , ranked by the percentage of points earned on Component 2 (Housing Performance & Quality), from highest to lowest, unless project scores less than 90% on all three of the following: Overall score, Permanent Housing Placement (component 2A) and Average Utilization (component 2B). Projects scoring less than 90% on all three of these components will be ranked with renewal Transitional Housing projects according to the percentage of points earned on Component 2 (Housing Performance & Quality).	<i>Change from 2022:</i> In 2022, the renewing DV TH-RRH project was intended to be ranked below renewing RRH, which would have resulted in the project being ranked in Tier 2. In 2022, the Values and Funding Priorities Committee took advantage of their opportunity to "bump up" a project that would have otherwise been in Tier 2 into Tier 1 (see policy language below). As a result, the DV TH-RRH project ended up being ranked after renewing PSH. For 2023, the Values and Funding Priorities committee recommends the renewal DV TH-RRH projects continue to be ranked after renewing PSH projects.

	Recommended Priority Ranking Order Group	Change from 2022 and Rationale
Anticipated Tier 1/ Tier 2 Straddle	6. <i>Renewal Rapid Rehousing (RRH) projects</i> ranked by the percentage of points earned on Component 2 (Housing Performance & Quality), from highest to lowest, unless project scores less than 90% on all three of the following : Overall score, Permanent Housing Placement (component 2A) and Average Utilization (component 2B). Projects scoring less than 90% on all three of these components will be ranked with renewal Transitional Housing projects according to the percentage of points earned on Component 2 (Housing Performance & Quality).	Change from 2022: Renewal RRH projects will be ranked lower (in the #6 grouping, rather than #5 grouping as in 2022) due to having more projects ranked above them.
Anticipated Tier 2	7. <i>Renewal Transitional Housing (TH) projects</i> ranked by the percentage of points earned on Component 2 (Housing Performance & Quality), from highest to lowest, unless project scores less than 90% on all three of the following : Overall score, Permanent Housing Placement (component 2A) and Average Utilization (component 2B). Projects scoring less than 90% on all three of these components will be ranked at the bottom of the project ranking list by the percentage of points earned on Component 2 (Housing Performance & Quality).	Change from 2022: No change.
Anticipated Tier 2	8. <i>New, including new expansion project(s), created via reallocation and/or CoC Bonus funds</i> in the following order by overall project score: <ul style="list-style-type: none"> a. New or expansion PSH projects that, if funded, would bring additional units of PSH to the CoC, with a baseline goal of at least 40 new units. b. New or expansion PSH projects requesting supportive services funding only. c. Remaining new or expansion PSH projects. d. New or expansion RRH projects. e. Expansion Dedicated HMIS. f. Expansion CE-SSO projects (other than the set-aside listed above). 	Change from 2022: No change.
Anticipated Tier 2	9. <i>New, including new expansion project(s), created via DV Bonus funds</i> in the following order by overall project score: <ul style="list-style-type: none"> a. New or expansion RRH projects. b. New or expansion TH-RRH projects. c. New or expansion CE-SSO projects. 	Change from 2022: New/expansion DV RRH projects will be ranked above new/expansion DV TH-RRH projects.

B. Exclusion or Removal from Project Ranking List

The Detroit CoC reserves the right to exclude or remove a renewal project from the project ranking list, and consequently not submit a project for renewal funding, in the event of written notification from the local HUD Field Office that the project has been out of compliance with regulatory or programmatic requirements and has made no progress on any corrective actions as required by HUD. Any renewal projects excluded or removed from the project ranking list will be reallocated to a new project(s).

C. Consolidated Project Ranking

Projects that submit as a consolidated project will be ranked as follows:

- The individual projects will be ranked according to individual project score; and
- The consolidated project will be ranked according to the highest scoring individual project included in the consolidation.

D. Tiebreaking Criteria

Tiebreaking criteria will be applied as follows:

Ranking order #1 (renewal Infrastructure projects):

1. First tiebreaker: the percentage earned on the project-specific scoring component (Component 7 or Component 9)
2. Second tiebreaker: renewal CE-SSO project(s) will be ranked above renewal HMIS projects, as CE-SSO projects provide direct services to people experiencing homelessness.

Ranking order #2 (renewals with less than 12 months operation):

1. First tiebreaker: the time the application was submitted to HAND, from first submitted to last.

Ranking orders #4, #5, #6, and #7 (renewal PSH, RRH, TH-RRH, and TH):

1. First tiebreaker: the overall percentage the project earned on its renewal application.
2. Second tiebreaker: the percentage earned on component 1A of the project performance in the local application (leaving with source of cash income).
3. Third tiebreaker: the percentage earned on component 1B of the project performance in the local application (leaving with source of non-cash income).

Ranking orders #8, #9 (new projects):

1. First tiebreaker for PSH, RRH, TH-RRH project applications: Percentage of points earned on past housing outcomes data. For new, non-expansion, projects this will be based on the narrative response given in the application as scored by the review committee. For expansion projects, this will be based on the score earned on component 2A of the renewal being expanded. Expansion projects still in first year of operation with no data for Component 2A will be ranked last within this tie-breaking group.

First tiebreaker for CE-SSO applications: Percentage of points earned on narrative response in the application on applicant experience in area of request as scored by the review committee.

2. Second tiebreaker for all applications: Percentage of points earned on Housing First response in the project application as scored by the review committee.

E. Projects Straddling Tier 1/Tier 2

If a project, once listed in ranked order, straddles the Tier 1/Tier 2 funding line with a portion of the project budget falling within Tier 1 and the remaining within Tier 2, the feasibility of the project to operate with only the Tier 1 amount will be determined as follows:

1. In the annual renewal application, agencies will indicate the minimum amount of funding needed for the renewal project to still be feasible.
2. The Values & Funding Priorities Committee will review this response for the project straddling the Tier 1/Tier 2 line and decide whether the project would be feasible at the reduced amount. If the Committee decides it will be feasible, the project will be submitted as is, straddling the Tier 1/Tier 2 line. If the Committee determines it would not be feasible, that project will be dropped down so that it is wholly in Tier 2, and the next ranked project will be moved up. The feasibility of this project will then be determined.
3. If an agency indicates a minimum amount needed to still be feasible exceeding the project's Tier 1 amount, that project will be automatically moved down into Tier 2, and the next ranked project will be moved up and the process given in #2 above will then be repeated with the next ranked project.
4. This process will continue until the following are realized:
 - a. All Tier 1 funds are allocated; OR

- b. The amount of funds remaining in Tier 1 are a negligible amount. If this occurs, the CoC retains the discretion to allocate the remaining funds to another project in Tier 1 that can accept additional funds. The Collaborative Applicant will make a recommendation on this allocation; this recommendation will be reviewed and approved by the CoC Board before implementing.
5. If the amount remaining in Tier 1 is of such a small amount that no project indicates it would be feasible at that reduced amount, steps 2 through 4 will not apply, but rather the projects will be ranked according to their original ranked order.

F. Renewal Project Threshold Score

All projects applying for renewal funding will be evaluated and scored on a given point scale which will be given in the FY2023 CoC Application Policies. In the FY2023 competition, renewal projects must score at least 70% of the points possible in order to be placed on the project ranking list, unless an appeal is granted. Renewal projects that do not score at least 70% will be able to submit an appeal in accordance with the Appeals Policy. Projects should anticipate the 70% threshold may increase in subsequent competitions.

G. Final Ranking List Review and Recommendation

Following the review, scoring, and appeals of renewal projects and board decisions on new project applications, a preliminary project ranking list will be developed in accordance with the above priority ranking order. This ranking list, with projects identified by name and type, will be reviewed by the Values & Funding Priorities Committee. The Values & Funding Priority Committee may recommend to the CoC board that a project(s) that would have been in Tier 2 because of the ranking policies instead be placed into Tier 1. If the Committee chooses to move a Tier 2 project up to Tier 1, it will need to provide rationale for the recommendation. The Committee will present its final recommended project ranking list to the CoC board in accordance with the timeframe required by HUD. The CoC board will make the final decision on the project ranking list.

H. Renewal Project Appeals

The process by which renewal projects may appeal their project score is given in the CoC's Appeals Policy. A project may not appeal its placement on the project priority ranking list.

I. Project Priority and Ranking Policy Review Post NOFO Release

These policies have been developed prior to the release of the FY2023 CoC Program Notice of Funding Opportunity (NOFO). The preliminary policies were approved noting that adjustments may need to be made following the release of the FY2023 NOFO to ensure the policies aligned with, and did not contradict, the NOFO. Following a review of the FY2023 NOFO, released on 7/5/2023, no changes were needed to this ranking order to prevent contradiction with any language in the NOFO.

FY2023 CoC Appeals Committee Recommendations

On August 3 and 4, 2023, the Detroit CoC Appeals Committee met to develop recommendations in response to the appeals submitted by organizations seeking renewal funding in the FY2023 CoC competition.

Each appeal has been given its own recommendation and will be considered separately for approval. The CoC Board is asked to approve or reject each of these recommendations. If the Board votes to reject the recommendation of the Appeals Committee, the Board will be responsible for developing an alternate course of action to take with that project. Seven (7) appeals were submitted, all requesting a waiver of the 70% threshold requirement. A couple of appeals additionally included a calculation appeal and timely material submission appeal. The recommendations made by the committee are given for each project below. Additional details on the Appeals Committee recommendations are given in Appendix A. The full Appeals Policy may be found [here](#).

Committee Recommendations & Rationale

Agency/Project Information	Recommendation	Summary of Rationale for Recommendation
<p>Agency: Alternatives for Girls (AFG) Project: Youth RRH Project Type: RRH Current CoC Funding amount: \$308,977 Number of Beds/Units: 20</p> <p>Project Score: 66%</p>	<p>Grant appeal, with condition, and submit for partial funding.</p> <p>Submit project with a 10% reduction of current CoC funding. Project would be submitted with a budget of \$278,079.</p> <p>Recommended agency be placed on a Corrective Action Plan (CAP) to address deficiencies (see Appendix A for details)</p>	<ul style="list-style-type: none"> • Committee expressed concerns with the underspending and the repeat audit finding. • Committee determined that, while the project did not have significant under-performance, it was still warranted there be an impact on their funding.
<p>Agency: Central City Integrated Health (CCIH) Projects: Leasing Bonus and Supportive Housing Project Type: PSH Current CoC Funding amount:</p> <ul style="list-style-type: none"> • Leasing Bonus: \$706,449 • Supportive Housing: \$1,231,435 <p>Number of Beds/Units:</p> <ul style="list-style-type: none"> • Leasing Bonus: 48 • Supportive Housing: 86 <p>Project Scores:</p> <ul style="list-style-type: none"> • Leasing Bonus: 68% • Supportive Housing: 68% 	<p>Grant appeal, with condition, and submit both projects for partial funding.</p> <p>Submit both projects with a 10% reduction of current CoC funding. Projects would be submitted with the following budgets:</p> <ul style="list-style-type: none"> • Leasing Bonus: \$635,804 • Supportive Housing: \$1,108,292 <p>Recommended agency be placed on a Corrective Action Plan (CAP) to address deficiencies (see Appendix A for details)</p>	<ul style="list-style-type: none"> • Both CCIH's PSH projects fell below threshold. They submitted one appeal for both projects. The recommendation made is for both projects. • The committee discussed the importance of having PSH resources in the community, while also recognizing the need to ensure those resources are being utilized in the best manner possible. • Given these concerns, the committee felt the under-performance warranted there being an impact on the projects' funding.

Agency/Project Information	Recommendation	Summary of Rationale for Recommendation
<p>Agency: Detroit Rescue Mission Ministries (DRMM) Project: Cornerstone PSH Project Type: PSH Current CoC Funding amount: \$1,473,257 Number of Beds/Units: 106</p> <p>Project Score: 69%</p>	<p>Grant appeal, with condition, and submit for partial funding.</p> <p>Submit project with a 25% reduction of current CoC funding. Project would be submitted with a budget of \$1,104,943.</p> <p>Recommended agency be placed on a Corrective Action Plan (CAP) to address deficiencies (see Appendix A for details)</p>	<ul style="list-style-type: none"> • The Committee was concerned that this project had points deducted for substantiated shelter grievances that included client retaliation. • Committee also expressed concern over the under-utilization of the project. • Given these concerns, the committee felt the under-performance warranted there being an impact on the projects' funding. • Additional comments regarding the agency's calculation and timely material submission appeal is given in Appendix C.
<p>Agency: Mariners Inn Project: Permanent Housing Project Type: PSH Current CoC Funding amount: \$249,927 Number of Beds/Units: 32 beds</p> <p>Project Score: 63%</p>	<p>Grant appeal and submit for full funding, with conditions</p> <p>Recommended agency be placed on a Corrective Action Plan (CAP) to address deficiencies (see Appendix A for details).</p>	<ul style="list-style-type: none"> • Committee was pleased with the steps Mariners Inn is pro-actively taking to make significant changes to their PSH project to better align with best practices and the needs in the community. • Given the coming changes to their PSH programming, the committee recommends they be submitted for their full CoC renewal grant.
<p>Agency: Southwest Counseling Solutions Project: RRH Project Type: RRH Current CoC Funding amount: \$425,535 Number of Beds/Units: 25</p> <p>Project Score: 68%</p>	<p>Grant appeal, with condition, and submit for partial funding.</p> <p>Submit project with a 10% reduction of current CoC funding. Project would be submitted with a budget of \$382,982.</p> <p>Recommended agency be placed on a Corrective Action Plan (CAP) to address deficiencies (see Appendix A for details).</p>	<ul style="list-style-type: none"> • Committee expressed concerns with the repeat audit finding and the agency's low performance on a couple of the benchmarks (income/employment outcomes, length of time to housing). • Committee felt the under-performance warranted there being an impact on their funding.
<p>Agency: Travelers Aid Society of Metro Detroit Project: BEIT Project Type: PSH Current CoC Funding amount: \$1,060,526 Number of Beds/Units: 56</p> <p>Project Score: 66%</p>	<p>Grant appeal, with condition, and submit for partial funding.</p> <p>Submit project with a 10% reduction of current CoC funding. Project would be submitted with a budget of \$954,473.</p> <p>See additional comments below in Appendix A.</p>	<ul style="list-style-type: none"> • The Appeals Committee acknowledged that in general, the project met performance benchmarks. • However, the committee expressed concern over the agency's failure to meet the application deadline, and therefore determined that an impact on their funding was warranted.

Appendix A: Detailed Project Scores and Recommendations

This appendix provides additional details to the Appeals Committee recommendations.

Alternatives for Girls

Additional points of committee discussion:

- Committee noted that this project serves youth, which may include youth with children
- Committee expressed concern about the under-spending of this project

Corrective Action Plan (CAP) recommendation

- Recommended agency be placed on a Corrective Action Plan (CAP) to address the following: Spending rates, repeat audit findings, income/employment outcomes

Central City Integrated Health (Leasing Bonus and Supportive Housing)

Additional points of committee discussion:

- Committee noted this project provides permanent supportive housing,
- Committee expressed concerns about the underperformance of the project, particularly in the area of low utilization under-spending.
- HAND staff provided historical context noting this agency has struggled with low utilization and under-spending for the past couple of years.

Corrective Action Plan (CAP) recommendation

- Recommended agency be placed on a Corrective Action Plan (CAP) to address the following areas of deficiencies: utilization rates, expenditures, and repeat audit findings

Detroit Rescue Mission Ministries (Cornerstone PSH)

Additional points of committee discussion:

- HAND staff provided historical context noting this agency has struggled with low utilization and under-spending for the past couple of years.
- Calculation appeal:
 - HAND staff re-ran HMIS reports based on DRM's correct statement that the Vets projects should have been excluded. The re-running the HMIS reports showed no change in performance and no change in score. The initial and re-ran reports can be accessed [here](#).
- Timely material submission appeal:
 - Committee denied reversing the negative point for late submission of the results of the City monitoring report, due to DRM not appropriately following the application instructions to submit the most recent monitoring report and accompanying documents, which should have been the August 2022 report, not the July 2021 report submitted.
- The rationale for 25% reduction was based on the overall 2022 average utilization of the project, at 74%. The committee determined that as approximately one-quarter of the units were vacant over the course of the past year, in addition to overall concerns about grievances and project quality, a budget reduction of one-quarter (25%) was an appropriate impact for this project.

Corrective Action Plan (CAP) recommendation

- Recommended agency be placed on a Corrective Action Plan (CAP) to address the following: Utilization rates, overall project quality, including addressing grievances received for non-CoC funded projects.

Mariners Inn (Permanent Housing)

Additional points of committee discussion:

- HAND staff provided historical context that this project has struggled with low utilization over the past several years, due in part to the model of PSH (dormitory/barracks-style). HAND staff noted that Mariners Inn is currently developing a new PSH building that will provide approximately 40 units of PSH (1-bedroom) and that the agency has intended to utilize these CoC funds to support that project.
- It was additionally noted Mariners Inn is intended to apply for new CoC project funding in this year's competition to further support the new building. Any recommendations on their new CoC project application will be made via the standard new project review process.

Corrective Action Plan (CAP) recommendation

- Recommended the agency be placed on a CAP (building off from what the agency submitted in their appeal). The committee also felt this CAP would be a benefit to Mariners Inn as they transition to a new model of PSH.

Southwest Counseling Solutions (RRH)

Additional points of committee discussion:

- Committee noted Southwest Counseling Solutions submitted an audit report with their appeal that was different than the audit initially submitted with their renewal project materials.
- Overall, the committee felt the appeal submitted was not sufficient to justify no penalty to the funding.

Corrective Action Plan (CAP) recommendation

- Recommended agency be placed on a Corrective Action Plan (CAP) to address the following: income/employment outcomes, length of time to housing, repeat audit findings.

Travelers Aid Society of Metropolitan Detroit (BEIT)

Additional points of committee discussion:

- The committee noted that for many funding processes, failure to meet application deadlines would automatically mean loss of funding, and that the agency is fortunate that the CoC allowed this "second chance".
- However, the committee also noted the agency should be aware that failure to meet future deadlines may result in loss of funding completely.
- The committee further upheld the score given for the inclusion of persons with lived experience narrative response.

Future Expected Improvements for Inclusion of Persons with Lived Experience of Homelessness

- As the CoC develops additional standards for the inclusion of persons with lived experience of homelessness within CoC programs, the agency will be expected to come into compliance with those standards.

Appendix C: Appeals Committee Members

- Ajanae Robinson (Youth Advisory Board)
- Amber Matthews (Youth Advisory Board)
- Armani Arnold (Detroit Phoenix Center, Youth Advisory Board)
- Donna Lyons (City of Detroit Housing & Revitalization Department)
- Donna Price (CoC Board, Detroit Advisors Group, Values and Funding Priorities Committee)
- Jeremy Cugliari (City of Detroit Housing & Revitalization Department)
- Julisa Abad (CoC Board member, Detroit Advisors Group)
- Rosa Hicks (Youth Advisory Board) (received materials but was unable to participate in discussions)
- Taura Brown (CoC Board)

HAND Staff Providing Committee support: Amanda Sternberg (Performance Management Analyst)