Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck
Board Meeting Agenda | **January 9, 2023** | 2:00-4:30pm | Webinar: [Registration Link](#)

CoC Board Norms:
- Start and end on time.
- Come prepared.
- Focus on strategy and high-level goals.
- Be aware of different roles you're playing.
- Be solutions oriented.
- Avoid rabbit holes & use the parking lot.

CoC Board Draft Values:
- Homelessness should be rare, brief and non-recurring.
- Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects.
- Racial equity as demonstrated through equitable outcomes
- Transparent decision that makes the greatest possible use of data.
- Collaboration and a cross-systems approach

Time	Agenda Item	Presenter	Committee *(see acronym list below)*	Attachment	Priority Assignments
	**Housekeeping & Agenda Setting**				
2:00 PM	Welcome and Introductions	Candace Morgan	EC	--	**Priority Code:** T1- must discuss; T2- can discuss in email; T3- can move to future meeting
2:05 PM **10 min**	Announcements - Preparing for 2023	Candace Morgan, Chelsea Johnson	EC, HAND	--	
2:15 PM **5 min**	Consent Agenda - December Board Meeting Minutes **(Action Item- VOTE)**	Candace Morgan	EC	**# 1**	
	Additional Information (No Immediate Action)[1]			**# 2 – 3**	
	Tier 1 Priorities				
2:20 PM **10 min**	Board Election Results	Chelsea Johnson	HAND	--	Tier 1
2:30 PM **20 mins**	CAM Transition Update	Tasha Gray	HAND	--	Tier 1
2:50 PM **30 mins**	CAM YHDP Proposed Policy Changes **(Action Item- VOTE)**	Arieona Branch Scott Jackson	CAM	--	Tier 1
3:20PM **5 mins**	**Break (stay on Zoom, please ☺)**				

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[1] *Additional Information from Housekeeping & Agenda –* **Attachment 2:** CoC Board Attendance Tracking, **Attachment 3:** July Exec. Com. Minutes

3:25 PM 30 mins	Detroit Advisors Group Meeting Debrief ~CoC Board Actionable Partnership	Kaitie Giza	HAND	--	Tier 2
3:55 PM 15min	Public Comments	Amy Brown	CoC	--	
4:10 PM	END				

Next Meeting: **February 6, 2023** | 2:00-4:30pm | Webinar (Until In-Person Meeting)

Key Committee Acronyms:

EC – *Executive Committee* – **Chair:** Celia Thomas | **Vice-Chair:** Candace Morgan| **Secretary:** Eleanor Bradford | **Staff:** Chelsea Johnson

DAG - *Detroit Advisor's Group* – **Chair:** Donna Price| **Staff:** Kaitie Giza

GRC - *Grievance Review Committee* – **Chair:** Vacant| **Staff:** Jeremy Cugliari and Shanni Campbell

LIHTC – *Low Income Housing Tax Credit Committee* – **Chair:** Vacant| **Staff:**

VFPC – *Values and Funding Priorities Committee* – **Chair:** Amanda Sternberg| **Staff:** Amanda Sternberg

GCRC – *Governance Charter Review Committee* – Ad hoc | **Staff:**

System Partner Acronyms:

CAM – *Coordinated Access Model* – Detroit's Coordinated Entry System (Managed by Southwest Solutions)

CoD – *City of Detroit*

HAND – *Homeless Action Network of Detroit* – Detroit's Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency

HMIS – *Homeless Management Information System*

VA – *Veteran's Association*

Additional Acronyms for Reference:

BNL = By-name List

CoC = Continuum of Care

CE = Coordinated Entry

CARES = Coronavirus Aid, Relief, and Economic Security Act

CDBG = Community Development Block Grant

CH = Chronically Homeless

CSH = Corporation for Supportive Housing

CY = Calendar Year

DV = Domestic Violence

ESG = Emergency Solutions Grant

ESP = Emergency Shelter Partnership

FY = Fiscal Year

HCV = Housing Choice Voucher

HMIS = Homelessness Management Information System

HUD = US Department of Housing & Urban Development

MI = Michigan

MSHDA = Michigan State Housing Development Authority

PIT = Point in Time Count

P&P = Policies and Procedures

PSH = Permanent Supportive Housing

RFP = Request for Proposals

RRH = Rapid Re-Housing

SH = Supportive Housing

SPDAT = Service Prioritization Decision Assistance Tool

SPM = System Performance Measure

TA = Technical Assistance

TH = Transitional Housing

QR = Quarterly Report

YHDP= Youth Homelessness Demonstration Project

ATTACHMENT ONE

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Present Board Members	Absent Board Members	Excused Board Members	General Public	
ReGina Hentz			Amy Brown	
Desiree' Arscott			Clay Bell	
Katie Zeiter			Michelle Parker	
Chris Harthen			Torrey Henderson	
Terra Linzner			Christianna Benson	
Shawntae Mintline			Elise Grongstad	
Celia Thomas			Daniel Carravallah	
Tasha Gray			Kaitie Giza	
Jennifer Tuzinsky			Amanda Sternberg	
Donna Price			Denise Goshton	
Erica George			Kimberly Benton	
Kiana Harrison			Paige Beasley	
Chioke Mose-Telesford			Michael Centi	
Sarah Rennie			Jeremy Cugliari	
Ari Ruttenberg			Deloris Cortez	
Edward Cieslak			Elizabeth Orozco-Vasquez	
Candace Morgan			Viki DeMars	
Courtney Smith			Nona Ingram	
			Donna Lyons	
			Lindsey Gilmore	
			Dr. Gerald Curley	
			Alan Haras	
			Ray Shipman	
			Chelsea Johnson	

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck
December 5, 2022 Continuum of Care Board Meeting
(Meeting packet can be accessed by <u>clicking here</u>)

Welcome and Introductions:
Celia T. opened the meeting at 2:00 pm with introductions – utilizing the chat box.
Executive Committee Report & Announcements
Public Comments

• The rules and suggestions of the public comments section, reintroduced from the November Board Meeting, were overviewed. The rules/ suggestions were explained:
      o Public comments will happen at the end of the meeting.
      o Public comment will limit presentations to three minutes per person.
      o Public comment is for the Board to learn about what's going on in the community. The Board may not be able to respond or resolve an issue.
      o If a commentor wants to discuss their issue further, they can move into a breakout room with facilitators from HAND, the CoD, CAM, and other system partners
      o Using abusive language and attacking other members at the board meeting is prohibited
      o Send Amy Brown a private chat if you wish to participate in the public comments section

Board Election Announcement
<u>Summary –</u>   • There was a brief shout out to all the 2023 Elected Board Members. Erica George and Michael Centi will be our new members for the Homeless Service Providers seat and Taura Brown will fill our Member- at Large seat. Their membership will officially start in January 2023.
Consent Agenda
November Board Meeting Minutes
Board Vote
• The floor was opened for questions. None were asked.
• Approval of the November 2022 CoC Board Meeting minutes was motioned by Choike T. and seconded by Amy B. The vote passed.
CAM Transition Update

<u>Summary –</u>
 • This is a reoccurring topic that will be presented monthly to keep the Board and General Membership updated with changes regarding the CAM Transition process. There is a CAM transition team that will oversee a strategic plan for the transition from the current CAM Lead Agency to a New CAM Lead Agency by August 31, 2023. The CAM transition team roles and responsibilities will include:
      o Developing and managing a workplan and calendar
      o Appoint and Oversee Subcommittees
      o Make recommendations to the Board and/or CoC GM
      o Make decisions on items not delegated to the Board and/or CoC GM
 • The CAM Transition Team members were recruited from the CAM Governance Team and then added additional members who would be pertinent to the transition. They also have Board members that are included in the transition team and people who are experiencing homelessness to gain their input as well.

- There are several subcommittees that are a part of the CAM Transition process. The Evaluation/ Assessment committee sent out evaluation and assessment questions to Southwest Counseling Solutions to identify the procedures and policies being implemented at CAM and to identify any information that will be useful in the RFQ that will be released next year. The questions were sent on November 15th, 2022, and the first set of responses will be due on December 16th, 2022. The RFQ/ RFP committee published a Letter of Intent, and those responses are due on December 16th as well. The Training and Communications committee published the first draft of the webpage to house CAM communications that will give access to the details of the CAM transition process https://www.handetroit.org/cam-transition. The Data and Technology committee met on November 21st, 2022, while Current Operations & Collaborations met on November 30th, 2022. Lastly, the Project Management & Strategy committee submitted a TA request & Published Scopes of Work to HUD. The proposals for CAM Consultant are due on December 19th, 2022.
- By mid-January, input/feedback from stakeholder groups will be created to gather insights from people who utilized CAM services.
- By the end of February, the final RFP will be drafted to be released to the public to apply; the application will be open for 45 days.
- By the end of May, the review and final decision on the new Cam Lead Agency will be determined. Then by June, the transfer to the new CAM Lead Agency will begin.

Vote Topic

Approval of delegation of authority for decision making was motioned by Sarah R. and seconded by Donna P. The vote passed.

Approval of the May CoC General Membership meeting being pushed back to a later date was motioned by Regina H. and seconded by Candace M. The vote passed.

FY2022 CoC Competition Debrief (part 1)

Summary –

- This was a debrief regarding on how the 2022 CoC Competition went this year. Despite the challenges that transpired while completing the CoC Applications, there were still successes along the way. For example,
  - Applications were submitted to HUD on time.
  - HAND and CoD staff collaborated on the Supplemental application.
  - New Agencies applied for funding.
  - YHDP application process completed via new on-line application portal.
  - Increased participation on project review committees, including increased participation of persons with lived experience and youth.
  - Strengthened training and support given to project review committee.
- On the other hand, the challenges that were faced during the competition was running three local application processes simultaneously (CoC Bonus and DV Bonus funding, Supplemental CoC funding, & YHDP project funding) while also writing two CoC Competitions (regular and supplemental) on a truncated timeline.
- There will be strategic opportunities based on how 2022 CoC competition went. For example,
  - There will be tension on how to prioritize projects into Tier 1 or 2
  - Prioritizing well-performing renewal projects will result new project funding increasingly tied to CoC performance.
  - Need to consider strategies to improve CoC performance, and thereby improve competitiveness and changes of gaining new funding.
  - Other sources of funding will be needed to increase housing and services.
- For the regular CoC Competition, there were 3 pools of funding to use for new projects and to reallocate funds if necessary. The projects that were funded was the CoC bonus and Domestic Violence Bonus—The CoC did not reallocate funds to any renewal projects in 2022.

- After the 2021 CoC Competition, there was a suggestion to expand the portfolio of providers who are interested in applying for the CoC funding. There was a webinar in June 2022 on what to expect for the CoC or YHDP funding and to encourage agencies to apply. HAND will also explore holding a similar webinar in preparation for the 2023 competition.
- More details on the overall system strengths, challenges, and strategic opportunities seen in the regular CoC competition will be discussed in the first quarter of 2023.

Racial Equity

Summary –
- MCTEH is partnering with the C4 Innovations (C4) to create and implement a Racial Equity Strategic Plan to transform homeless service delivery systems statewide, as well as the structures of the MCTEH itself, through a racial equity lens.
- During Phase 1, C4 work collaboratively to collect and analyze data to build our understanding of racial inequities across the state.
- During Phase 2, C4 will support MCTEH stakeholders as they deepen knowledge and move towards action planning and implementation.
- C4 will work with CoCs to prioritize their areas of focus within the homeless crisis response system and develop a statewide Racial Equity Strategic Plan with clear objectives and strategies to advance more equitable outcomes.
- There are several groups that will play a role in this process, which is the C4 team, the Project Coordination Team, and the CoC Equitable Results Team, Data Team, Community Stakeholder, and Statewide Support.
- Some of the next steps are:
  - to determine if current co-leads and existing members of Detroit CoC Equitable Results Team (CERT) still have capacity to engage in this work
  - Outreach to recruit new co-leads and/or CERT members.
  - Share list of new members and contact info with MCTEH@c4innovates.com
  - Work to complete the Data Processes Assessment, Listening Sessions, and System Mapping by January 10, 2023.
  - Submit Data processes Assessment, Thematic Analysis Tool, and System Map Spreadsheet by January 15, 2023.

Detroit Advisors Group Meeting Debrief

Summary –
- The CoC wants to create pathways with the DAG to drive the work and the decisions that we are making as a system. Mid 2021, DAG and the CoC has been trying to develop a partnership which is why DAG opened their June 2022 meeting for Board members to join.
- The CoC Board members and DAG had a conversation about systems priorities that could be improved. There were three major priorities that the DAG elevated which were addressing the quality of the shelter system, affordable housing & housing stock, and HCV issues and barriers.
- The board was able to move forward some of the ideas that were brainstormed, but many were unable to be advanced because there were competing system priorities that took away the board's time from focusing on these things.
- There were discussion questions that were developed for the CoC Board to share their feedback but due to time, the discussion will be postponed.

Public Comments

Summary –
- The floor was opened for public comments for 15 minutes. No questions or comments were made.

Celia T. closed the meeting at 4:30pm. *The next CoC Board meeting will be on Monday, February 6, 2023 from 2 – 4:30pm. Location will continue to be virtual.*

ATTACHMENT TWO

Detroit Continuum of Care | Board of Directors
Working to Equitably End Homelessness in Detroit, Highland Park, Hamtramck

Board member attendance and timely notification of absences is vital in ensuring that we are able to reach quorum at our meetings. Per the governance charter, our attendance policy is as follows: "Members of the Detroit CoC Board may remove a Board member (elected or appointed) who is absent for two (2) Board regularly scheduled meetings in any twelve-month period. Unexcused absences from special meetings will generally not be considered in this calculation but may be included as appropriate. Absences are considered excused if the CoC Board Chair is notified within 8 hours of the meeting via phone, e-mail, or letter."

In order to be considered excused, please send written notice to the Board Chair (cthomas@alternativesforgirls.org), Secretary (cnmorgan@cotsdetroit.org), and the Program Coordinator (nicole@handetroit.org) at least 8 hours before the meeting commences. After one unexcused absense, the board member will be sent a warning notification. If during that calendar year, the board member has an additional unexcused absense, they will be removed.

CODES:		KEY:
P- Present	N/A- No longer a Board	Newly Elected
U- Unexcused Absence	Member or Member has	Appointed
E- Excused Absence	transitioned	Elected Leadership

2022 New Board Member Class Attendance

Board Member	Transition													Total Present	Total Excused Absence	Total Unexcused Absence
Desiree Arscott	Newly Elected		P	P	P	P	E	P	P	P	P	P	P	9	1	0
Eleanor Bradford	Continued Service	P	P	P	P	P	U	P	P	U	P	U	U	8	0	4
Edward Cieslak	Replaced Paige Beasley		P	P	P	P	P	P	P	P	P	P	P	11	0	0
Amy Brown	Chairperson Term Ended	P	P	P	E	P	P	P	P	P	P	P		11	1	0
Gerald Curley	Left CoC	P	P	P	P	P	P							6	0	0
Catherine Distelrath	Left CoC	P	P	NA	NA	NA								2	0	0
Deborah Drennan	Left CoC		P	P	NA	NA								2	0	0
Tasha Gray	Replaced Tamara Gaines		P	P	P		P	P	P	P	P	P	P	11	0	0
Kiana Harris	HMIS Lead Representative		P	P	P	P	P	P	P	P	P	P	P	11	0	0
Shawntae Harris-Mintline	Continued Service	U	P	P	P	P	P	E	P	P	P	P	P	10	1	1
Chris Harthen	Newly Elected		P	P	P	E	E	E	P	E	P	P	P	7	4	0
ReGina Hentz	Newly Elected		P	P	P	P	P	P	P	P	A	P	P	10	1	0
Niccala Lee	Membership on hold		P	U	P	E	U	U	U	A				2	1	5
Terra Linzner	Continued Service	P	P	P	P	P	P	P	P	P	P	P	P	12	0	0
Candace Morgan	Newly Elected		P	P	E	P	P	P	P	E	P	P	P	9	2	0
Chioke Mose-Telesford	Continued Service	P	P	U	U	U	U	U	P	P	P	P	P	7	0	5
Donna Price	Continued Service	P	P	P	P	P	P	P	P	P	P	P	P	11	0	0
Sarah Rennie	Newly Elected		P	P	P	P	P	U	U	P	P	P	P	9	0	2
Ari Rettenburg	Continued Service	P	P	P	U	P	U	P	P	P	P	E	P	8	1	2
Ray Shipman	Expired Term	U	U	U	P	P	U	P	U	P	E	U		4	1	6
Courtney Smith	Newly Elected		P	P	P	P	P	P	E	P	A	P		9	1	0
Erica George	Continued Service	P	P	P	P	P	P	P	U	P	P	P	P	12	0	1
Celia Thomas- **Chair**	Replaced Amy Brown	P	P	P	P	P	P	E	P	P	P	E	P	10	2	0
June White	Left CoC	U	U	P	P	P	U	P	U	P	U	U		4	1	5
Jennifer Tuzinsky	Newly Appointed							U	P	E	E	P		2	1	1
Katie Zieter	Continued Service	P	P	P	P	P	P	P	P	P	P	P	P	10	1	0

Board Member Transition Period Attendance

Board Member				Total Present	Total Excused Absence	Total Unexcused Absence	Board Member				Total Present	Total Excused Absence	Total Unexcused Absence
Anne Blake	N/A						Terra Linzner	P	P		3	0	0
Amy Brown- **Chair**	P	P		2	0	0	Chioke Mose-Telesford	P	P		2	0	0
Deloris Cortez	P	P		2	0	0	Ted Phillips	E	E		0	2	0
Eleanor Bradford	P			1	0	0	Donna Price	P	P		2	0	0
Ashlee Cunningham	N/A			0	0	0	Vanessa Samuelson	P	P		2	0	0
Gerald Curley	P	P		2	0	0	Ari Rettenburg	P	P		2	0	0
Catherine Distelrath	P	P		2	0	0	Ray Shipman	U	U		0	0	2
Joy Flood	P	P		2	0	0	Celia Thomas	P	P		2	0	0
Erica George	P			1	0	0	Elizabeth Vasquez	P	P		2	0	0
Tasha Gray	P			1	0	0	June White	U	U		0	0	2
Shawntae Harris-Mintline	U	P		1	0	1							

ATTACHMENT THREE

Executive Committee AGENDA
12.14.22 | 4-5:00 PM

4:00-4:10 pm (10 mins)	**Welcome** • Celia opened the floor up for discussion.	Celia	
4:10-4:45 pm (35 mins)	**CAM/Lead CE changes** • The conversation continued around the CAM Transition process. There were updates given from the CAM Transition Team meeting surrounding the YHDP work along with discussing the RFP/RFQ process. • They also discussed the outcomes from the CAM phone line and how to improve it. • It was also revealed that HUD denied the request for the CoC Planning Grant to be extended after December, but an appealed was submitted and it was approved to help the transition process!	All	

Executive Committee AGENDA
12.21.22 | 4-5:00 PM

4:00-4:10 pm (10 mins)	**Welcome** • Celia opened the floor up for discussion.	Celia	
4:10-4:45 pm (35 mins)	**CAM/Lead CE changes** • The conversation was surrounded on CAM Transition updates: 　o The Letter of Intent was submitted, and we received 5 responses which will be reviewed by the RFP/RFQ subcommittee. They will then use that information to build a plan to help applicants who are considering applying. 　o Tasha will meet with Project management and Strategy Committee to review CAM consultant proposals. 　o The last two CAM Transition Team meetings were surrounded on their work with the YHDP Team and to gather feedback and input to make final decisions on the RFQ that will outline the expectations to the new provider for CAM. 　o The next few months are going to be focusing on drafting the RFP and getting it released. • **Resuming C4/ the Race Equity Work** 　o There were questions raised on who would be leading in the C4 space regarding race equity work. • **Updates from the VA** 　o The Grant Per Diem (transitional housing program for Veterans) application is out and it is due in February for any applicants interested in applying.	All	

ATTACHMENT FOUR

Youth Homeless Demonstration Program (YHDP) – Coordinated Entry System Changes Proposal

Background

In July 2021, Detroit applied for the Youth Homelessness Demonstration Program (YHDP) grant opportunity through HUD. YHDP aims to support selected communities in the development and implementation of a coordinated community approach to preventing and ending youth homelessness. In September 2021, Detroit was selected as a YHDP recipient which includes a $5.7 million award. This launched our community into a coordinated planning process. The Coordinated Community Plan to End Youth Homelessness (CCP) is an initial planning process required by HUD to describe the current youth homeless system, desired future system, and potential housing solutions for youth; regardless of funding source. Detroit completed its CCP in May 2022 and is currently working on selecting YHDP housing projects and operationalizing strategies from the CCP.

The CCP identifies several areas in which CAM could improve its effectiveness in reaching and serving youth experiencing homelessness. YHDP also provides funding to CAM to implement changes and expand efforts to serve youth. CAM has participated in the YHDP planning process and has worked with a range of stakeholders to inform this proposal which summarizes all of the changes CAM is looking to make through YHDP.

Additional background information:
- [Overview of YHDP in Detroit](#)
- [Detroit's Coordinated Community Plan to End Youth Homelessness](#)

Summary

CAM staff is proposing changes to the Youth Assessment and Prioritization standards under the YHDP funding grant. These plans have undergone a series of changes dure to the unexpected transition of CAM from Southwest Solutions, to a yet to be identified agency. In light of these circumstances the CAM team moved forwards with the aspects of the work that was most in reach to be implemented appropriately. Below is a summary of changes from the original plans, included in this the living document that was created as a collection source of information from the various planning committees and workgroups prior to the announcement of the transition.
CAM.YAB YHDP Living Document.docx

Summary of Changes:
Goal: Increase the capacity of the coordinated entry system to provide access, assessment, prioritization and referral services to youth.

Pre-Transition Announcement	Post Transition Announcement
1. Complete overhaul of the current assessment process including but not limited to:	1. Adjustments to current A&P process: o Adding additional assessment questions to capture youth experience

o Inquiring into the removal or revamping of the VI-SPDAT assessment o Introduction of a supplemental assessment designed to capture additional demographic information and homeless history o Recategorization of acuity groups and introduction of new scoring system	o Recategorizing the factors for prioritization within the current acuity group structure. o Continuation of Clairmount considerations to scoring and Full SPDAT usage
2. Full staffing of a youth specific team of assessors and coordinators who will provide in person assistance to youth by: o Creating and managing youth by name list o Provide mobile assessing at youth location	2. Addition of YBNL coordinator and creation and management of Youth by name list

3. Creation of a youth specific referral process in collaboration with youth service agencies.	3. Cross System referral process:
	 o Agencies will use drop in spaces to connect youth with CAM and Youth presenting at CAM will be referred to youth partners.
	  − SER Metro
	  − Phoenix Center
	  − Ruth Ellis Center

4. Increased collaboration with outreach teams to provide ongoing navigation assistance for youth regardless of shelter bed status o Including Category 2 youth who would otherwise not be eligible	4. Coordination of outreach teams to increase youth access to CAM and Navigation Staff o Introducing new training and support for outreach staff.

Introduction

The proposal below is created with the intent to address the need for system changes in relation to youth specific services. Coordinated Assessment Model (CAM) staff have met with many system partners, including YAB committee members, service providers, and CoC leadership to discuss options and opportunities for implementing coordinated entry services for youth experiencing homelessness. The system planning for the YHDP integration was altered due to the recent news of the CAM Transition. In light of this transition, it is the goal of the CAM staff to establish a useful and productive process for identification, assessment and prioritization that is achievable in near-term and can be built upon in the future. This document outlines proposed changes to CAM processes and policies and also identifies areas for future work.

Proposed Timeline of Planning & Implementation Activities

November	**Goals:** • Present Proposal to Provider Workgroups & Other Committee spaces • Incorporate community input into final proposal • Secure recommendation from YHDP Core Team on final proposal to go to CAM Governance Committee
	Nov 1 – Shelter Workgroup Nov 2 – CAM Governance Nov 3 – YHDP Core Team – CAM Focus Nov 3 – Outreach Workgroup Nov 4 – Youth Work Session Nov 9- M. A Potential Partners- Review proposal Nov 10 – Rapid Re-Housing Workgroup Nov 17 – YHDP Core Team – Full Team – review proposal **PSH WG TBD Invitation pending (11/17)**
December	**Goals:** • Secure approval from CAM Gov on proposal to recommend to CoC Board • Write implementation plan and update operational workflows
	Dec. 7 – CAM Governance Dec. 8 – YHDP Core Team – CAM Focus To be scheduled: Meet with selected YHDP Projects Meet with Mobile Assessment partners **Prevention WG TBD Invitation pending (12/16)**
January	**Goals:** • Secure approval from CoC Board on proposal • Begin Mobile Assessment partnerships • Assist in onboarding on new YHDP projects • Coordinate with partners for implementation of new processes
	Jan 9 – CoC Board Meeting
February	**Goals:** • Begin implementation of new assessment process
March	**Goals:** • Partner with new projects to prepare for coming online
April	**Goals:** • New projects online & Begin referrals

Proposal Highlights

- Strengthening opportunities for access by coordinating more closely with Youth specific Outreach teams and expanding Access Point services to Youth Centers
- Strengthening identification efforts by modifying screening and intake questions and by enhancing training for intake and navigation staff
- Recommendation for CoC to consider evaluation of assessment tools and to initiate process of creating and/or identifying new tool.
- Modify assessment and navigation practices, where all youth with reported disabilities are given a Full SPDAT assessment, no matter the VI-SPDAT score.
- Managing two separate prioritization lists one for general population resource in which youth are prioritized among all other households in the CoC and the other for youth specific resources in which only youth households are considered with different criteria
- For the Youth specific prioritization list, modifying the order of prioritization to include components that are not considered in the assessment process.

Access & Identification

This proposal promotes opportunities and strategies for identification and access to services for the youth population. Based off the community plan for YHDP and several community conversations, it has been recommended that the Coordinated Entry system can be more inclusive for youth households by focusing efforts into expanding access options by increasing access points for youth and creating mobile assessment units. Based off this recommendation, CAM staff have identified strategies for access and identification by planning around mobile assessment opportunities, outreach coordination, and identification approaches at intake. The tentative implementation date for these elements of the proposal is January 2023.

YHDP Mobile Assessing Proposal

Detroit Phoenix Center		Ruth Ellis Center	SER Metro
8801 Woodward Ave Detroit, MI 48202	8425 W McNichols Rd. Detroit, MI 48221	77 Victor St Highland Park MI, 48203 Hours: Monday & Wednesday 3:00 PM - 8:30 PM, Tuesday & Thursday 3:00 PM - 6:00 PM	9301 Michigan Ave, Detroit, MI 48210

Mobile Assessment Process

Option 1- By phone, by appointment
CAM will create set appointment times at recurring intervals. These appointments will be determined based on the needs of the consumers and availability of agency staff. Youth partners will be asked to establish a list of consumers that make contact and are in need of CAM services. These individuals will be assessed by a CAM representative, calling directly to each consumer whose information was provided by the partner.
Action items:
- Determine process for identifying consumers
- Create collection process for consumer information
- Determine method for communicating with consumers
o Individual appointments within allotted time, information sent to CAM staff to make contact
o Individuals present at facility during allotted time will be assisted using agency phone

Option 2 -In person, by waitlist

Services will be held with **CAM Staff**. CAM standard intake process. Staff will assist youth with gaining access to shelter placement or additional housing resources. Case updates and general resource information. One contact has been established, the assessor will then complete the intake, if place is available refer the consumer to shelter. If shelter was not available the assessor would attempt to divert the consumer (place with friends or family). The assessor will also give the consumer a list of resources to assist them (housing, employment, etc.) The typical engagement could last anywhere from 15- 30 mins per person.

OR

Services will be run by **CHS Staff**. Staff will assist youth with gaining access to shelter placement (Can connect with CAM services if needed) or additional housing resources, provide case updates, and general navigation assistance.

Action items
- Determine process for identifying consumers
- Determine best availability of Youth Partner and CAM for in person services
- Determine which agency staff will run program- This may vary due to changes in staffing at implementation

Option 3: Referral Coordination Form

Communications between CAM and youth partner agency will be done by a collaborative referral form process. This form will enable youth partners to capture data from youth populations who present in their facilities, and send out, for CAM to initiate contact. Referral form will also allow for youth who engaged at a CAM access point to be referred to a direct point of contact within the youth agency for specific assistance.

Action Items
- Meeting with YP to establish consistent system for referral
  - Create referral form
  - Determine communication method between agencies
- Determine process for contacting youth efficiently and in a timely manner.
- https://forms.office.com/r/KLHBk9EhLb

At this time CAM staffing has capacity to accommodate the introduction of referral forms. Upon receiving the grant, CAM will begin the hiring process for additional staff members to facilitate in person services at the above youth drop-in locations.

CAM Requirements from Youth Mobile Assessment Partners

Agency advertisement to consumers -Whatever works for your facility, word of mouth, posters. Flyers etc. This space will be utilized by individuals already coming into this space, we will not direct excess traffic to these areas. The HRC will still be in operation and the majority of our flow will go through there.

Schedule of availability – When do you have the most frequent number of consumers who need to be assessed. What day/ time of the week is preferred for CAM to be in the building. What are the needs of your consumer, what services are they currently receiving through you? What agencies are they currently connected to through your program?

Youth Agency staff to maintain waitlist-the youth partner agency will be responsible for identifying and maintaining information of the youth who present for CAM services.
- In person services would require staff to manage sign in sheet
- Phone services would require staff to maintain contact list and forward information to CAM staff

Additional Questions for Youth Partners
- What is the demographic of consumers frequenting the agency- Age/ Family composition/ Homeless Category-current status. How are you currently Identifying youth for services? What methods are you currently using to track youth engagement?

- How do consumers currently make contact? (In person/phone/ social media)
- What time of Day are consumers engaging with youth partners? What times work best for us to establish appointment times? How frequently do youth present?
- What services are youth currently presenting for, how frequently do youth qualify for CAM services?
- What is the average number of consumers that present seeking shelter on a weekly basis?

Outreach Coordination

The coordination of outreach for youth will include efforts to strengthen processes with partners, build outreach navigation capacity, and improve overall services for youth who are unsheltered. CAM staff have identified core areas of focus for Outreach Coordination, and will work with the City of Detroit staff to implement the following changes based on YHDP planning:

- **Runaway Homeless Youth (RHY) Outreach Coordination:** CAM staff are currently working with the RHY Outreach providers to help connect households in need of shelter. This is done by informal referrals, transportation to the Access Points, and CAM staff providing training support for outreach staff. CAM staff are looking to strengthen this relationship with RHY providers by better streamlining a referral process for clients in need and to develop a process to assist with identification efforts.
- **CHS Outreach Navigation:** Through the YHDP grant, Community & Home Supports, Inc. (CHS) are looking to expand staffing capacity to offer additional outreach navigation services for youth who are staying unsheltered. CHS has already developed a referral process for unsheltered youth with some system partners and this process will set the foundation for how partnership and services can be aligned with others. CHS and CAM are looking to build on this relationship to duplicate this approach and expand opportunities for services throughout the system.
- **Other Outreach Providers Coordination:** CAM staff will continue to work with the remaining Outreach teams to reinforce coordination for unsheltered youth. CAM staff see an opportunity to advance the coordination with the outreach partners by streamlining the referral process between CAM access and outreach teams to help prioritize unsheltered youth for shelter placements and by using the Outreach Workgroup space to support efforts of collaboration.
- **Assessment:** Outreach Navigation Teams will be responsible for asking the new youth specific assessment questions to unsheltered youth. These questions will be added to the Face Sheet to be collected by the Outreach and submitted to CAM.
- **Navigation:** Outreach Navigation Teams will be responsible for navigating unsheltered youth according to the scoring and criteria discussed above. This means that all youth with a disability should be fully navigated by Outreach teams with the Full SPDAT.

Identification at Intake

The new process for the CAM access engagements will include updates to the intake sheet with additional questions for identification. These questions will be self-reported on topics of Domestic Violence (DV) or family violence, system involvement, and previous living conditions. *YAB workgroup recommended self-reporting for consumers to be more comfortable expressing difficult topics.* Consumers engaged by phone will continue to answer these questions with an assessor. In these cases, questions should be communicated as follows *(this disclaimer should also appear on the written intake form as well)*: **We understand that the following topics may be traumatic or uncomfortable. The**

following questions will be used for identification purposes and If for any reason you would like to opt out of disclosing this information, you are able to do so and will not be disqualified for services. *Identification does not guarantee or determine availability of housing resources. This information will be used to determine what if any additional resources may be of use to you on your housing journey.

The responses to these questions will be tracked and documented in CAM's Salesforce system and will later be considered for prioritization efforts.

In addition to updating the intake sheet with additional questions of client's experiences, it is CAM's goal to ensure that intake staff have the tools and support to help determine and document appropriately the homeless status for youth; so that they aren't turned away in error from the housing and services that they need. The questions posed will attempt to dig deeper to better understand the client's situation and determine the most appropriate category of homelessness. This will be a vital action in attempting to enhance identification efforts.

Questions to consider; to identify category of homelessness

Are you currently couch surfing or living between multiple households at the same time?
In the past, have you ever spent time couch surfing or living between multiple households at the same time?
Are you currently fleeing an instance of domestic or family violence that has led to homelessness or housing insecurity?
Are you currently sleeping in a place not meant for human habitation: outdoors, in cars, abandoned houses?
In the past, have you ever spent time sleeping in a place not meant for human habitation: outdoors, in cars, abandoned houses?

Updated intake and assessment forms: Client Sign in Form 11.28.22

Summary of Changes:

- Expansion of access options that will include appointment by phone, onsite in-person services, and/or Referral Coordination form.
- Outreach Coordination will include strengthening coordination with Outreach providers, including the RHY teams. In addition, funding in the YHDP grant will also build in additional capacity for youth specific outreach navigation services through CHS.
- Intake sessions will include additional questions around identification to better help connect to services.

Assessment & Navigation

The Detroit CoC is currently using the VI-SPDAT and Full SPDAT to assess the vulnerability of households experiencing homelessness. These assessments scores are then used to determine the assigned Acuity Group for households. During feedback and listening sessions with community members and providers, it was recommended that the Detroit CoC look for a different tool to assess the needs of households.

While it is not realistic for the CAM staff to take on such a huge project at this time, it is the recommendation of the CAM staff that the Detroit CoC makes it a future priority to reevaluate the use of the current tools and potentially identify or create a new assessment tool.

Understanding the limitations of capacity and time, the CAM staff are looking to some of the successes created from the implementation of the Ruth Ellis Center PSH project. In implementing the prioritization addendum, it was necessary for CAM staff to modify some of the methods of assessing clients. The major modifications included increasing the focus on how CAM staff were assessing the youth population. This was done by completing a Full SPDAT for all youth households that presented with a disability (self-reported, verified, or observed). This process led to more youth clients being fully evaluated to ensure they've been prioritized and linked to suitable services.
CAM staff heard through community feedback a recommendation to ask more open-ended assessment questions of youth. Under this proposal, the Full SPDAT will be used with more youth allowing for a more open-ended, thorough assessment that may more fully capture a young person's situation. The tentative implementation date for these elements of the proposal is February 2023.

Below is a chart documenting the proposed system for assessment and navigation implementation for youth.

Single Household Assessment Scoring

VI- SPDAT Score	With Disability	Without Disability
0-5	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG4
6-7	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG3
8+ (TBD)	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group

Family Household Assessment Scoring

VI-SPDAT Score	With Disability	Without Disability
0-5	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG4
6-8	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG3
9+ (TBD)	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group

Summary of Changes:
- During the navigation session, the Full SPDAT will be used with all youth clients that report a disability to determine acuity group assignment.
- Community feedback resulted in a recommendation to reevaluate uses of current assessment tools and should be considered for future planning of coordinated entry activities.

Prioritization

Throughout community feedback sessions, CAM has heard the need to recognize the unique needs of youth and a desire to consider the prioritization of youth resources differently than the general population. The updated factors to the prioritization order were chosen by vote within the various workgroups and committee spaces. Youth voices were important to curating this list, as the individuals who would be directly impacted by this change. For example, the addition of *Minor Homeless History* will widen the pool of households who were not previously captured within the *Chronicity* factor. New questions will be used to identify these households and the information gathered will emphasize the greater risk that is presented by previous history, that may have gone undocumented under past prioritization and assessment workflows.

Factors for the proposed youth prioritization order will include:

- Unsheltered Status
- Fleeing or Attempting to Flee Violence (Category 4 Situation)
- Pregnant or Parenting
- System Involvement
- Minor Homeless History
- Length of Time Homeless
- VI-SPDAT used as a tiebreaker

Minor Homeless History

Individuals or households that have self-reported as having experience homelessness as a minor, will be asked to complete this assessment. CAM staff will document their responses in HMIS for scoring.

Questions to determine Minor Homeless History:

The following questions refer to time periods as a minor and as a youth. These terms are differentiated by age category, with minor referring to time periods under the age of 18 and youth referring to time periods between 18 and 24.

(Before/after 18) Have you spent time sleeping in a place not meant for habitation (outdoors, in cars, abandoned homes)?
(Before/after 18) Have you spent time living in a homeless shelter?
(Before/After 18): Have you ever spent time couch surfing or temporarily living with friends/family because you had nowhere else to stay?
As a minor child, were you frequently absent from school due to your housing situation?

System Involvement

Individuals or households that have lived experience (self-reported) of having engaged with:

- **Juvenile justice system-** Having been charged with a crime as a minor or youth and:
  - Been convicted of a crime and placed on probation
  - Been convicted of a crime and incarcerated
- **Child protective services-** Having repeated investigations or significant intervention within the household, including monitoring or removal either:
  - As minor in their parents' custody
  - As a youth in regard to custody of their own children

- o Currently in process of reunification (dependent on housing)
- **Foster care system-** Having been displaced after aging out or having placement extended over the age of 18 either:
  - o As minor in their parents' custody
  - o As a youth in regard to custody of their own children

Questions to determine System Involvement:

The following questions refer to time periods as a minor and as a youth. These terms are differentiated by age category, with minor referring to time periods under the age of 18 and youth referring to time periods between 18 and 24.

Was there ever CPS involvement in your household as a minor child?
Were you ever placed in Foster Care as a minor under the age of 18?
Have you ever been charged with a crime and spent time incarcerated?
Have you ever been convicted of a crime and spent time incarcerated or on probation?
Were you ever displaced or homeless after a period of time in Foster Care?
Were you ever displaced or homeless after a period of time spent in the Juvenile Justice System/Jail?

These questions were compared to HUD's recommended YHDP data elements and discussed in the YHDP data planning meetings to make a final determination on what data will be collected. These questions will be asked in addition to the HUD required questions on Youth Education Status, Sexual Orientation, Pregnancy Status, Formerly Ward of Child Welfare, Formerly Ward of Juvenile Justice, Safe and Appropriate Exit, Member of LGBTQ+ Community, Preferred Pronouns, Employment Status - at entry, and Sex Trafficking.

Homeless History Assessment Scoring and Prioritization

The number of affirmative answers to questions regarding the prioritization factor will be counted and the number will be used in prioritization. For example, If a youth answers that they were formerly a word of the child welfare system and also of the juvenile justice system, then that would count as two toward "System Involvement." They would be prioritized above someone who only had one under that factor.

Proposed Youth Specific Services Prioritization Order

The chart below is the proposed prioritization order to be used for referrals made to all youth specific services, not to be exclusive to YHPD funded programming.

Available housing assistance is prioritized sequentially by acuity group, and then within acuity group according to the following order:
Youth Specific Housing Resource Prioritization Order
Each of these prioritizing factors will be applied in sequential order. When there are insufficient resources to serve all of the households within a given category, then the next factor in the list will be considered
1. Unsheltered
2. Fleeing or Attempting to Flee Violence (Category 4 Situation)

3.	Pregnant or Parenting
4.	System Involvement
5.	Minor Homeless History
6.	Length of time homeless
7.	VI Score- to be used as tie breaker

In order to implement an equitable prioritization system, CAM staff will operate two separate prioritization lists; one specific for general CoC housing resources (current prioritization list) and one for Youth specific services. Youth experiencing homelessness within the Detroit CoC system will be on both prioritization lists. Households on the general CoC prioritization list (current prioritization list) will follow the current prioritization order, outlined in the CAM policies and procedures.

Available housing assistance is prioritized sequentially by acuity group, and then within acuity group according to the following order:

CAM Housing Resource Prioritization Order

Each of these prioritizing factors will be applied in sequential order. When there are insufficient resources to serve all of the households within a given category, then the next factor in the list will be considered.

1. Chronic Households
2. Unsheltered Households
3. Households Fleeing Domestic Violence
4. VI-SPDAT and/or SPDAT Score
5. Families then singles (*when the vacancy can be flexibly used for either population*)
6. Length of time homeless

Summary of Changes:

The youth specific prioritization order would include these new changes:

- Expanded assessment questions will be used to document the self-report of instances of involvement in the juvenile justice system, the foster care system, and instances of intervention with Child Protective Services (CPS), as many youths are often displaced after participation in these systems.
- Expanded assessment questions will be used to document the self-report of instances of homeless history as a minor, including factors that may lead to recurring homelessness that would not typically fall under chronicity. This could include time periods spent unhoused as a minor in the custody of their parents, and instances over the age of 18.
- Expand "Households Fleeing Domestic Violence" to more clearly include households fleeing or attempting to flee a situation that is consider homeless under HUD's Category 4 definition. In addition to domestic violence this includes "dating violence, sexual assault, stalking, and other dangerous or life-threatening conditions that relate to violence against the individual or family member that either takes place in, or him or her afraid to return to, their primary nighttime residence (including human trafficking)."
- "Pregnant and Parenting Youth would be considered in this prioritization order and is a higher factor for referral completions.
- "System Involvement" and "Minor Homeless History" are factors considered on the prioritization order.

- CAM staff will operate two separate prioritization lists; one specific for general CoC housing resources (current prioritization list) and one for Youth specific services. Youth experiencing homelessness within the Detroit CoC system will be on both prioritization lists.

Referrals

CAM refers households to housing programs as they have openings in accordance with the prioritization policy. As proposed above, youth households will be on both the prioritization list for youth-specific resources and the prioritization list for general-population resources. Youth households may be referred to either general populations or youth-specific resources, whichever comes first, if they are at the top of the respective prioritization list and there is a program opening for which they are eligible. Households will continue to have choice to accept or decline referrals.

Outside of changes to the prioritization described above, the referral process to PSH and stand-alone RRH programs will remain the same. However, YHDP is being used to fund a new youth Joint TH-RRH project which will require some changes to the current referral process. The stated purpose of this project in the YHDP community plan is to provide an immediate, low-barrier emergency housing option for youth. In order to fulfill this purpose, CAM is proposing that for YHDP Transitional Housing, referrals may be made directly to TH for youth experiencing homelessness presenting for shelter access.

When the TH portion of the project has an opening:

- CAM will first refer any unsheltered youth who are at the top of Acuity Group 2 or 3 prioritization lists
- CAM will then refer youth presenting to access seeking shelter who cannot be diverted
- If there are no youth currently seeking shelter, then CAM will refer sheltered youth from the prioritization lists according to the prioritization policy

Youth who are referred to TH who have not been previously assessed and navigated will be assessed and navigated following the same procedures for youth who are referred to shelter.

The Joint TH-RRH project also creates a pathway for youth to transition from TH to RRH as well as an opportunity for some youth to be referred directly to RRH.

When the RRH portion of the project has an opening:

- CAM will first refer any youth in the TH program who want to transition to RRH
- If there are no youth currently in the TH program who want to transition to RRH, then CAM will refer youth from the prioritization lists according to prioritization policy

The tentative implementation date for these elements of the proposal is April 2023.

Summary of Changes:

- Youth households may be referred to either general populations or youth-specific resources, whichever comes first, if they are at the top of the respective prioritization list and there is a program opening for which they are eligible.
- Referrals to the new youth Joint TH-RRH project will honor its intended purpose to provide an immediate, low-barrier emergency housing option for youth. In order to fulfill this purpose,

CAM is proposing that for YHDP Transitional Housing, referrals may be made directly to TH for youth experiencing homelessness presenting for shelter access. When the TH portion of the project has an opening:

- CAM will first refer any unsheltered youth who are at the top of Acuity Group 2 or 3 prioritization lists
- CAM will then refer youth presenting to access seeking shelter who cannot be diverted
- If there are no youth currently seeking shelter, then CAM will refer sheltered youth from the prioritization lists according to the prioritization policy

When the RRH portion of the project has an opening:

- CAM will first refer any youth in the TH program who want to transition to RRH
- If there are no youth currently in the TH program who want to transition to RRH, then CAM will refer youth from the prioritization lists according to prioritization policy

Youth By-Name List

CAM will maintain a Youth By-Name List of all youth currently experiencing homelessness in Detroit. Initially, CAM proposes to maintain a list in its internal system (Salesforce), and to have the Youth BNL coincide with the youth prioritization lists. The initial goal will be to maintain a basic list and assist in coordination efforts.

Over time, CAM recommends that the CoC explore storing the YBNL in HMIS, determine more detailed processes to ensure the list is as close to real-time as possible, utilize the list for case conferencing and develop other ways to use the list in reporting and goal setting.

Staff Training & Development

It is a goal of CAM's leadership to ensure that the CAM staff are supported and are equipped with the appropriate tools and resources to provide services and to carry out the defined work. CAM leadership have reviewed training plans and opportunities to best strengthen skills and services for youth. With this, all CAM staff will continue to receive the annual trainings in trauma informed care, mental health first aid, and sexual orientation and gender identity. These trainings all support a youth centered approach that considers youth strengths as well as environmental factors.

CAM has also initiated discussions to partner with youth services providers to provide training on youth service provision for CAM staff, and plans to offer training in Positive Youth Development for project staff. In addition, CAM staff will be reengaging in training for Domestic Violence survivors, to ensure the facilitation of a safe environment and tools to best serve youth households with these experiences. CAM Leadership continues to be open to other recommendations and opportunities to enhance the service levels for the youth and the service population at large.

Evaluation & Reporting

CAM is participating in community efforts to identify YHDP outcomes and metrics for all projects including Coordinated Entry. CAM will fulfill all required reporting and look for opportunities to integrate more youth-specific measures into ongoing reporting efforts.

CAM recommends that intentional effort be dedicated to evaluating YHDP efforts post CAM transition to ensure continued alignment with the desired goals of the YHDP. The transition will potentially cause significant disruption to coordinated entry and it will be important to create spaces to evaluate, check-in and adjust efforts as needed.

Staffing

The YHDP integration will allow for additional coordinated entry staff, geared towards enhancing youth specific services and supporting the infrastructure of coordinated entry. Funding under YHDP will be designed to increase capacity for youth services in access, navigation, and data management; for a total of four new staff persons.

Access Point Staff: Funding will be used for access staff focused on youth specifically. CAM will provide youth tailored access and assessment at access points as well as providing mobile assessment at youth drop-in centers. CAM will better meet youth where they are and connect more youth to the crisis response system.

Navigation Staff: This project will help close this gap for sheltered youth and add capacity to the current navigation system to allow for more youth to be quickly navigated for homeless services.

Outreach Staff: Outreach and navigation staff will connect with unsheltered youth and other youth disengaged from the homelessness response system, and this project will add capacity to improve coordination between access and outreach staff.

Youth By-Name- List Coordinator: Funding will also be used to create and manage a youth by-name list (BNL) designed to identify all youth currently experiencing homelessness in Detroit. CAM will coordinate with access staff, outreach teams, drop-in centers, schools and other community-based organizations to maintain the BNL.

CAM Transition Considerations

In September 2022, Southwest Solutions announced plans to relinquish the responsibilities of coordinated entry and its role as the lead agency. This shift is expected to occur in August 2023. Considering the upcoming transition for the provider of Detroit's coordinated entry system, some plans and operations initially established, will potentially need to shift. Due to the CAM transition, the system will need to make some allowance for flexibility and changes. Some considerations of the CAM transition that should be given include:

- Potential impacts on capacity and staffing
- Ability to ensure continuity of all facets of the YHDP work
- Prioritizing elements of the work that are within reach and identifying what elements should be considered for future work

Areas for Future Work

Due to the short timeframe of implementing YHDP and the upcoming CAM transition, there are areas of work that will need to wait till the future to be carried out. The following our longer-term projects that CAM recommends be revisited after the CAM transition to improve Coordinated Entry for youth:

- Comprehensive evaluation and change to assessment tool

- CAM continues to utilize the VI-SPDAT for assessment. It is recommended that CAM shift away from this tool. Doing so will require coordination with state efforts, gathering robust community input, analyzing existing alternatives and/or developing a new tool, and determining how the tool will be utilized in the local coordinated entry process.
- Cross-systems coordination with child welfare and juvenile justice systems
  - The YHDP plan and community input identified coordination with other systems serving youth as an important area for future work. CAM recommends exploring data sharing, cross-system trainings, referral partnership, and case conferencing as potential area of collaboration.
- Buildout of YBNL list management, case conferencing, and reporting
  - As discussed above, CAM is recommending keeping the initial version of the YBNL as simple as possible. CAM recommends that future work be dedicated to developing the YBNL so that it can more fully function as a real-time list of every youth, assist in coordinating efforts to serve youth, and be able to be used to track the community's progress on ending youth homelessness.
- Incorporation of youth experiencing Category 2 homelessness into assessment and navigation
  - Youth experiencing Category 2 homelessness are eligible for YHDP projects. Currently there is not capacity or resources to serve youth in Category 2. CAM recommends revisiting the YHDP implementation to evaluate whether it makes sense to more fully integrate category 2 into Coordinated Entry processes.
- Developing connections with grassroots and community-based organizations
  - As outline above, CAM is hoping to strengthen connections with youth service organization. There is an opportunity to expand these efforts to connect with a wider range of youth providers to support access efforts and identify other potential resources for youth.

Decision Points

Decisions will need to be made on changes to assessment and navigation process; the Prioritization Factors and Prioritization Order; and the TH referral process recommended by the CAM staff. These will require changes to the CAM Policies and Procedures that need to be recommended by CAM Governance Committee and approved by the CoC Board to implement.

Assessment and Navigation Changes

Questions:
Is this the appropriate assessment and navigation process for youth?

Single Household Assessment Scoring

VI- SPDAT Score	With Disability	Without Disability
0-5	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG4

6-7	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG3
8+ (TBD)	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group

Family Household Assessment Scoring

VI-SPDAT Score	With Disability	Without Disability
0-5	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG4
6-8	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Household will be assigned AG3
9+ (TBD)	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group	Identified as TBD and Household will receive a Full SPDAT to determine final acuity group

Prioritization Order Changes

Questions:
Are these the appropriate factors to be considered for the Youth Prioritization Order?
Are the factors placed in the appropriate order to best prioritize those with the most critical needs for housing resources?
Are there any other considerations that should be given to these proposed prioritization factors and order?

Proposed Prioritization Order:

Available housing assistance is prioritized sequentially by acuity group, and then within acuity group according to the following order:
Youth Specific Housing Resource Prioritization Order
Each of these prioritizing factors will be applied in sequential order. When there are insufficient resources to serve all of the households within a given category, then the next factor in the list will be considered
1. Unsheltered
2. Fleeing or Attempting to Flee Violence (Category 4 Situation)
3. Pregnant or Parenting
4. System Involvement

5.	Minor Homeless History
6.	Length of time homeless
7.	VI Score- to be used as tie breaker

Transitional Housing Referral Process Changes

Questions:
Is this the appropriate Transitional Housing referral process for youth?

CAM is proposing that for YHDP Transitional Housing, referrals may be made directly to TH for youth experiencing homelessness presenting for shelter access.

When the TH portion of the project has an opening:

- CAM will first refer any unsheltered youth who are at the top of Acuity Group 2 or 3 prioritization lists
- CAM will then refer youth presenting to access seeking shelter who cannot be diverted
- If there are no youth currently seeking shelter, then CAM will refer sheltered youth from the prioritization lists according to the prioritization policy

Youth who are referred to TH who have not been previously assessed and navigated will be assessed and navigated following the same procedures for youth who are referred to shelter.

The Joint TH-RRH project also creates a pathway for youth to transition from TH to RRH as well as an opportunity for some youth to be referred directly to RRH.

When the RRH portion of the project has an opening:

- CAM will first refer any youth in the TH program who want to transition to RRH
- If there are no youth currently in the TH program who want to transition to RRH, then CAM will refer youth from the prioritization lists according to prioritization policy

Commented [JS36]: @Beasley, Paige what does this mean for navigation? These youth can't be navigated for PSH right if they are in TH?

Commented [BP37R36]: not necessarily...the way I understand it is if they are chronic before reaching TH, they can still be navigated a someone who is chronic and eligible for PSH-- for general prioritization. In terms of YHDP PSH units, this shouldn't be a factor since chronicity isn't a deal breaker for PSH... all in all-- all households should be able to be navigated based off scoring and disability report.... let me know if this makes no sense.

Commented [JS38R36]: Makes sense!

Commented [JS39]: Does this make sense? Should we refer unsheltered youth on the AG2/3 list first?

Commented [JS40]: Does this make sense? Should we refer unsheltered youth on the AG2/3 list first?

Commented [JS41]: Does this make sense? Should we refer unsheltered youth on the AG2/3 list first?

Commented [JS42]: Does this make sense? Should we refer unsheltered youth on the AG2/3 list first?

Commented [BP43R42]: yes, this makes sense to me. I think unsheltered folks should be given priority for this.

Commented [BP44R42]: yes, this makes sense to me. I think unsheltered folks should be given priority for this.

ATTACHMENT FIVE

<h1 align="center">12/1/22 Joint Meeting –</h1>
<h2 align="center">Detroit Advisors Group and Detroit CoC Board</h2>

Participants:

DAG Members: Donna Price, ReGina Hentz, Amber Matthews, Julisa Abad, Deloris Cortez, Eleanor Bradford, Ben Slightom, Kaitie Giza (staff)

Board Members: Amy Brown, Celia Thomas, Donna Price, ReGina Hentz, Candace Morgan, Terra Linzner, Katie Zeiter, Jennifer Tuzinsky, Kiana Harrison, Sarah Prout Rennie, Courtney Smith, Tasha Gray

Reminder of system priorities (linked) **that the advisors elevated in June 2022:**

- Quality of the shelter system
  - Creating accountability for shelter providers to provide quality services to clients
  - Ensuring clients have accessible and responsive avenues to raise concerns
- Affordable housing and housing stock
- HCV issues and barriers

Recap of Board's actions since June 2022:

- The board was able to move forward some of the ideas that were brainstormed, but many were unable to be advanced. There were competing system priorities that took away the board's time from focusing on these things. The board would like to facilitate greater accountability mechanisms to ensure that this work continues to move forward.
  - Perhaps we consider checking in more frequently than every 6 months
- Shelter quality Progress –
  - Grievances (which center client concerns) were built into the shelter funding process this year. Some agencies were still funded regardless of low scores, but steps were made to implement accountability.
  - The CoC could consider bringing in a consultant to support shelter quality improvement work – to help guide the CoC in efforts to make tangible changes in the service delivery and quality.
    - Would require that the CoC secure funding to fund this work.
  - The board was regularly checking in about grievances for the early part of 2022 but has fallen off for the second half of the year. The board would like to recommit to centering this as a regular agenda item.
  - The board wanted to elevate that this work will be time consuming and require difficult conversations and decisions. For instance, the CoC will have to consider how to balance the desire for accountability with
- Affordable Housing Stock Progress –
  - There have been improvements over the past 6 months to MSHDA's LIHTC processes to try to increase the amount of affordable housing development.
    - There are efforts to coordinate between MSHDA and the City of Detroit to make joint decisions on which projects to fund and to pull in the CoC to be a stakeholder in these decisions. The goal is for greater coordination and mutual

information sharing which will ultimately improve the amount of affordable quality housing that we bring into the community.

- HCV Issues Progress –
    - ESG planning committee has been working to develop advocacy asks ([draft asks in this google folder](#)) to MSHDA to improve local HCV processes. The ask includes a desire to improve:
        - Data transparency
        - Policy and process improvements

Brainstorm of possible future actions:

- DAG is in support of pursuing a consultant to support with local efforts to improve shelter quality. They elevated how essential it is to address shelter quality and are absolutely open to various pathways forward. The essential thing is to take collective responsibility and to begin taking tangible steps forward.
    - The City also shared a few actions that they hope to take in the coming months:
        - They are hoping to implement stronger quality standards for emergency shelter.
        - Develop a pilot to provide intensive case management to clients who have been in shelter for a long period of time to support them to move into housing of their own. They will particularly be working to support clients in accessing and utilize housing vouchers.
- Could consider partnering with local schools of social work to leverage their resources and capacity to support shelter quality efforts
    - There were past efforts elevated by schools of social work around shelter quality. We could try to learn more about those and build off of them.
- The Domestic Violence System (DVS) has policies and quality standards in place that their DV shelters are required to adhere to. Sarah shared those resources for review ([DVS resources in this google folder](#)) to see if we could build off of for the homeless system. Sarah is willing to help us think through how we could crosswalk their policies to meet our system's needs.
- We must make sure to address safety for the LGBTQ+ population in our conversations around shelter quality.
    - Michael El-Zein with the Department of Justice would like to partner with the CoC to improve quality of shelter for LGBTQ+ folks and to improve access to equal and fair housing.
- As we consider shelter quality, we want to make sure that we center both physical shelter conditions as well as quality of service delivery.
    - The CoC needs to develop service delivery best practices and standards for shelter implementation that is trauma informed and human centered and not perpetuating systemic injustices.
- We must partner with the local housing commissions to improve access to quality housing stock as well – particularly as a major housing voucher provider

Next steps:

- Convene a group to begin diving into what resources are already available.
  - Some of those resources include the DV quality standards, historical work that schools of social work have done in the community, what standards are currently in place for our CoC, etc.
- DAG will create list of questions around affordable housing that they'd like to have answers for. Terra can make connections to persons in the City that are responsible for housing development.
  - Could also be helpful to develop a clear ask of what we want to see and pursue advocating for that vision.
- Add intentional time onto the CoC Board meeting agendas to address concerns elevated. Will start with December's Board Meeting.
- Board will return to DAG space in March 2023 (3 months rather than 6).