

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

| <u>Present Board Members</u> | <u>Absent Board Members</u> | <u>Excused Board Members</u> | <u>General Public</u> | |
|------------------------------|-----------------------------|------------------------------|-----------------------|--|
| Donna Price | | Desiree Arscott | Arieona Branch | |
| Candace Morgan | | Chioke Mose-Telesford | Amanda Sternberg | |
| Tania James | | | Alan Haras | |
| Katie Zeiter | | | Kimberly Benton | |
| Michael Centi | | | Elise Grongstad | |
| Tasha Gray | | | Katrina Edmon | |
| Julisa Abad | | | Lauren Licata | |
| Terra Linzner | | | Daniel Carravallah | |
| Edward Cieslak | | | Scott Jackson | |
| Erica George | | | Paige Beasley | |
| Sarah Rennie | | | Kaitie Giza | |
| Chris Harthen | | | Julia Janco | |
| Ari Ruttenberg | | | Torrey Henderson | |
| Kiana Harrison | | | Viki DeMars | |
| Courtney Smith | | | Dr. Gerald Curley | |
| ReGina Hentz | | | Laura Dyszlewski | |
| Taura Brown | | | Lindsey Gilmore | |
| Amy Brown | | | Deloris Cortez | |
| Ari Rettenberg | | | Chelsea Johnson | |
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January 9, 2023 Continuum of Care Board Meeting

(Meeting packet can be accessed by [clicking here](#); Meeting Slides by [clicking here](#))

Welcome and Introductions:

Candace M. opened the meeting at 2:00 pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements

Preparing for 2023

Summary –

- Chelsea made an announcement for the Board members to look out for an email requesting to fill out the Conflict-of-Interest and Member Agreement that will be due before the next BM meeting in February. Additionally, a survey was sent out to the 2023 Board Members to determine their availability to start the orientation series. All of the Board Members are welcome to attend the upcoming orientation if they're interested and would like a refresher.
- Chelsea also announced that she is developing a calendar for 2023 at-a-glance that will be shared with the Board once finalized. The goal of the calendar is to provide the Board with a high-level summary of the buckets of work the CoC plans to advance over 2023 and when they can expect that work to occur.
- In addition to the Board Elections, there is a vacancy for the secretary seat in the Executive committee. Chelsea is coordinating with the existing EC on the details but will follow up shortly via email with details on how to apply.

Consent Agenda

December Board Meeting Minutes

Board Vote

- The floor was opened for questions. None were asked.
- Approval of the December 2022 CoC Board Meeting minutes was motioned by Sarah R. and seconded by Donna P. The vote passed.

Board Election Results cont'd

Summary –

- All of the 2023 Elected Board Members were given time to introduce themselves and get acquainted with the existing Board members. Additionally, the exiting Board members were asked to give the new Board Members advice about being on the Board in the chat.

CAM Transition Update

Summary –

- There were several updates about some of the subcommittees that are a part of the CAM transition.
 - Evaluation/Assessment/Documentation Gathering
 - are reviewing responses from SWCS and CHS; following up as needed; gathered feedback & input about CAM & the transition from PSH, RRH, Veteran, Chronic Leadership, & Outreach Committees & Workgroups
 - RFQ/RFP:
 - are fleshing out CAM staffing language for RFP; Received five letters of intent.
 - Funding:
 - are reviewing responses from SWCS about funding Developing questions for funders; scheduling meeting with committee
 - Project Management & Strategy:

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- received six proposals from consultants; scheduling a meeting w/committee to review and select
- PWLEH:
 - are scheduling feedback sessions with PWLEH in January
- There was a timeline that included all the tasks and deadlines that were completed and are ongoing. You can access that timeline if you click on “slides” at the top of this document.
- There are additional items that the committee identified that needs to be flushed out. For example, there has been conversation about whether the CAM structure should in person- only, call- only, or hybrid services. This committee will also have more discussion around standardized trainings, the current CAM’s staff roles with the new Lead Agency, and technology CAM will use to support the calling services.
- Based on the feedback from members on the CAM Transition Committee, they want to introduce a hybrid model that will include a call center and walk in services; however, they are aware that this will require adequate staffing and additional resources.
- The CAM Transition committee also discussed the options that should be considered for input in the RFP/RFQ regarding the retention of the current CAM staff with the new lead agency.
 - For example, if the current CAM staff is interested in reapplying then the new Lead Agency will be responsible for conducting interviews.
- There was conversation around whether the new Lead Agency should continue to use the current assessment tool (SPDAT) because there has been critiques about this tool regarding racial and gender bias and if it is more of triage tool than an assessment tool.
 - The committee recommended that the New Lead Agency should be involved in the evaluation and identification of the assessment new tool and prepared to be trained on the new assessment tool. Ideally, would want the new tool to be identified in the next 2-3 years. There will be further discussion on this topic.
- Lastly, the committee have been making recommendations on whether they should expect the new CAM Lead Agency to provide all services currently provided by CAM or should some services be provided by other agencies. There will be more conversation surrounding this.

CAM YHDP Proposed Policy Changes

Summary –

- CAM staff presented an Implementation Proposal on the Youth Homeless Demonstration Program (YHDP) to get approval from the Board to change the assessment and prioritization policy changes. Their recommendations to change were:
 - Navigate all youth who self-report a disability with the Full SPDAT for potential consideration for PSH
 - Operate a separate, additional prioritization list for youth specific resources
 - Modify prioritization factors for youth-specific prioritization
 - Add youth assessment questions for youth-specific prioritization factors
- Prior to the CAM Transition, the YHDP Core Team planned for larger changes which included:
 - Complete overhaul of the current assessment process
 - Full staffing of a youth specific team of assessors and coordinators who will provide in person assistance to youth
 - Creation of a youth specific referral process in collaboration with youth service agencies
- Some of the items did carry over to the Post Transition YHDP Plan, but they had to adjust due to time restrictions and staffing. Here are some of the items in the current YHDP Plan:
 - Adding additional assessment questions to capture youth experience
 - Recategorizing the factors for prioritization within the current acuity group structure

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- Agencies will use drop in spaces to connect youth with CAM and Youth presenting at CAM will be referred to youth partners (i.e., SER Metro, Phoenix Center, Ruth Ellis Center)
- Increase youth access to CAM and Navigation Staff
- Introducing new training and support for outreach staff.
- CAM will partner with agencies making an impact in youth spaces and utilize this new connection to identify unserved households in the community.
- CAM staff will also attend drop-in hours, set phone appointments, or establish a cross-referral system, based on the needs and capacity of each organization.
 - This process will also allow CAM to cultivate youth by a name list, that will be used to better manage system
- CAM is introducing an assessment of questions that will be asked for YHDP that were developed with the YHDP Core team, Youth Action Team, and various workgroups.
 - These questions will be specific to youth experiences as a minor and after they turned 18. This assessment will also be added to HMIS to record the data
 - Outreach Navigation Teams will be responsible for asking the new youth specific assessment questions to unsheltered youth and for navigating unsheltered youth according to the scoring and criteria.

Vote Topic

Approval of CAM YHDP Proposed Policy Changes was motioned by Donna P. and seconded by Candace M. The vote passed.

Detroit Advisors Group Meeting Debrief: CoC Board Actionable Partnership

Summary –

- The CoC wants to create pathways with the DAG to drive the work and the decisions that we are making as a system. Mid 2021, DAG and the CoC has been trying to develop a partnership which is why DAG opened their June 2022 meeting for Board members to join. The Board and DAG members decided to meet twice a year to continue to build their relationship.
- Their last meeting was in December 2022, which they brainstormed ways to continue to improve the collaboration between DAG and the CoC Board to create a better opportunity for success and make tangible changes. One of the next steps was that each group wants to meet more frequently throughout the year to create more involvement mechanisms within the CoC Board meetings.
- The Board members took this time to provide feedback to help the vision of securing a better relationship with the DAG.

Public Comments

Summary –

- The floor was opened for public comments for 15 minutes. No questions or comments were made

Celia T. closed the meeting at 4:30pm. *The next CoC Board meeting will be on Monday, March 6, 2023, from 2 – 4:30pm. Location will continue to be virtual.*