Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck
Board Meeting Agenda | **June 5, 2023** | 2:00-4:30pm | Webinar: [Registration Link](#)

CoC Board Norms:

- Start and end on time.
- Come prepared.
- Focus on strategy and high-level goals.
- Be aware of different roles you're playing.
- Be solutions oriented.
- Avoid rabbit holes & use the parking lot.

CoC Board Draft Values:

- Homelessness should be rare, brief and non-recurring.
- Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects.
- Racial equity as demonstrated through equitable outcomes
- Transparent decision that makes the greatest possible use of data.
- Collaboration and a cross-systems approach

Time	Agenda Item	Presenter	Committee *(see acronym list below)*	Attachment	Priority Assignments
**Housekeeping & Agenda Setting**					
2:00 PM	Welcome and Introductions	Celia Thomas	EC	--	**Priority Code:**
2:05 PM 5 min	Announcements	Celia Thomas	EC	--	T1- must discuss; T2- can discuss in email; T3- can move to future meeting
2:10 PM 5 min	Consent Agenda - May Board Meeting Minutes **(Action Item- VOTE)**	Celia Thomas	EC	**# 1**	
Additional Information (No Immediate Action)[1]	**# 2 – 3**	
**Tier 1 Priorities**					
2:15 PM 10 mins	CAM Transition updates	Tasha Gray	HAND	--	Tier 1
2:25 PM 15 mins	Strategic Planning Updates	Safiya Merchant, Barbara Poppe	CoD	--	Tier 1
2:45 PM 30 mins	FY2023 Continuum of Care New Project Funding Priorities (Action Item- VOTE)	Amanda Sternberg	HAND		Tier 1
3:30 PM 15 mins	Domestic Violence RRH Grant Transfer Recommendation **(Action Item- VOTE)**	Amanda Sternberg	HAND	--	Tier 1
3:45 PM 15 mins	System Performance Measures	Denise Goshton	SPM		Tier 2
**Break (stay on Zoom, please 😊)**					

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[1] *Additional Information from Housekeeping & Agenda –* **Attachment 2:** CoC Board Attendance Tracking, **Attachment 3:** July Exec. Com. Minutes

4:05 PM 20 mins	FY2022 CoC Application Scoring Debrief	Amanda Sternberg	HAND		Tier 3
4:25 PM 5 mins	Public Comments	Amy Brown	CoC	--	
4:30 PM	END				

Next Meeting: **July 10, 2023** | 2:00-4:30pm | Webinar (Until In-Person Meeting)

Key Committee Acronyms:

EC – *Executive Committee* – **Chair:** Celia Thomas | **Vice-Chair:** Candace Morgan| **Secretary:** vacant | **Staff:** Chelsea Johnson

DAG - *Detroit Advisor's Group* – **Chair:** Donna Price| **Staff:** Kaitie Giza

GRC - *Grievance Review Committee* – **Chair:** Donna Price | **Staff:** Jeremy Cugliari & Elise Gronstad

LIHTC – *Low Income Housing Tax Credit Committee* – **Chair:** Vacant| **Staff:** Elise Gronstad

VFPC – *Values and Funding Priorities Committee* – **Chair:** Amanda Sternberg| **Staff:** Julia Janco

GCRC – *Governance Charter Review Committee* – Ad hoc | **Staff:** vacant

System Partner Acronyms:

CAM – *Coordinated Access Model* – Detroit's Coordinated Entry System (Managed by Southwest Solutions)

CoD – *City of Detroit*

HAND – *Homeless Action Network of Detroit* – Detroit's Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency

HMIS – *Homeless Management Information System*

VA – *Veteran's Association*

Additional Acronyms for Reference:

BNL = By-name List

CoC = Continuum of Care

CE = Coordinated Entry

CARES = Coronavirus Aid, Relief, and Economic Security Act

CDBG = Community Development Block Grant

CH = Chronically Homeless

CSH = Corporation for Supportive Housing

CY = Calendar Year

DV = Domestic Violence

ESG = Emergency Solutions Grant

ESP = Emergency Shelter Partnership

FY = Fiscal Year

HCV = Housing Choice Voucher

HMIS = Homelessness Management Information System

HUD = US Department of Housing & Urban Development

MI = Michigan

MSHDA = Michigan State Housing Development Authority

PIT = Point in Time Count

P&P = Policies and Procedures

PSH = Permanent Supportive Housing

RFP = Request for Proposals

RRH = Rapid Re-Housing

SH = Supportive Housing

SPDAT = Service Prioritization Decision Assistance Tool

SPM = System Performance Measure

TA = Technical Assistance

TH = Transitional Housing

QR = Quarterly Report

YHDP= Youth Homelessness Demonstration Project

ATTACHMENT ONE

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck
*There were technical difficulties with recording attendance so you may or may not see your name on this list. We apologize for any confusion that this may cause.

Present Board Members	Absent Board Members	Excused Board Members	General Public
ReGina Hentz		Jennifer Tuzinsky	Chelsea Johnson Sabrina Rudy
Donna Price		Amy Brown	Kaitie Giza
Candace Morgan		Courtney Smith	Christiana Beckley
Erica George		Katie Zeiter	Amanda Sternberg
Chris Harthen		Ari Ruttenberg	Nona Ingram
Katie Zeiter			Erica George
Julisa Abad			Elise Grongstad
Ed Cieslak			Matthew Tommelein
Tasha Gray			Kimberly Benton
Michael Centi			Jeremy Cugliari
Tania James			Alan Haras
Terra Linzner			Viki DeMars
Taura Brown			Jeremy Cugliari
Kiana Harrison			Lindsey Gilmore
Celia Thomas			Daniel Carravallah
Desiree' Arscott			Lauren Licata
Chioke Mose-Telesford			Clarice Perkins
Sarah Prout Rennie			Shautoya Redding
			Scott Jackson
			Torrey Henderson
			Ashley Shane
			Dr. Gerald Curley
			Denise Goshton
			amber matthews
			Paige Beasley
			Deloris Cortez
			Eleanor Bradford
			Laura Dyszlewski
			Jeremy Cugliari
			Torrey Henderson
			Laura Dyszlewski
			Lindsey Gilmore
			Julia Janco
			Meghan Rutigliano
			Meredith Baughman
			Anne Zobel
			matthew niemi
			Mitchel Blum-Alexander
			Clay Bell
			Safiya Merchant
			Ronnika Harris
			Daniel Robinson

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

May 01, 2023 Continuum of Care Board Meeting

Welcome and Introductions:
Celia T. opened the meeting at 2:00 pm with introductions – utilizing the chat box.
Executive Committee Report & Announcements
Consent Agenda
February Board Meeting Minutes
Board Vote
• The floor was opened for questions. None were asked.
• Approval of the April 2023 CoC Board Meeting minutes was motioned by Donna P and seconded by Taura B . The vote passed.
CAM Transition Updates
Summary –
• The funding subcommittee for CAM secured a $900K commitment in General Funds from the City of Detroit and $200K in ESG Funds.
• They are currently having discussion with MSHDA about potential additional funding for CAM.
• Also, they are prepping for conversations with the VA and Community Solutions regarding CAM funding.
• The RFQ subcommittee received two responses for the RFQ, and they are currently meeting to review and score the applications.
• According to the CAM Timeline, the CAM Goverance committee are working on hosting a CAM "Primer" at the May GM membership. During that meeting, the focus is preparing the General membership (voting members) to prepare them how to vote.
• By May 25th, we will have a vote for the CAM Lead Agency and Implementing Partners
• The CTT and consultants are working on a CAM Lead Agency Memorandum of Understanding (MOU) which will be shared to the Board to weigh in and be approved.
FY2023 CoC Renewal Project Scoring and Evaluation Criteria
Summary –
• There are two branches to CoC Competition that occurs simultaneously.
• The National Competition is a competitive application for all the CoC's across the country to apply and submit to HUD for funding.
o Depending on how much we score on the application determines how much funding the CoC will receive and impacts which projects are funded and which are not.
• The Local Application is a process that lets individual agencies apply for renewal project funding and for new project funding
o The CoC Board decides which projects to submit to HUD for funding.
o HUD makes the final funding decisions.
• The CoC Competition has not been opened yet, so the amount of funding available is unknown. The anticipated released date of the competition is June or July.
• The Key entities identified in the CoC Competition are:
o The Value and Funding Priorities committee (V&FP) which has newly relaunched
o Performance and Evaluation Committee (PEC)
o CoC Board

- In March, HAND staff developed a draft renewal project evaluation and scoring criteria. They looked at data and how projects performed from last year and looked at contextual factors, such as the challenges that are happening in the community.
- In April, there was a public comment period for renewal project evaluation and scoring criteria.
  - The Joint VFP and PEC met and developed responses to the public comments after it was closed.
  - Today, the CoC Board will be asked to approve the FY2023 CoC Renewal Project Evaluation and Scoring Criteria. After it gets approved then agencies will be informed of the board's decision, application timelines, and will be provided with additional instructions and application materials.
- In May, the V&FP will develop new project priorities recommendation and evaluation criteria which will come to the Board in June.
- July is the anticipated release of FY2023 CoC Notice of Funding Opportunity (NOFO) and the CoC Board will be asked to approve project priority ranking policies.
  - For the rest of the year, there will be several different decisions that the Board will have to vote on to push this process forward.
- The aim of the recommendations is to ensure that the funding projects meet performance standards and fill a community need, make data-driven funding decisions, and align with the program performance criteria with System Performance Measures.
- The development of evaluation and scoring criteria will highlight the new, and modified changes on the criteria that was not in 2022. Please refer to slides for these details.
- Once the votes are reviewed, this information will be presented to the CoC and the current funded agencies within the next few weeks.

Vote Topic

- Approval of the recommended FY2023 renewal project evaluation and scoring criteria for CoC projects was motioned by Sarah R. and seconded by Terra L. The vote passed.

MSHDA Non-Congregate Shelter Application Recommendation

Summary –

- Over the past several months, MSHDA has been releasing multiple applications for different types of homelessness programming.
  - One of the applications they released is a Proposal for Non-Congregate Shelter (NCS).
  - Applications are due to MSHDA on May 5, 2023
  - According to their RFP, MSHDA will only consider one application per CoC, and it must have a letter of support from the COC. This means that a local application process had to be developed to know which providers are interested in this funding and how the CoC Board would make this decision on who to provide the Letter of Support to.
  - The local application was published on April 12th and is due April 21st. These applications were reviewed by HAND and CoD staff on April 24th to April 27th.
- The intent of NCS is to provide a greater level of privacy and dignity, and to help prevent the spread of illness. They have rooms that provide separation and privacy for the household in the room, by providing a private bathroom.
- MSHDA's RFP is for "hard costs" for the development of NCS such as, property acquisition, construction, or rehabilitation.
- There were 3 applications received for the local application process. The review process focused on supporting NCS that would target families, people feeling domestic violence and to demonstrate a source of supportive services funding for shelter services and aligned with MSHDA RFP requirements.
- The agencies that applied were Freedom House, Cass Community, and Emmanuel House (but their app was not reviewed because it did not comply with MSHDA RFP requirements). The agency that was recommended was Freedom House; they scored an 82.5% on their application.

- The agency will receive letter of support by May 3, for inclusion in their application to MSHDA by May 5.

Vote Topic

Approval of Freedom House being the recommended agency to apply for the MSHDA NCS RFP was motioned by Celia T. and seconded Terra L. The vote passed.

HMIS Policies & Procedures

Summary –

- The CoC Board and community members were provided with a draft of the HMIS Policies and Procedures at the April Board meeting.
- Participation in the HMIS system is mandated for all recipients and sub-recipients of McKinney-Vento/HEARTH Act, ESG Funding, State ESP, RHYMIS, HOPWA, PATH, City ESG and CDBG, and some VA funding.
- The purpose of the HMIS is to:
    - Record and store client-level information about the numbers, characteristics, and needs of persons who use prevention, coordinated entry, housing for persons experiencing homelessness, and supportive services.
    - Produce an unduplicated count of persons experiencing homelessness for each Continuum of Care.
    - Understand the extent and nature of homelessness locally, regionally, and nationally.
    - Understand patterns of service usage and measure the effectiveness of projects and systems of care.
- The Detroit CoC signed a Joint Governance Charter that designates WellSkyas the Michigan Statewide HMIS (MSHMIS) Vendor and identifies the Michigan Coalition Against Homelessness (MCAH) as the Statewide Administrative Agency of the MSHMIS.
- The Detroit CoC has identified the Homeless Action Network of Detroit (HAND) as the CoC HMIS Lead Agency that coordinates with the MCAH and is responsible for specific tasks.
- All Detroit CoC Participating Agencies and HMIS end users are also required to uphold specific rules and responsibilities as participants in the MSHMIS project as administered by HAND.
- The Detroit CoC HMIS Operating Policies & Procedures are updated routinely as part of an annual review process and/or to align with the HUD Data Standards and the MSHMIS Operating Policies and Procedures, which regulate the Detroit CoC's participation in the MSHMIS.
- This current revision contains changes needed to comply with the HUD Data Standards that became effective in 2021 and the MSHMIS Operating P&P that became effective in 2022.
- The Detroit CoC P&P was last updated in 2019. Key changes from that version include:
    - Changing structure to incorporate MSHMIS requirements within body of document
    - Removing time-dated content and replacing with reference links to current information
    - Adding or clarifying HAND specific content relating to 30-day verbal release of information or protocols relating to:
        - Detroit CoC Sharing
        - Addressing Security or Privacy Incidents
        - Data Corrective Action Plan
- Chapters 1-5 gives an overview Policy & Procedures Summary, HMIS Participation Requirements, Agency Administrator Role, and HAND HMIS System Administrator Role.
- Chapters 6-11 gives an overview of data planning and requirements, Data Sharing and Privacy, Data Quality Requirements, Data Backup and Disaster Recovery Plan, Grievance Policy and Procedures, and Research and Electronic Data Exchanges.
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Vote Topic
Approval of the 2023 Detroit CoC HMIS Operating Policies & Procedures as written was motioned by Donna P. seconded Dr.Gerald Curley. The vote passed.
Strategic Plan Updates

Summary –
 • The strategic planning process has kicked off and the project team had their first meeting on April 26th. The project team is composed of stakeholders across the CoC, including providers, HRD, HAND, and residents with lived experience. The membership reflects a wide variety of system stakeholder groups/population experts.
     o The project team Helps the consultant complete tasks, determine key stakeholders and areas of study (essentially functions as a project management team).
 • This Plan will serve as a roadmap to support the community in achieving the following objectives:
     o Clear and unified message and plan for how Detroit is working to end homelessness, with a leading focus on equity and justice.
     o Coordinated and improved system response to end homelessness.
     o Streamlined procedures, standards, and expectations between all homelessness funding sources and homelessness service providers.
     o More efficient and better coordinated use of federal and private funds.
     o High quality services for those experiencing homelessness as measured by increased exits to permanent housing, shorter time experiencing homelessness, and increased overall household stability.
 • Their scope of work includes hiring 2 PWLEH to join the consulting team to ensure that this project is continuously guided by residents with lived experience. The consulting team with Barbara Poppe and associates is in the process of sending job acceptance letters to those candidates which will be onboard in May.
 • They will also be conducting community engagements with residents with lived experience by conducting interviews, hosting focus groups, and gathering their feedback. They will have an onsite visit in July where they will be visiting providers and hosting more listening sessions.
 • Over the next 2 months, the Barbara Poppe & Associates team will:
     o Complete onboarding of community consultants; convene Detroit Project Team and Stra Plan Oversight Committee; recruitment and design of SPOC takes place.
     o Refine and launch community engagement plans for people with lived experience (PWLE) and broader community; complete initial engagement with PWLE; issue key stakeholder communications, including opportunity for input (end of June/early July)
     o Complete working draft about prior initiatives review and working draft of governance, funding, system data, and accountability review
     o Develop draft priorities to test based on findings and prepare for community engagement and facilitation during on-site visit in July
 • The Strategic Plan Oversight Committee (SPOC) will begin meeting in June. They will ensure:
     o Ensure connection to and engagement with residents with lived experience and oversee implementation of community engagement and stakeholder input processes.
     o Ensure that the information to inform consultants analyses and all processes is available and serve as community ambassadors to generate interest in participation in the processes.
     o Suggest ways to strengthen the focus of the process and products and advise on opportunities to streamline and align planning activities within existing structures.
     o Support the timely implementation of the planning process to meet project deadlines.
     o Determine the content of the final Plan/the implementing structures and governance for Plan implementation.

- o Participate in Plan public presentations
- The SPOC will be comprised consist of 10 seats (5 PWLEH, 1 City, 1 HAND, 3 CoC). This committee will meet monthly for 1 hour.
- If you're interested in being a CoC rep, email Safiya Merchant at safiya.merchant@detroitmi.gov OR apply through this link:
  https://forms.gle/eNGiQSHbegsFuYeK8

Public Comments

Summary –

- The floor was open for public comments. There was a comment made that the CoC should prioritize people with HIV for housing. They asked to be in collaboration with the CoC Board members to increase capacity for individuals with HIV. There were also several individuals who spoke on behalf of a resident facing eviction and shared the horrifying events that have been happening throughout this eviction. There were comments that was made about the LGBTQ community and how they are being treated with finding housing as well. There was a suggestion made that we could implement a secret shopper process where a person with lived experience can vet out the quality of shelters.

Celia T. closed the meeting at 4:30pm. *The next CoC Board meeting will be on Monday, July 10th, 2023 from 2 – 4:30pm. Location will continue to be virtual.*

ATTACHMENT TWO

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, Hamtramck

Board member attendance and timely notification of absences is vital in ensuring that we are able to reach quorum at our meetings. Per the governance charter, our attendance policy is as follows: "Members of the Detroit CoC Board may remove a Board member (elected or appointed) who is absent for two (2) Board regularly scheduled meetings in any twelvemonth period. Unexcused absences from special meetings will generally not beconsidered in this calculation but may be included as appropriate. Absences areconsidered excused if the CoC Board Chair is notified within 8 hours of the meeting via phone, e-mail, or letter."

In order to be considered excused, please send written notice to the Board Chair (cthomas@alternativesforgirls.org), Secretary (cnmorgan@cotsdetroit.org), and the Program Coordinator (nicole@handetroit.org) at least 8 hours before the meeting commences. After one unexcused absence, the board member will be sent a warning notification. If during that calendar year, the board member has an additional unexcused absense, they will be removed.

CODES:		KEY:
P- Present	N/A- No longer a Board Member or Member has transitioned	Newly Elected
U- Unexcused Absence		Appointed
E- Excused Absence		Elected Leadership

2023 New Board Member Class Attendance

Board Member	Transition	P													Total Present	Total Excused Absence	Total Unexcused Absence
Desiree Arscott	Continued Service	E	P	P	P	P									4	1	0
Edward Cieslak	Replaced Paige Beasley	p	P	P	P	P									5		0
Amy Brown	Chairperson Term Ended	P	P	P	P	E									4	1	
Tasha Gray	Replaced Tamara Gaines	P	P	P	P	P									5		
Kiana Harris	HMIS Lead Representative	P	P	P	P	P									5		
Chris Harthen	Continued Service	P	E	P	E	P									4	2	
ReGina Hentz	Continued Service	P	P	P	P	P									5		
Terra Linzner	Continued Service	P	P	P	P	P									5		
Candace Morgan	Continued Service	P	P	P	A	P									4	1	
Chioke Mose-Telesford	Continued Service	E	A	A	P	P									2	1	1
Donna Price	Continued Service	P	P	P	P	P									5		
Sarah Rennie	Continued Service	P	P	A	A	P									3		2
Ari Rettenburg	Continued Service	p	A	A	P	E									2	1	2
Courtney Smith	Continued Service	P	P	P	P	E									4	1	
Erica George	Newly Elected	P	P	P	P	P									5		
Celia Thomas- **Chair**	Replaced Amy Brown	E	P	P	P	P									4	1	
Jennifer Tuzinsky	Newly Appointed	E	A	E	E	E									2	4	1
Katie Zeiter	Continued Service	P	P	P	P	E									4	1	
Michael Centi	Newly Elected	P	P	P	P	P									5		
Taura Brown	Newly Elected	P	P	P	P	P									5		
Julisa Abad	Newly Elected	P	P	P	P	P									5		
Tania James	replaced June White			P	P	P									3		

Board Member Transition Period Attendance

Board Member				Total Present	Total Excused Absence	Total Unexcused Absence	Board Member				Total Present	Total Excused Absence	Total Unexcused Absence
	N/A												

ATTACHMENT THREE

Executive Committee AGENDA
May 10, 2023, | 4-5:00 PM

Attendance: Candace Morgan, Elise Grongstad, Jennifer Tuzinsky, Donna Price, Chelsea Johnson, Tasha Gray, Scott Jackson, Kiana Harrison, Celia Thomas, Erica George, Terra Linzer

Excused:

4:00-4:05 pm (5 mins)	**Welcome and Check-in** • Candace started the meeting and covered the first topic (public comments). • Celia joined at about 4:15 and led the discussion about McKinney Vento seat.	Candace
4:05-4:25 pm (20 mins)	**Public Comments** • In the past BM meeting, there was derogatory language in the public comments. • There were public notetakers that posted live tweets from the meeting, and they mentioned that the public comments were not organized. • There were discussions on ways to determine where the public comments should be addressed at. • Suggestions were that we should go back to the original plan to have breakout rooms to address their comments during the meeting and follow up. • It was determined that if a conversation continues through multiple meetings, then there should be a breakout session prepared to address the comments at the next meeting. • The next step is to reach out to Amy to have the document that has the summary of public commenters. **McKinney Seat** • In the past we had George E. from the DPSCD as the educational rep but he eventually retired; we tried to engage DPS to get another rep but did not receive any interests. • Cam partnered with Wayne RESA to be a provider for Wayne metro to support families experiencing homelessness for school age children. • Scott said that there have been conversations about restarting the partnership between Wayne RESA and Wayne Metro. • It was mentioned that Wayne RESA worked closely with DPSCD as well. • It was suggested that we look at both entities and determine what it means for Wayne RESA to sit in the McKinney Vento seat and have them rep for all DPSCD.	EC members
4:25-4:55 pm (40 mins)	**CAM/CE Transition updates** • Recap of the CTT meeting: There was an ad hoc committee set up to review the CAM RFQ. Initially, there were 6 people who were in this committee; However, 5 reviewed the applications and only 4 scored. • There were 2 applicants for the CAM RFQ which were HAND and CoD. • HAND applied for option A while CoD applied for options A-D.	Candace, Donna,

	- This committee created a doc that was in the parameters of the RFQ and utilized the goverance charter to reference while reviewing the applications. - As a result, the RFQ Review Committee recommended HAND for the GM to vote as the new CAM Lead Agency. - However, there were a lot of concerns raised about how we can provide options for B-D. - Scott suggested that the CTT should discuss this more at their internal meeting. - However, it was agreed that we should focus on how we can improve the CoC with the options that we have.	
4:55-5:00 pm (5 mins)	**Adjourn**	

Executive Committee

March 17, 2023 | 4-5 PM |

MINUTES

Attendance

Attendees: Elise Grongstad, Candace Morgan, Jennifer Tuzinsky, Donna Price, Chelsea Johnson, Tasha Gray, Scott Jackson, Kiana Harrison, Erica George, Celia Thomas, Regina Hentz, Safiya Merchant, Amanda Sternberg

Excused:

Time	Agenda Item	Presenter/ Facilitator	Supporting Materials
4:00-4:10pm	**Welcome**	Celia	
4:10-4:40pm (30 mins) 4:40-5:00pm	**Revised COI** • Amanda joined to ask for approval to update the language in the conflict-of-interest forms regarding project provider section. • The reason why she reported to this group was because she wanted to use the modified version for the review process for the Domestic Violence RRH Grant Transfer that will start next week. • The COI is a standardized form that is used for the CoC Board members and project reviewers to sign. • It was mentioned that the current policy makes sense for the CoC Board, but it does not apply to the providers. Also, she wanted to tighten the language surrounding people with lived experience. • There were several suggestions made concerning the language in the COI such as making a timeframe for the review process.	Amanda	

	• The EC also suggested that Amanda go to the DAG to gather their feedback. Amanda will work internally with HAND on this as well.
	
	Update of Strategic Plan work with Poppe & Associates
	
	• Safiya joined the meeting to discuss the membership model for the Strategic Planning Oversight Commitee.
	• The Strategic Planning Oversight Committee (SPOC) would provide oversight on the planning process and approval over community priorities and how to implement them.
	• At the last EC meeting, it was suggested to add 1 more seat for a CoC Board Member; however, when they brought this suggestion to back to Poppe and Associates, they thought that we should rethink this.
	• The SPOC membership model was comprised of 10 members to give equal amounts of seats to residents with lived experience and staff who work within the system and structures. Poppe and associates said by adding another seat for a Board member then it would go against the NIS Housing Justice framework.
	• They were thinking of bringing it back down to 10 people and having 3 CoC seats instead of adding one more seat for a Board member. This would keep the structure of the NIS to provide an equal number of seats to PWLE and staff.
	• It was agreed to draft this communication in an email and share it with the CoC.
	
	CAM Updates
	    • Tasha shared an overview of HAND's recommendations at the CTT and EC meeting.
	    • If the GM approves HAND to be the new CAM Lead then HAND had to come up with recommendations on how services could be provided for parts B-D, but the recommendations have to become a part of a plan that the community approves.
	    • To ensure that CAM is still operational, HAND recommendation is to assume CAM Staff and operations (i.e. CAM staff would become HAND staff) until they are able to get another provider. Also, they would want to capture the desires of the community that are outlined in the RFQ. The community wants to see a more robust call center, so HAND would work to find a partner to provide those services.
	    • For part C, Hand wants to see if there is an opportunity to partner with the City to provide services for part C.
	        o If that is not an option, then Hand would lean on existing partnerships who expressed interest in CAM.
		Safiya		

	• For part D, Hand recommends this part to be kept in house with HAND.		

Executive Committee

May 31, 2023 | 4-5 PM |

MINUTES

Attendance

Attendees: Elise Grongstad, Candace Morgan, Jennifer Tuzinsky, Donna Price, Chelsea Johnson, Tasha Gray, Scott Jackson, Kiana Harrison, Celia Thomas, Regina Hentz, Erica George, Amanda Sternberg, Terra Linzer

Excused:

Time	Agenda Item	Presenter/ Facilitator	Supporting Materials
4:00-4:10pm	**Welcome**	Celia	
4:10-4:40pm (30 mins) 4:40-5:00pm	**Revised COI** • Recap: Amanda came to this group to revise the language in COI for CoC projects. • The reason why she reported to this group was because she wanted to use the modified version for the review process of the Domestic Violence RRH Grant Transfer that will start next week. However, the vote got pushed back so she used the original COI for that process. • It was mentioned that the current policy makes sense for the CoC Board but did not align with the providers. • Amanda came to the EC on suggestions on how the language should be phrased. • Amanda went to the DAG to ask for their feedback as well. • In this meeting, she went over the changes in language including the feedback from the DAG, and EC. • After she went over the changes, it was decided that the revised COI should go to the Board in July to be approved and to incorporate their feedback as well.	Amanda Tasha	

MSHDA ESG Exhibit 1

- Tasha sent out a copy of the Exhibit 1 application which is a 2-part application. This application must be completed in order to receive ESG funds for FY2023-2024. These funds would start in Oct and end in Sep of 2024. Exhibit 1 application is comprised of the operations of the CoC.
- Typically, MSHDA requires that we submit Exhibit 1 as the first part of the application which is due Friday, June 2nd.
- Wanted to see if there was any feedback before this application gets submitted.
- Later on, this summer HAND staff will submit part 2 of the application which is more focused on funding.

CAM Updates

- According to the VA, there will need to be more discussion on the CAM piece because there is currently no funding for an onsite person for CAM.
- There is a meeting set up next week to discuss to see if there's other funding but if not, then the VA might have to revamp how housing will be done; will follow up at the next meeting.
  - It was pointed out that this was a part of the City's proposal, so it doesn't necessarily mean that it is set in stone. It was agreed that this should be taken to the CTT for more discussion to see if they can work around the plan.
- The CTT is moving forth with the decision of HAND to be the CAM Lead Agency and working though the CoD's proposal related to services for access and back offices.
- The CTT met earlier today and had a chance to hear more details about what was proposed in the city's application. They are currently working through decisions that need to be made and have started to discuss the access points. They also talked about the quality that the community wants to see at the access points. They plan to talk about the MOU between the CAM Lead Agency and the CoC Board at the next CTT meeting.
- The City and Hand have been meeting to do budget negotiations and have made great progress on completing it. They are developing a joint implementation plan and putting together a transition

All

	plan for June- September. • The current CAM staff are anxious about their positions and are focused on what the next steps will be, come August 30th. • It was suggested that a draft on the number of positions available could be sent to the current CAM staff. It was agreed to be shared after the MOU is developed and details about the positions and compensation rates are confirmed. **June Board Agenda** • Chelsea went over the agenda topics for the June BM agenda. **Public Comments** • There was a brief discussion on how public comments should be handled. Erica suggested that we reach out to Amy Brown to figure out an effective way to address public comments. This conversation will be discussed more in the following meetings.	Chelsea All	

ATTACHMENT FOUR

In preparation for the FY2023 competition, HAND and the Values & Funding Priorities Committee (VFP) have developed the following funding priorities and evaluation criteria for new project Requests for Proposals (RFP). Following board approval of these recommendations, RFPs will be developed and released in the coming weeks. The recommendations in this document will govern the types of new projects agencies may apply for, funding allocation order, and evaluation criteria.

These recommendations have been vetted and approved by the Values and Funding Priorities Committee.

- **The CoC board is asked to approve the recommendations in this document.**

Decision Making Protocol for Recommendations

To promote transparency and reduce conflicts of interest, the recommendations in this document should be discussed openly and publicly with all CoC board members and members of the public. The vote to approve the recommendations should occur only by those CoC board members that will not be applying for new project funding in FY2023. For any CoC board member who votes on the following recommendations, the agency that individual is employed by will not be able to apply for new funding in FY2023. This is intended to eliminate conflict of interest by an agency that may apply for new project funding.

Recommendation #1: Recommended Types of New Projects

Recommendations on the types of projects the CoC should accept applications for in FY2023 for either new or expansion projects are given. Recommendations may be updated as needed upon the release of the FY2023 Notice of Funding Opportunity (NOFO).

There are two main sources of funding for new projects: CoC Bonus and Domestic Violence Bonus. Recommendations for use of each of these sources of funding are provided separately in the two tables below.

CoC Bonus Funding*		
Project Types	**Recommendation**	**Rationale for Recommendations**
PSH	- Agencies may apply for new PSH that are DedicatedPLUS - Projects may be targeted to *families* or individuals - CoC should not consider applications specifically targeted to you (ages 18-24)	- Community need for additional PSH, particularly for people ages 25+. - Two new youth targeted PSH projects have started in 2022/2023. - Youth (18-24) otherwise eligible for PSH are able to access PSH funded with CoC bonus per our standard prioritization process. **Change from 2022:** - Inclusion of allowing new PSH to be targeted to families. - Rationale: While people being assessed as needing PSH are typically single adults, data does show some families are also assessed as needing PSH and having additional family PSH units may help meet those needs.

CoC Bonus Funding*		
Project Types	**Recommendation**	**Rationale for Recommendations**
RRH	- Agencies may apply for new RRH funding targeted to families or individuals - CoC should *not* consider applications specifically targeted to youth (ages 18-24) - Projects targeted to DV to be funded only with DV Bonus	- Community need for additional RRH, especially as ESG-CV funded projects have ramped down, particularly for people ages 25+. - CoC has some youth-focused RRH resources currently. - Youth (18-24) otherwise eligible for RRH would still be able to access RRH funded with CoC bonus per our standard prioritization process. - DV Bonus funding should be used to fund new or expansion RRH projects targeted to people fleeing domestic violence.
CE-SSO	- The CoC should set-aside $350,000 in CoC Bonus funding for a new CE-SSO project to be applied for by the new CAM Lead Agency; AND - An RFP should be released to allow current CE-SSO recipients only to apply for additional funding. - Applicants may only apply for activities approved by CAM Gov.	Recommendation from the CAM Gov Committee **Change from 2022** - Set-aside for new CAM Lead Agency - Competitive RFP for current recipients only **NOTE** *HAND, as the newly designated CAM Lead Agency, is currently working with the City of Detroit on developing a CAM budget. Based on the outcome of these conversations, it may make more sense for the City of Detroit, as a CAM Implementing Partner, to receive these set-aside funds. Such a change, if needed, will be brought back to the CoC board for approval prior to implementation.*
HMIS	- Allow HMIS Lead Agency (HAND) to apply competitively for additional HMIS funding - Future conversations to be had on HMIS Lead funding strategy	Recommendation from HMIS Lead Agency
TH-RRH	The CoC should not consider new applications for TH-RRH with CoC Bonus funding	- This project type may be an appropriate intervention for youth or people fleeing domestic violence. - A new YHDP funded TH-RRH project is currently being ramped up. - DV Bonus funding should be used to fund new or expansion TH-RRH projects targeted to people fleeing domestic violence. - For populations other than youth or people fleeing DV, it is recommended the CoC focus efforts on ensuring adequate PSH or RRH resources for them. - The CoC should consider, for future funding rounds, if other populations (such as people who are medically fragile) may benefit from TH-RRH programming.

CoC Bonus funding may be combined with any funding available via the reallocation process. The CoC board will receive recommendations regarding reallocation policies in the coming months.

Domestic Violence (DV) CoC Bonus Funding		
All projects must exclusively target people fleeing Domestic Violence		
Project Types	**Recommended**	**Rationale for Recommendations**
RRH	• Agencies may apply for new RRH funding targeted to families or individuals • CoC should *not* consider applications specifically targeted to youth (ages 18-24)	• As most households fleeing DV tend to be households with children, providing additional RRH resources to this population can help fill a gap in our system, where these families may not be able to access non-DV RRH. • Age targeting is consistent with recommendation for CoC Bonus RRH funding given above
TH-RRH	• Agencies may apply for new TH-RRH funding targeted to families or individuals • CoC should *not* consider applications specifically targeted to youth (ages 18-24)	• TH-RRH seems to be an appropriate intervention for persons fleeing DV. • Aligns with recommendations in the <u>2020 Gaps Analysis</u> • The CoC has a youth-focused YHDP TH-RRH project ramping up in 2023.
CE-SSO	• Agencies may apply for new CE-SSO projects targeted to people fleeing DV • Any eligible applicant may apply for these funds (not limited to only current CE-SSO recipients) • Applicants may only apply for activities approved by CAM Gov.	<u>Recommendation from the CAM Gov Committee</u>

Recommendation #2: Supportive Service Costs

Applicants for new CoC funding have historically not been allowed to request the following Supportive Services costs:

- Childcare
- Education services
- Employment assistance
- Outpatient health services

It is recommended applicants for new project funding be allowed to request these costs. All project applicants will need to demonstrate how requested costs align with the services they are proposing in their application.

Rationale for recommendation:

- If PSH projects can target families, allowing such projects to request childcare costs makes sense. Likewise, RRH or TH-RRH projects that target families may be well-served by being able to request childcare costs.
- As the CoC desires to see improvement in income and employment outcomes, allowing agencies to request costs related to these services (education, employment assistance) makes sense.
- HUD has been placing a greater focus on the intersection between housing and healthcare, and allowing agencies to request costs for outpatient health services makes sense.

These four additional allowable costs, combined with the other already allowed allowable costs, constitute all the allowable Supportive Service costs for CoC programs.

Recommendation #3: Order of Fund Allocation For CoC Bonus Projects

It is recommended CoC Bonus funding be allocated to projects in the following order, by project score, until all CoC Bonus funding is allocated:

- 1st priority: New/expansion PSH projects that will bring on new units, with a goal of funding 40 new units
- 2nd priority: New/expansion PSH projects requesting service funding only
- 3rd priority: Remaining PSH projects
- 4th priority: New RRH/expansion projects
- 5th priority: Expansion dedicated HMIS project
- 6th priority: Expansion CE-SSO projects (other then the set-aside CE-SSO project)

Rationale:
- Overall, PSH is prioritized over other project types which furthers goal of ending chronic homelessness
- Increases likelihood of new PSH units being funded and aligns with how project funding was allocated in 2022.

Change from 2022
- None

Recommendation #4: Order of Fund Allocation For DV Bonus Projects

It is recommended DV Bonus funding be allocated to projects in the following order, by project score, until all DV Bonus funding is allocated:

- 1st priority: New/expansion RRH then, if funds remain:
- 2nd priority: New/expansion TH-RRH projects by project score, then, if funds remain:
- 3rd priority: New/expansion CE-SSO projects

Rationale:
- Increases likelihood that funding will be available to allocate to housing projects over a non-housing project.

Change from 2022
- In 2022, RRH and TH-RRH projects were prioritized together in the first allocation priority.

Recommendation #5: New Project Evaluation Criteria

The following pages (5-11) contain the proposed new project evaluation criteria, organized as:
- Evaluation criteria for CoC Bonus and DV Bonus housing projects (pages 5– 8)
- Evaluation criteria for CE-SSO and HMIS projects (pages 9 – 11)

The following tables are a summary of the evaluation criteria for new projects. The full recommended evaluation criteria for all new project types, including rationale for the criteria, is available here.

In the tables that follow, evaluation components that are entirely new in FY2023, or significantly changed from last year, are indicated by the following colors and symbols:
- **Green New:** Evaluation Component is entirely new, or there are significant new elements to an old component
- **Orange ↓:** Weight of Evaluation Component Has Decreased Significantly (more than 3% points)
- A black **–** indicates no change in the evaluation component from last year

CoC Bonus or Domestic Violence Bonus Housing Projects (PSH, RRH, TH-RRH)

Agencies applying CoC Bonus for new or expansion PSH or RRH projects, or agencies applying for DV Bonus for new or expansion RRH or TH-RRH projects, will be evaluated and scored on the following components.

Area of Evaluation	Changes from 2022 New Project Applications	New PSH and New RRH	Expansion PSH and Expansion RRH	New DV RRH And New DV TH-RRH	Expansion DV RRH And Expansion DV TH-RRH
		Change in point value from last year (↓, −, or **new** this year) % of total points possible in 2023 (component weight)			
OVERALL AGENCY EXPERIENCE & CAPACITY					
Applicant Experience & Organizational Structure	• No change	− 3%	− 3%	− 3%	− 3%
Leveraging Experience	• No change	− 1%	− 1%	− 1%	− 1%
Capacity to Receive New CoC Funding	• No change	− 4%	− 4%	− 4%	− 4%
Experience Ramping Up New Projects	• No change	− 3%	− 3%	− 3%	− 3%
HMIS Experience & Plan (Comparable Database Experience for DV projects)	• New criterion to understand HMIS (including Comparable Database for DV) experience and plan • Included as evaluation component for 2022 SNOFO applications	**New 2%**	**New 2%**	**New 3%**	**New 3%**
Staff Training & Development	• New criterion to understand how applicants will ensure initial and on-going staff training/development • Included as evaluation component for 2022 SNOFO applications	**New 4%**	**New 4%**	**New 4%**	**New 4%**
Recruitment/Retention of People of Color	• New criterion to evaluate agency staff recruitment/retention strategies • Included as evaluation component for 2022 SNOFO applications	**New 2%**	**New 2%**	**New 2%**	**New 2%**
Past Housing Outcomes Data or Narrative	• No change	− 4%	− N/A	− 4%	N/A
Past Income/ Employment Outcomes Data or Narrative	• No change	New PSH: −, 3% New RRH: −, 5%	− N/A	− 5%	N/A

Page 5

Area of Evaluation	Changes from 2022 New Project Applications	New PSH and New RRH	Expansion PSH and Expansion RRH	New DV RRH And New DV TH-RRH	Expansion DV RRH And Expansion DV TH-RRH
		Change in point value from last year (↓, –, or **new** this year) % of total points possible in 2023 (component weight)			
Experience Serving Survivors of Domestic Violence	• No change	N/A: DV Projects Only	N/A: DV Projects Only	– 3%	– 3%
PROJECT DESCRIPTION					
Project Description	• No change	– 5%	– 3%	– 5%	– 3%
Service Model Description	• No change	– 4%	– 4%	– 4%	– 4%
Project Timeline	• No change	– 3%	– 3%	– 3%	– 3%
Relationships with Landlords OR Site Description	• No change	– 8%	– 8%	– 8%	– 8%
Peer Supports in Service Delivery	• No change	– 1%	– 1%	– 1%	– 1%
Obtaining and Maintaining Permanent Housing Narrative	• No change	– 4%	– 4%	– 4%	– 4%
Increasing Income/Employment Narrative	• No change	New PSH: –, 2% New RRH: –, 4%	Exp PSH: –, 2% Exp RRH: –, 4%	– 3%	– 3%
Enrolling Clients to Medicaid and other Mainstream Resources	• No change	– 2%	– 2%	– 2%	– 2%
Client to Case Manager Ratio	• No change	– 3%	– 3%	– 3%	– 3%
Per Unit Cost	• No change	New PSH: –, 2% New RRH: N/A	Exp PSH: –, 2% Exp RRH: N/A	N/A	N/A
Improvements in Client Outcomes	• No change	– N/A	– 6%	– 6%	– 6%
Increasing Participant Safety	• No change	N/A: DV Projects Only	N/A: DV Projects Only	– 4%	– 4%
Trauma-Informed and Victim Centered Services	• No Changes	N/A: DV Projects Only	N/A: DV Projects Only	– 4%	– 4%
Leveraging Healthcare		**New 3%**	**New 3%**	**New 3%**	**New 3%**

Area of Evaluation	Changes from 2022 New Project Applications	New PSH and New RRH	Expansion PSH and Expansion RRH	New DV RRH And New DV TH-RRH	Expansion DV RRH And Expansion DV TH-RRH
		Change in point value from last year (↓, –, or new this year) % of total points possible in 2023 (component weight)			
Leveraging Housing	• Evaluates applicants on their demonstration of being able to leverage non-CoC funded healthcare and/or housing resources to the project. • Aligns with how HUD has been scoring CoCs in the competition recently. • Included as a scored criterion for 2022 SNOFO applications	**New** **3%**	**New** **3%**	**New** **3%**	**New** **3%**
HOUSING FIRST & PERSON-CENTERED SERVICES					
Housing First	• No change	– 5%	– 5%	– 5%	– 5%
Due Process for Persons at Risk of Termination	• Evaluates applicants on how they implement a person-centered process to prevent program termination • Included as a scored criterion in YHDP project applications	**New** **3%**	**New** **3%**	**New** **3%**	**New** **3%**
Client Grievance Process	• Evaluates applicants on how they implement a person-centered process to allow clients to file a grievance with the agency • Included as a scored criterion in YHDP project applications	**New** **3%**	**New** **3%**	**New** **3%**	**New** **3%**
Meaningful Inclusion of PWLE	• No change	– 3%	– 3%	– 3%	– 3%
BUDGET & MATCH					
Budget	• No change	New PSH: –, 11% New RRH: –, 9%	Exp PSH: –, 11% Exp RRH: –, 9%	N/A	N/A
Budget: DV Only	• Reduction in points for DV projects in consideration of increases points elsewhere in the application	N/A	N/A	↓ **5%**	↓ **5%**
Match	• No change	– 2%	– 2%	– 2%	– 2%
CURRENT CoC PROVIDER PERFORMANCE *(points in this section will not apply if applicant does not currently receive Detroit CoC funding)*					
Renewal Project Component #1 Proportional Score (Increase in Income/Employment)	• No changes	– 2%	Exp PSH: –, 3% Exp RRH: –, 5%	– 2%	– 5%
Renewal Project Component #2 Proportional Score (Housing Outcomes & Quality)	• No changes	– 3%	– 4%	– 3%	– 4%

Area of Evaluation	Changes from 2022 New Project Applications	New PSH and New RRH	Expansion PSH and Expansion RRH	New DV RRH And New DV TH-RRH	Expansion DV RRH And Expansion DV TH-RRH
		Change in point value from last year (↓, –, or new this year) % of total points possible in 2023 (component weight)			
Renewal Project Component #3 Proportional Score (Financial Performance)	• No changes	– 2%	– 2%	– 2%	– 2%
Renewal Project Component #6 Proportional Score (CAM Participation)	• No changes	– 2%	– 3%	– 2%	– 3%
Substantiated Client Grievances	• No changes	Possible Negative points based on severity of substantiated grievances			
Review of Entire Applicant CoC Portfolio	• No changes	-5 if any of applicant's renewal projects fall below threshold			
AUDIT & MONITORING FINDINGS					
Outstanding Audit Findings	• No change	Up to -10 possible depending on outstanding/unresolved audit or monitoring findings			
TOTAL POINTS POSSIBLE		**185**	**185**	**200**	**200**

CoC Bonus or DV Bonus for Infrastructure Projects (CE-SSO or HMIS)

Agencies applying CoC Bonus for expansion CE-SSO or HMIS, or agencies applying for DV Bonus for new or expansion CE-SSO, will be evaluated and scored on the following components.

Area of Evaluation	Changes from 2022 New Project Applications	Expansion CE-SSO	Expansion DV CE-SSO and New DV CE-SSO	Expansion HMIS
		Change in point value from last year (↓, –, or **new** this year) % of total points possible in 2022 (component weight)		
OVERALL AGENCY EXPEREINCE & CAPACITY				
Applicant Experience & Organizational Structure	• No change	– 4%	– 3%	– 4%
Leveraging Experience	• No change	– 2%	– 1%	– 2%
Capacity to Receive New CoC Funding	• No change	– 5%	Exp DV CE-SSO: **–**, 4% New DV CE-SSO: –, 3%	– 6%
Experience ramping up new projects	• No change	– 4%	– 3%	– 4%
Experience Coordinating with current CAM Implementing Agencies	• No change	N/A	Exp DV CE-SSO: N/A New DV CE-SSO: --, 6%	N/A
Experience in Area of Request OR Data Demonstrating Proposed Activity meets other CE need and Experience in that area	• Reduction of points for new DV projects to account for increased scored criteria elsewhere.	– 6%	Exp DV CE-SSO: -- 5% New DV CE-SSO: ↓, 11%	– 8%
HMIS Experience & Plan (Comparable Database Experience for DV projects)	• New criterion to understand HMIS (including Comparable Database for DV) experience and plan • Included as evaluation component for 2022 SNOFO applications	**New 3%**	**New 3%**	N/A
Staff Training & Development	• New criterion to understand how applicants will ensure initial and on-going staff training/development • Included as evaluation component for 2022 SNOFO applications	**New 5%**	Exp DV CE-SSO: **New, 5%** New DV CE-SSO: **New, 4%**	**New 6%**
Recruitment/Retention of People of Color	• New criterion to evaluate agency staff recruitment/retention strategies • Included as evaluation component for 2022 SNOFO applications	**New 3%**	**New 3%**	**New 3%**
PROJECT DESCRIPTION				
Description of Proposed Activities and Rationale for New Funding Request	• Reduction in points to account for increase in points elsewhere.	↓ 8%	↓ 6%	↓ 28%
Increasing Marketing and Outreach	• Evaluates applicants based on how proposed activities will increase the "reach" and access of CAM • Included as evaluation component for 2022 SNOFO applications	**New 12%**	Exp DV CE-SSO: **New, 10%** New DV CE-SSO: **New, 9%**	N/A

Area of Evaluation	Changes from 2022 New Project Applications	Expansion CE-SSO	Expansion DV CE-SSO and New DV CE-SSO	Expansion HMIS
		Change in point value from last year (↓, −, or **new** this year) % of total points possible in 2022 (component weight)		
Project Timeline	• No change	− 4%	− 3%	− 4%
Peer Supports	• No change	− 2%	− 1%	N/A
DV SPECIFIC QUESTIONS				
Need for DV Specific Funding	• No change	N/A	− 6%	N/A
Increasing Participant Safety	• No change	N/A	− 5%	N/A
Trauma-Informed and Victim Centered Services	• No change	N/A	− 5%	N/A
HOUSING FIRST & PERSON-CENTERED SERVICES				
Housing First Experience	• No change	− 8%	− 6%	− 4%
Due Process for Persons at Risk of Termination	• Evaluates applicants on how they implement a person-centered process to prevent program termination • Included as a scored criterion in YHDP project applications	**New** **4%**	**New** **3%**	N/A
Client Grievance Process	• Evaluates applicants on how they implement a person-centered process to allow clients to file a grievance with the agency • Included as a scored criterion in YHDP project applications	**New** **4%**	**New** **3%**	**New** **4%**
Meaningful Inclusion of PWLE	• No change	− 5%	− 5%	− 5%
BUDGET & MATCH				
Budget	• No change	− 8%	− 6%	− 6%
Match	• No change	− 2%	− 2%	− 3%
CURRENT CoC PROVIDER PERFORMANCE				
Renewal Project Component #3 Proportional Score (Financial Performance)	• No change	− 3%	Exp DV CE-SSO: **−,** 3% New DV CE-SSO: --, 2%	− 3%

Area of Evaluation	Changes from 2022 New Project Applications	Expansion CE-SSO	Expansion DV CE-SSO and New DV CE-SSO	Expansion HMIS
		Change in point value from last year (↓, −, or new this year) % of total points possible in 2022 (component weight)		
Renewal Project Component #7 Proportional Score (CAM Lead or Implementing Partner Performance)	• Reduction in points possible to account for new/additional points elsewhere	↓ 12%	Exp DV CE-SSO: ↓, 10% New DV CE-SSO: N/A	N/A
Renewal Project Component #9 Proportional Score (HMIS Lead)	• Reduction in points possible to account for new/additional points elsewhere	N/A	N/A	↓ 10%
Substantiated Client Grievances	• No change	Possible Negative points based on severity of substantiated grievances		
Review of Entire Applicant CoC Portfolio	• No change	-5 if any of applicant's renewal projects fall below threshold		
AUDIT & MONITORING FINDINGS				
Unresolved or Significant Audit Findings	• No change	Up to -10 possible depending on outstanding/unresolved audit or monitoring findings		
THRESHOLD CRITEIRA: Applicant must submit letter of support from CAM Gov Committee to be considered for review.		Threshold requirement for CE-SSO applications		N/A
TOTAL POINTS POSSIBLE		**130**	Exp DV CE-SSO: **155** New DV CE-SSO: **160**	**120**

Carryover Policies from Past Competitions

No changes are recommended to the following new project policies. These policies have been in place for at least the most recent new project funding round (and in some instances, have been in place for several years). It is recommended we continue these policies, as doing so aligns with needs in the community or has otherwise been shown to be a strategic use of CoC funds:

All Projects

1) All projects must answer questions in the applications in eSNAPS indicating they are Low Barrier/Housing First. Projects will also be evaluated/scored on their responses to how they implement Housing First practices.
2) New projects will be limited to an initial grant term of 1 year (after which the project will be eligible for renewal in one-year cycles), unless the board determines that, given the size of the project and the capacity of the agency, a multi-year budget is more prudent. (Expansion projects would automatically be a one-year grant term, to align with the project's current grant term).

PSH Projects

3) New PSH projects must be "DedicatedPLUS" projects, to allow for greater access for both people who are chronically homeless and people who may not be chronically homeless but still have significant barriers to housing.
4) PSH projects will be allowed to request only funding for supportive services, without also having to request funding that would bring additional units on-line, as allowing providers to apply for only services funding helps to address the need that has been identified for additional supportive services within the PSH projects.
5) New/expansion PSH projects must meeting the following standards:
   a) May be scattered site or project based;
   b) Units must:
      - Have private living/sleeping space the tenant is not required to share with anyone (exceptions for households where family members may share a room depending on age/gender of persons).
      - Have a private bathroom the tenant is not required to share with another person (exceptions for multi-person households).
      - Each unit must provide the tenant a space to safely prepare and store food within the unit, including appropriate appliances to do so.
6) New/expansion PSH projects:
   a) The RFP will reference best-practice standards on client-to-case manager ratios and state the CoC is taking steps to help our agencies move closer to those standards.
   b) All applicants will be required provide a detailed program services budget of what it would take for them to reach a 1:20 ratio. The budget will need to include all sources and uses of funding, not just CoC funding. Applicants will be asked how much of the services budget is covered by Medicaid. The amount they are requesting for CoC funding will be a piece of this budget.
   c) Applicants demonstrating additional resources for services committed to the project will be able to earn additional points.
   d) For **new** projects (those not currently receiving CoC funding), applications will be expected to demonstrate a 1:20 ratio
   e) **Expansion** projects will be evaluated on their responses to the following questions:
      o Given explanation of what it would take (financially) for them to get to a 1:20 ratio
      o Expected improvements in client outcomes as a result of having a lower case manager to client ratio. Specific questions will be asked to understand how the client would benefit from increased service funding.

7) New/expansion PSH projects will not be able to request budget lines for "hard costs" of acquisition/new construction /rehabilitation as these budget lines are not renewable. There are other sources of funding better suited for these "hard costs", such as HOME or HOME-ARP. Additionally, we understand HUD will be releasing another funding opportunity later in 2023 for PSH development costs.

RRH Projects

8) New/expansion RRH projects:
   a) The Request for Proposals (RFP) will require RRH applicants to apply for both new units and services, as no discussion has been had on allowing RRH projects to apply for only additional services, and unlike with PSH, at this time we do not have as clear a picture of the need for only additional service funding for RRH projects.
   b) Although applicants will be required to apply for additional units, the amount able to be requested in services will not be bound by the 50/50 rental assistance/services ratio used in prior competitions. Rather, applicants will need to demonstrate how the amount they request for services funding would allow them to achieve the 1:25 case manager to client ratio.
   c) Applicants demonstrating additional resources for services committed to the project will be able to earn additional points.
   d) For **new** projects (those not currently receiving CoC funding), applications will be expected to demonstrate a 1:25 ratio
   e) **Expansion** projects will be evaluated, in part, based on the expected improvements in client outcomes as a result of having a lower case manager to client ratio. Specific questions will be asked to understand how the client would benefit from increased service funding.
   f) The above would also apply to the TH-RRH project if applying for expansion RRH funds only
   g) The above would apply if the project was applying for CoC Bonus or DV Bonus

New Projects Vs. Expansion Projects

The term "new" and "expansion" projects is used throughout this document. Both types of projects are funded with new project funding (either CoC bonus, reallocated, or DV bonus); however, there are some differences:

- *New projects*: Projects that do not currently receive Continuum of Care funding that are requesting CoC funding for the first time.
- *Expansion projects*: Projects currently receiving Continuum of Care funding that are requesting additional funds to add new (ie, additional) units and/or expand services to the existing project. An expansion project may request funding for a budget line item it currently does not have or to add funds to an existing budget line item. An example of an existing project requesting new funds to expand services would be if a PSH project currently receives Continuum of Care funding to only provide rental assistance, that project could apply for new funding and request a supportive services budget line. This is only an example, as expansion funding is not limited to only currently funded PSH projects.

Both *new projects* and *expansion projects* are funded using new project funding or reallocated funding. Therefore, both types of projects are considered new by both HUD and the CoC because both types of projects are requesting new project funding to support project activities. The evaluation criteria for new and expansion projects differs.

Acronyms and Definitions

CAM	Coordinated Assessment Model	NOFO	Notice of Funding Opportunity
CE	Coordinated Entry	RRH	Rapid Rehousing
CE-SSO	Coordinated Entry Supportive Services Only	TH	Transitional Housing

DV	Domestic Violence	TH-RRH	Joint Component Transitional Housing and Rapid Rehousing
HMIS	Homeless Management Information System	YHDP	Youth Homelessness Demonstration Program
		PSH	Permanent Supportive Housing
PWLE	Persons with Lived Experience	SNOFO	Supplemental Notice of Funding Opportunity (a special funding opportunity in 2022)

DedicatedPLUS PSH projects may serve the following populations:
- People who are chronically homeless;
- People residing in TH that will be eliminated who met the definition of chronically homeless upon entry to the project;
- People had been chronically homeless and placed into housing within the last year, but lost that housing and are now currently in ES, Safe Haven, or unsheltered;
- People who are residing in a joint TH-RRH project who were chronically homeless upon entry into that project;
- People residing in an ES, Safe Haven, or unsheltered for at least 12 months in the last three years, but have not done so on four separate occasions; or
- People receiving assistance through a VA funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

Domestic Violence Rapid Rehousing Grant Transfer Recommendation
Presented to CoC Board June 5, 2023

➢ ***CoC Board Ask:*** The CoC board is asked to support the recommendation to transfer the Domestic Violence Rapid Rehousing grant currently held by ACCESS to Neighborhood Legal Services Michigan.

Background
ACCESS was awarded new Domestic Violence Bonus Rapid Rehousing (RRH) funding in the FY2021 CoC competition in the amount of $327,227 to provide 15 units of RRH for individuals or families fleeing domestic violence. This grant agreement has a project term of October 1, 2022 to September 30, 2023.

Due to several challenges and other pressing priorities within ACCESS, in early 2023 ACCESS and HAND came to a mutual agreement that the best course of action was for them to relinquish this grant and for the CoC to transfer the funds to another provider. By doing so, the CoC could better ensure these funds remain in the CoC and begin ramping up this programming for people fleeing domestic violence. In March, the CoC Board approved this plan.

Local Application and Review
On April 24, 2023, HAND released a Request for Proposals (RFP) for these funds. An informational webinar about the funding opportunity was held on May 3. One (1) application was submitted in response to this RFP, by Neighborhood Legal Services Michigan (NLSM). The review committee reviewed, scored, and discussed NLSM's application. NLSM's application received an overall score of 86.6%.

As an outcome of the review, the review committee recommends these funds be transferred to NLSM.

Neighborhood Legal Services Michigan Experience
NLSM has provided RRH services to people experiencing homelessness for many years. Additionally, in recent years NLSM has received Domestic Violence CoC funding to specifically serve people fleeing domestic violence. The agency also has several years' experience using a Comparable Database, which was a key factor in determining agency readiness to quickly ramp up this project.

One area in their application the review committee would like to see NLSM improve upon was the way they incorporate peer support into their programming. NLSM is encouraged to consider steps they may be able to take to achieve this, as doing so would be a benefit to their programs and the people served.

Timeline and Next Steps
Upon approval of this recommendation, HAND will work with ACCESS, NLSM, and the local HUD Field Office on next steps of the grant transfer. The ideal timeline is that the transfer be completed by July, so that programming may begin shortly therefore.

NOTE: The local HUD Field Office recently communicated HUD placing a moratorium on grant transfers. If this moratorium is not lifted in the coming weeks, the CoC may need to take a different course of action, such as reallocation in the FY2023 competition. If this seems necessary, no final decisions will be made without CoC Board approval.

Project Review Committee

The NLSM application was reviewed and scored by the following individuals using the provided scoring tools. The scores each reviewer gave were averaged together, to form a final project score. This final score was then divided by the total amount of points the project could earn, for a final percentage. Projects had to earn at least 70% of the points possible to be considered for funding. A meeting was held with the committee to establish final scores and develop the recommendations contained here. The committee members were:

- Desiree Arscott (City of Detroit Health Dept, CoC Board Member)
- Jeremy Cugliari (City of Detroit Housing & Revitalization Dept.)
- Jennifer Tuzinsky (VA Medical Center, CoC Board Member)
- Paige Beasley (City of Detroit Housing & Revitalization Dept.)
- Amanda Sternberg (HAND): staff support only

One additional person from the Detroit Advisors Group volunteered to review this application as well, but due to competing priorities was unable to complete the review.